

	<p>Planning & Design</p> <p>POLICIES</p>	<p>Policy Number</p> <p>2017 - 01</p>
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SEASONAL VENDING POLICY

SUMMARY

Title of Document:	Vending – Seasonal, Policy
Title of Designated Responsible Manager:	Development Manager, Planning & Design
Original Date Approved:	April 26, 2017
Approved By:	General Manager, Planning & Design
Last Revision:	
Next Review Date:	Not defined

PURPOSE

The Seasonal Vending Policy allows individuals to provide temporary food and beverage service or temporary recreational equipment rentals from locations that are zoned P-B (Public Building), P-R (Public Parks), V (Valley), DC (Direct Control), or FUD (Future Urban Development).

BACKGROUND

In recent years ‘food trucks’ or ‘food carts’ have become a popular small business. In Lethbridge, they often have a **short-term** location on city streets in which case their location and operation is regulated by the Transportation Department. Occasionally they are located in city parks, again on a **short-term and usually event specific basis**, in which case their location and operation is regulated by the Community Services Department.

They may also be stationed on a **longer-term usually seasonal basis** in retail areas and, as a commercial activity at a location with commercial zoning, they are regulated by the Planning and Design Department.

Increasingly, however, the P&D Department is receiving requests for placement of not only food trucks or food carts but also recreational equipment rentals **at locations with zoning that would not allow such commercial activity**.

From a planning perspective temporary vending activities in **appropriate non-commercial locations** are viewed positively. They would contribute to the city’s economic diversity, create an atmosphere of neighbourhood vitality, and deliver services to the public. Moreover, because of their seasonal nature and small scale operations it is anticipated that they would **not** create any long-term or significant land use impacts. Any parking demands are likely to be met by the parking available on-site. Noise, odour, and light impacts are likely to be minimal.

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Thus, this Policy and the attendant ‘Seasonal Vending Permit Procedure’ have been developed to allow such activity to take place in the above-noted land use districts on an experimental basis. Should assumptions about low or no land use impacts prove accurate future changes to the Land Use Bylaw or a separate Seasonal Vending Bylaw may be proposed.

POLICY STATEMENT

A Seasonal Vending use may be approved on a temporary or seasonal basis in a P-B (Public Building), P-R (Public Park), V (Valley), DC (Direct Control) or FUD (Future Urban Development) district determined at the discretion of the Development Officer.

This policy does not supplant or otherwise affect current policies or procedures used by the Transportation Department and the Community Services Department to regulate the short-term placement of mobile vending vehicles on city streets or in city parks.

This policy also does not affect Planning and Design Department's current procedure to approve a seasonal vendor on commercially-zoned property. Such an operation requires a development permit issued under the Land Use Bylaw.

DEFINITIONS

Seasonal Vending means a temporary development for the provision of prepared food and/or beverages for consumption on or off-site or the rental of recreational equipment for use in the immediate vicinity of the vending location.

- Mobile Seasonal Vending - although it may be mobile the vending vehicle (usually a truck or trailer) tends to remain in one location for the season(s).
- Stationary Seasonal Vending - alternatively, there may be a permanent building or a movable structure (i.e. a shed or kiosk on skids) that remains in place year round but operates only seasonally.
- The vending activity is typically for the duration of one to three seasons (rather than for a single event in a park or a few days on the street).
- A vending operation that rents recreational equipment typically offers land-based equipment such as bikes, trikes, skateboards, and scooters, frisbees, balls and racquets etc or water-based equipment such as kayaks, canoes, rafts, inner-tubes and paddleboards; etc.

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PROCESS

Anyone wishing to have a Seasonal Vending operation:

- must adequately meet (as may be determined by the Development Officer) the above-noted definition of Seasonal Vending and wish to operate at a location with the above-noted zoning,
- must obtain a Seasonal Vending Permit as per the Seasonal Vending Permit Procedure,
- must continually comply with the requirements of the permit, procedure, and this policy,
- cannot transfer the permit to another vendor or to another location, and
- must obtain a new permit each year.

RELATED POLICIES, PROCEDURES, DOCUMENTS, OR FORMS

- Vending Permit – Seasonal, Procedure
- Land Use Bylaw 6300

RESPONSIBILITY FOR POLICY DEVELOPMENT AND IMPLEMENTATION

- Development Manager, Planning & Design

CONTACTS

- Development Manager, Planning & Design
- General Manager, Planning & Design Department

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POLICY STATUS

Current Status:	In Effect				
Policy History:	Date	Approval Body		Change Summary	
Original	April 26, 2017	Administration			
Author:	Development Manager, Planning & Design				
Authored Date:	April 26, 2017				
Next Review Date:	Not currently defined. As determined by the General Manger of Planning & Design.				