

ATTACHMENT 1
Approved as presented February 9, 2022

MINUTES of a meeting of the **HEART OF OUR CITY COMMITTEE**, held on Wednesday,
January 12, 2022, at 3:30 p.m., Zoom Conference Call
with the following in attendance:

MEMBERS:

Lorien Johansen, Lethbridge Historical Society (LHS) (Chair)
Jackie Stambene, Tourism Lethbridge (Vice Chair)
Tara Gillanders, Allied Arts Council
Penny Warris, Citizen-at-large
Jordon Head, Indigenous Representative
Dominika Wojcik Lethbridge Chamber of Commerce
Mike Prociw, Economic Development Lethbridge (EDL)
Ken Harvie, Development Industry
Kevin Brees, Citizen-at-large
Daylyn Smolenski, Citizen-at-large

OTHERS:

Andrew Malcolm, Urban Revitalization Manager
Sarah Amies, Downtown BRZ Community Director
Kelti Baird, HOC Member Pending Council Approval

REGRETS:

Sheri Kain, Downtown BRZ
Jackie French, Southern AB Ethnic Association

CALL TO ORDER:

The meeting was called to order at 3:35 p.m.

1. ACKNOWLEDGE STATEMENT:

“The City of Lethbridge acknowledges that we are gathered on the lands of the Blackfoot people of the Canadian Plains and pays respect to the Blackfoot people, past, present and future while recognizing and respecting their cultural heritage, beliefs and relationship to the land. The City of Lethbridge is also home to the Metis Nation of Alberta, Region III.”

2. CONSENT AGENDA:

- a) Approval of Minutes
 - December 8, 2021 (Attachment 1)
- b) Adoption of Agenda

L.Johansen moved, P.Warris seconded that the consent agenda of the January 12th, 2022 Heart of Our City Committee meeting be approved as presented.

CARRIED

3. IN CAMERA:

- a) N/A

4. AGENDA ITEMS:

- a) Membership
 - Welcome to Daylyn Smolenski who is joining as citizen-at-large
 - Notice that Lauren Yanick who was appointed by Council for a citizen-at-large position gave notice that she would be unable to commit to the position. L. Johansen, J.Stambene and Council reps reviewed other candidates and have decided to have K.Baird replace the role.

- Welcome to Kelti Baird who will be joining as citizen-at-large once appointed by Council in March. Kelti will be attending meetings prior to official appointment without voting capabilities.
- b) Terms of Reference
- As an amended Terms of Reference is now in place guiding the Heart of Our City Committee, a quick review was provided.
- c) Committee Chair Election
- In alignment with the Terms of Reference a Chair and Vice-Chair were selected by the committee for the next year. J.Johansen, as chair, and J.Stambene as vice-chair were both appointed by acclamation.
- d) Action Item Review
- ReImagine grant recipients have been notified and the media announcement has been put on hold for the moment.
 - BRZs Celebrate Downtown final report to be shared at a later date once the Strategic Road Mapping is complete to inform discussions on what to do regarding the event in 2022.
 - HOC/BIA Strategic Plan – Road Mapping session is booked for February 1st, 2022 in-person at Multicultural Centre.
- e) HOC/BIA Road Mapping Discussion
- Clean and Safe, Events and Festivals, Capital Projects, and Community Engagement all areas that are identified to be brought up as areas where discussion on roles and responsibilities should take place.
 - Other
 - Discussion around not being left with much confidence as solutions not really identified in presentation from Chief of Police with much of what was presented being reactive rather than proactive.
 - Would like to hear more around the possibility of increased mental health partnerships with LPS.
 - M.Prociw raised a desire to be focused on kpis and performance metrics
 - J.Stambene spoke about expanding the branding effort including an evaluation of effectiveness.
- f) Andrew’s Corner
- A. Malcolm highlighted a few items on Administrations radar including update on E-scooters, grants & incentives, and upcoming capital projects.
 - Request to have Neuron, the selected e-scooter company, to come to the February HOC meeting to present on their pending pilot project in Lethbridge.
- g) Member Reports
- J.Stambene shared about Tourism Lethbridge’s WinterFest event which will run January 14-19 and includes live music, store window painting, hot chocolate contest, and winter sports in Galt Gardens.

ACTION:	A. MALCOLM: <ul style="list-style-type: none"> • Send out details on the February 1st HOC/BIA Strategic Plan – Road Mapping Facilitate Session. • Request Neuron E-Scooters to come and present at February meeting. • ReImagine Media Announcement • BRZ Celebrate Downtown Final Report circulation
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5. NEXT MEETING:

The next regular meeting will be held Wednesday, February 9th, 2022

6. ADJOURNMENT:

Meeting adjourned at 4:35 p.m.

7. FUTURE MEETINGS:

- a) HOC Community Engagement
- b) Celebrate Downtown

ATTACHMENT 1
Approved as presented March 9th, 2022

MINUTES of a meeting of the **HEART OF OUR CITY COMMITTEE**, held on Wednesday,
February 9, 2022, at 3:30 p.m., Zoom Conference Call
with the following in attendance:

MEMBERS:

Lorien Johansen, Lethbridge Historical Society (Chair)
Tara Gillanders, Allied Arts Council
Penny Warris, Citizen-at-large
Jordon Head, Indigenous Representative
Dominika Wojcik Lethbridge Chamber of Commerce
Mike Prociw, Economic Development Lethbridge
Daylyn Smolenski, Citizen-at-large
Sheri Kain, Downtown BRZ
Jackie French, Southern AB Ethnic Association

OTHERS:

Andrew Malcolm, Urban Revitalization Manager
Sarah Amies, Downtown BRZ Community Director
Sgt. Mike Williamson, Lethbridge Police Service
Kelti Baird, HOC Member Pending Council Approval

REGRETS:

Ken Harvie, Development Industry
Kevin Brees, Citizen-at-large
Unfilled Position, Tourism Lethbridge

CALL TO ORDER:

The meeting was called to order at 3:35 p.m.

1. ACKNOWLEDGE STATEMENT:

“The City of Lethbridge acknowledges that we are gathered on the lands of the Blackfoot people of the Canadian Plains and pays respect to the Blackfoot people, past, present and future while recognizing and respecting their cultural heritage, beliefs and relationship to the land. The City of Lethbridge is also home to the Metis Nation of Alberta, Region III.”

2. CONSENT AGENDA:

- a) Approval of Minutes
 - January 12, 2022 (Attachment 1)
- b) Adoption of Agenda
 - Remove item c) Neuron Micro-mobility and defer item to March

J. French moved, L. Johansen seconded that the consent agenda of the February 9th, 2022 Heart of Our City Committee meeting be approved as amended.

CARRIED

3. IN CAMERA:

- a) N/A

4. AGENDA ITEMS:

- a) Membership

- J.Stambene, who was currently sitting as Vice-Chair, will no longer be representing Tourism Lethbridge on the HOCC. J.Stambene was thanked for her passionate contributions to the committee.
 - D.Wojcik was appointed Vice Chair for the remainder of 2022 by acclamation.
- b) Lethbridge Police Service Update
- Library and Park n Ride activity spiking of late.
 - Alpha House issues appear to be dropping slightly.
 - Reports of increased cases of homeless living in the River Valley – unverified by LPS at this time but they will be looking into it further.
 - Protests and convoys keeping LPS busy (not necessarily in DT)
 - Action List Request: Can LPS provide quarterly statistic reports to the Committee?
- c) Committee Chair Election
- In alignment with the Terms of Reference a Chair and Vice-Chair were selected by the committee for the next year. J.Johansen, as chair, and J.Stambene as vice-chair were both appointed by acclamation.
- d) Action Item Review
- ReImagine grant recipients have been notified and the media announcement has been put on hold for the moment.
 - BRZs Celebrate Downtown final report to be shared at a later date once the Strategic Road Mapping is complete to inform discussions on what to do regarding the event in 2022.
- e) 2023 – 2026 Operating Budget
- A.Malcolm provided a brief overview of the upcoming Operating Budget process to establish the budget for the next four years (2023-2026).
 - In the current operating budget (2019-2022) the 'Downtown Redevelopment Fund (DRF)' received \$540,000 annually for all operating aspects of revitalization but was limited to being spent within the boundaries of Downtown.
 - With the recent Council supported changes to the HOCC mandate to focus beyond the downtown on the larger urban core there will be a budget pressure as demand on the funds increases based on the larger geographic area it is intended to support.
 - Proposed changes for 2023-2026
 - Change the budget title from DRF to Urban Core Revitalization Fund
 - Simplify the budgets sub-categories from 4 (Clean and Safe, Welcoming and Attractive, Programming and Promotion, and Administration and Operations) to 2 (Welcoming and Attractive, and Administration and Operations) to be more flexible in spending. Further, Clean and Safe will be proposed independently by Community Social Development and hopefully funded outside of the DRF.
 - Change the approach to funding BIA operations in light of the recommendations of the HOC Governance review and high potential of a second BIA in the Warehouse coming to fruition in the next 4 years. Rather than providing small grants and Fee For Service for the ambassador program, a blanket 50% grant on the value of the levy would be issued to the BIA(s). A new initiative for an additional \$110,000 is being contemplated which would raise the overall revitalization operating budget to \$650,000 annually.
- f) Andrew's Corner
- Overview of upcoming capital projects that would be taking place over the course of 2022 including but not limited to:
 - 3rd Avenue Reconstruction Final Phases
 - Festival Square Market Plaza
 - Warehouse District ARP
 - Public Realm Enhancements

- SAAG Expansion

g) Member Reports

- None

ACTION:	A. MALCOLM: <ul style="list-style-type: none">• Reimagine Media Announcement• BRZ Celebrate Downtown Final Report circulation• Find out more about communities in bloom funding in the operating budget LETHBRIDGE POLICE SERVICE: <ul style="list-style-type: none">• Look into whether LPS could provide quarterly statistic reports to the Committee
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5. NEXT MEETING:

The next regular meeting will be held Wednesday, March 9th, 2022

6. ADJOURNMENT:

Meeting adjourned at 4:42 p.m.

7. FUTURE MEETINGS:

- a) HOC Community Engagement
- b) Celebrate Downtown

ATTACHMENT 1

MINUTES of a meeting of the **HEART OF OUR CITY COMMITTEE**, held on Wednesday, March 9, 2022, at 3:30 p.m., Zoom Conference Call with the following in attendance:

MEMBERS:

Lorien Johansen, Lethbridge Historical Society (Chair)
Tara Gillanders, Allied Arts Council
Penny Warris, Citizen-at-large
Jordon Head, Indigenous Representative
Dominika Wojcik Lethbridge Chamber of Commerce
Mike Prociw, Economic Development Lethbridge
Daylyn Smolenski, Citizen-at-large
Jackie French, Southern AB Ethnic Association
Ken Harvie, Development Industry
Kevin Brees, Citizen-at-large

OTHERS:

Andrew Malcolm, Urban Revitalization Manager
Sarah Amies, Downtown BRZ Community Director
Sgt. Mike Williamson, Lethbridge Police Service
Kelti Baird, HOC Member Pending Council Approval

REGRETS:

Unfilled Position, Tourism Lethbridge
Sheri Kain, Downtown BRZ

CALL TO ORDER:

The meeting was called to order at 3:35 p.m.

1. ACKNOWLEDGE STATEMENT:

“The City of Lethbridge acknowledges that we are gathered on the lands of the Blackfoot people of the Canadian Plains and pays respect to the Blackfoot people, past, present and future while recognizing and respecting their cultural heritage, beliefs and relationship to the land. The City of Lethbridge is also home to the Metis Nation of Alberta, Region III.”

2. CONSENT AGENDA:

- a) Approval of Minutes
 - February 9, 2022 (Attachment 1)
- b) Adoption of Agenda
 - As presented

P. Warris moved, L. Johansen seconded that the consent agenda of the March 9th, 2022 Heart of Our City Committee meeting be approved as amended.

CARRIED

3. IN CAMERA:

- a) N/A

4. AGENDA ITEMS:

- a) Neuron Micro-mobility – Guest Presentation (3:45pm)

- Isaac Ransom, Head of Government and Stakeholder Relations with Neuron Mobility Canada joined the meeting with some of his team to discuss the pending role out of e-scooters and e-bikes in Lethbridge.
 - Shared about the program and their company, working with community partners, stats from other communities including positive economic impact for city centres and business districts, safety, the scooters and bikes, and sustainability – presentation attached.
- b) Lethbridge Police Service Update
- Library activity continues to increase and is an area of concern for LPS
 - Encampments are picking up particularly around the shelter – question regarding encampments in terms of where these individuals are coming from – local or outside city? Response that they are seeing increasing numbers from Calgary and Edmonton areas.
 - Some questions around non-police related services. Recommendation to have the City's Community Social Development (CSD) department come and present on the Community Wellbeing and Safety Strategy (CWSS).
- c) Action Item Review
- Re-Imagine grant intake 3 will be launched shortly and in that launch we will share the successful intake 2 initiatives.
 - BRZ Celebrate Downtown final report will be circulated with next HOC Agenda
 - Communities in Bloom is no longer supported by the City of Lethbridge operating budget. In its prime, CIB was a combination of city personnel and community volunteers. For various reasons, the former Parks Manager, disbanded the group around 10 years ago. There have been a few attempts to resurrect it from the community side but to no avail.
- d) 3rd Avenue and Festival Square Grant Opening Event (Attachment 2)
- A.Malcolm provided a brief overview of the initial work done by an informal working group and brought forward the following motion for consideration.
 - **MOTION:** That the Heart of Our City Committee wants to lead the development of a 3rd Avenue and Festival Square Grand Opening Event and appoints J. French, L. Johansen, D. Smolenski, and P. Warris as HOC members on the working group. Further, that the committee would like to support the event with \$15,000 in base funding and up to \$25,000 in matching funds towards the initiative. **Moved by K. Baird and Seconded by J. French – Approved unanimously**
 - Request for clarity on Allied Arts Council's previous proposal for the Rail Art Exhibition
- e) Future Meetings – in person vs online
- Desire from the committee to move fully in person moving forward.
 - A.Malcolm will find a location to book and look to get that setup for April's regular meeting.
- f) Andrew's Corner
- Warehouse Area Redevelopment Project will be starting shortly as the City plans to go out to tender for consultants. Desire to engage with the HOC to aid in developing the scope. A separate meeting will be set up for that discussion.
 - HOC Governance Roadmapping work is still with consultant Gay Pooler and expect her initial report shortly to be shared along with an initial action plan.
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- a) Member Reports
- Bowman Building – Allied Arts Council and Lethbridge Historic Society both raised concerns around Council's direction to administration to prepare a process to divest of the Bowman for their consideration. A.Malcolm provided background and confirmed there has not been direction provided to sell at this point in time, Council simply wants to understand what the process would entail.

ACTION:	A. MALCOLM: <ul style="list-style-type: none">• Touch base with Community Social Development (CSD) department to see about presenting on the Community Wellbeing and Safety Strategy (CWSS).• Circulate BRZ Celebrate Downtown Report with next Agenda• Share the AAC's Rail Art Exhibition Project with Committee LETHBRIDGE POLICE SERVICE: <ul style="list-style-type: none">• Look into whether LPS could provide quarterly statistic reports to the Committee
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5. NEXT MEETING:

The next regular meeting will be held Wednesday, April 13th, 2022

6. ADJOURNMENT:

Meeting adjourned at 5:00 p.m.

7. FUTURE MEETINGS:

- a) HOC Community Engagement
- b) Celebrate Downtown

ATTACHMENT 1
Approved as presented 5/12/2022

MINUTES of a meeting of the **HEART OF OUR CITY COMMITTEE**, held on Wednesday,
April 13, 2022, at 3:30 p.m., Zoom Conference Call
with the following in attendance:

MEMBERS:

Lorien Johansen, Lethbridge Historical Society (Chair)
Tara Gillanders, Allied Arts Council
Penny Warris, Citizen-at-large
Dominika Wojcik Lethbridge Chamber of Commerce
Mike Prociw, Economic Development Lethbridge
Daylyn Smolenski, Citizen-at-large
Jackie French, Southern AB Ethnic Association
Kevin Brees, Citizen-at-large
Kelti Baird, Citizen-at-large
Sheri Kain, Downtown BRZ

OTHERS:

Andrew Malcolm, Urban Revitalization Manager
Sarah Amies, Downtown BRZ Community Director
Sgt. Mike Williamson, Lethbridge Police Service

REGRETS:

Unfilled Position, Tourism Lethbridge
Jordon Head, Indigenous Representative
Ken Harvie, Development Industry

CALL TO ORDER:

The meeting was called to order at 3:33 p.m.

1. ACKNOWLEDGE STATEMENT:

“The City of Lethbridge acknowledges that we are gathered on the lands of the Blackfoot people of the Canadian Plains and pays respect to the Blackfoot people, past, present and future while recognizing and respecting their cultural heritage, beliefs and relationship to the land. The City of Lethbridge is also home to the Metis Nation of Alberta, Region III.”

2. CONSENT AGENDA:

- a) Approval of Minutes
 - March 9, 2022 (Attachment 1)
 - As Amended:
 - E) Future Meetings should read desire to move fully **in-person**
 - Next Meeting should read **April 13, 2022**.
- b) Adoption of Agenda
 - As presented

J. French moved, L. Johansen seconded that the consent agenda of the March 9th, 2022 Heart of Our City Committee meeting be approved as amended.

CARRIED

3. AGENDA ITEMS:

- a) Lethbridge Police Service Update
- 4 Community Peace Officers have become full-time Police Officers with LPS; as a result, the total of CPOs is 3 and those have been transitioned to bail office which will free up police time on street.
 - CPOs have shifted from non-permanent part time to full-time; get in union, pension, increase in pay, ability to bank OT; this should help attract and retain CPOs going forward.
 - 2 additional LPS members to take CPTED training in April to help with the demand for CPTED evaluations.
 - 2 members of Downtown Policing Unit bike patrol training in next weeks to get more of the team out on bike in the Downtown which makes a big difference.
 - In last meeting, request from HOC for quarterly or semi-annually statistic updates from LPS. Sgt. Williamson indicated the LPS Crime Analyst has left and so there is a gap right now to prepare these reports. L. Johansen has asked that HOC check back in on this item in September.
- b) Action Item Review
- Touch base with Community Social Development (CSD) department to see about presenting on the Community Wellbeing and Safety Strategy (CWSS).
 - Currently the Manager of CSD is on a leave and not in a position currently to present, and once returned this update can occur. Will add to the future meetings.
 - Allied Arts Council Rail Exhibition Proposal (Attachment 2)
 - At the March 9 meeting clarity was requested on Allied Arts Council's previous proposal for the Rail Art Exhibition and its integration with the grand opening of 3rd Avenue.
 - What was approved is in the attachment and Darcy Logan from AAC is invited to the 3rd Avenue/Festival Square Event meetings to ensure integration.
- c) 3rd Avenue and Festival Square Grant Opening Event Update
- At the March 9 meeting, the following resolution was supported unanimously: *That the Heart of Our City Committee wants to lead the development of a 3rd Avenue and Festival Square Grand Opening Event and appoints J. French, L. Johansen, D. Smolenski, and P. Warris as HOC members on the working group. Further, that the committee would like to support the event with \$15,000 in base funding and up to \$25,000 in matching funds towards the initiative.*
 - The working group has chosen a consultant – Dawn Leite/Pink Tie Events.
 - Meeting has occurred between Dawn/Pink Tie and Enmax to understand how Enmax can support from people and resources like tables and chairs.
- d) HOC Governance – Road Mapping/Action Plan Update
- Upcoming meeting on Thursday April 28 12-230pm for HOC, BRZ, and Warehouse BIA Committee members to review draft of all actions, lead vs support roles, and priorities that consultant Gay Pooler has compiled from our initial session.
- e) Galt Gardens Play Area – HOC Representative
- City of Lethbridge has secured \$375,000 from the Government of Canada's Community Revitalization Fund to design and construct a play area adjacent to spray fountain in Galt Gardens. Design needs to move quickly to meet grant timelines and to do so a working group will be assembled with HOC, BRZ, SAAG, Lethbridge Plays, Rotary Clubs and AAC representation to work with City administration and consultant (IBI Group).
 - Need one or two HOC representatives to sit in and be involved in design:
 - K.Baird and D.Smolenski to be involved.
- f) Andrew's Corner
- Neuron E-Scooter Launch was successful and there were a few things to address in first week including some minor challenges at Park Place Mall. Neuron has met with K.Brees and Park

Place to work out these issues. P.Warris was interviewed by CTV and commented that the response Downtown has been great. S.Amies also interviewed and was pleased to give very positive response – nothing but good things thus far.

- PSA Launch on Re-Imagine Intake 3 to close on April 22nd and have recommendations for HOC consideration in next 2-3 weeks.
- Media Event next week for the relaunch of the patio and parklet program at Umami.

g) Member Reports

- None.

h) In Camera Motion

- **Motion:** In alignment with the recently completed governance work, the HOC will no longer be involved in funding or planning the Celebrate Downtown event. If other organizations such as the BRZ would like to continue it including the use of any marketing collateral, they are free to do so.

- **K.Baird Moved, K.Brees Seconded**

ACTION:	<p>A. MALCOLM:</p> <ul style="list-style-type: none"> • Touch base with Community Social Development (CSD) department to see about presenting on the Community Wellbeing and Safety Strategy (CWSS). <p>LETHBRIDGE POLICE SERVICE:</p> <ul style="list-style-type: none"> • Look into whether LPS could provide quarterly statistic reports to the Committee – revisit in September 2022.
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4. IN CAMERA:

- a) Celebrate Downtown (Attachment 3)

5. NEXT MEETING:

The next regular meeting will be held Wednesday, May 11th, 2022 in Culver City Room at City Hall.

6. ADJOURNMENT:

Meeting adjourned at 4:25 p.m.

7. FUTURE MEETINGS:

- a) HOC Community Engagement
- b) CWSS Presentation from CSD

ATTACHMENT 1

Approved as presented 6/8/2022

MINUTES of a meeting of the **HEART OF OUR CITY COMMITTEE**, held on Wednesday, May 11, 2022, at 3:30 p.m., Culver City Room – City Hall with the following in attendance:

MEMBERS:

Lorien Johansen, Lethbridge Historical Society (Chair)
Tara Gillanders, Allied Arts Council
Penny Warris, Citizen-at-large
Mike Prociw, Economic Development Lethbridge
Daylyn Smolenski, Citizen-at-large
Sheri Kain, Downtown BRZ
Dominika Wojcik , Tourism Lethbridge

OTHERS:

Andrew Malcolm, Urban Revitalization Manager
Stephanie Parsons, City Clerks Office (Presenter)

REGRETS:

Unfilled Position, Lethbridge Chamber of Commerce
Jordon Head, Indigenous Representative
Ken Harvie, Development Industry
Jackie French, Southern AB Ethnic Association
Kevin Brees, Citizen-at-large
Kelti Baird, Citizen-at-large
Sarah Amies, Downtown BRZ Community Director
Sgt. Mike Williamson, Lethbridge Police Service

CALL TO ORDER:

The meeting was called to order at 3:36 p.m.

1. ACKNOWLEDGE STATEMENT:

“The City of Lethbridge acknowledges that we are gathered on the lands of the Blackfoot people of the Canadian Plains and pays respect to the Blackfoot people, past, present and future while recognizing and respecting their cultural heritage, beliefs and relationship to the land. The City of Lethbridge is also home to the Metis Nation of Alberta, Region III.”

2. CONSENT AGENDA:

- a) Approval of Minutes
 - April 13, 2022 (Attachment 1)
 - As Presented.
- b) Adoption of Agenda
 - As amended
 - Add two Items as (g) Downtown Housing an (h) Downtown Business Signage

P.Warris moved, L. Johansen seconded that the consent agenda of the May 11th, 2022 Heart of Our City Committee meeting be approved as amended.

CARRIED

3. AGENDA ITEMS:

- a) Lethbridge Police Service Update
 - No update.

- b) Boards, Committees, and Commission's Presentation
 - City Clerks Office presented on a few key items/updates as it relates to good committee governance.
 - Introducing a skills matrix which will be utilized in review of citizen at large applicants. HOC currently does not have one in place and will need to complete and have sent back to the City Solicitors Office by end of July. TOR should be utilized as basis for skills matrix.
 - A separate skills matrix will be required for the Indigenous Citizen Member, Development Industry Member, and General Citizen at Large
 - Recruitment will occur from end of June until August with ratification taking place in October.
 - Jordan Head, Kevin Brees, Ken Harvie, and Penny Warris terms all coming to an end in 2022. Just because you are an incumbent does not mean you will be guaranteed to continue, all need to reapply. Jordan Head is at the end of his two term limit.
 - Agendas and Minutes need to be posted online a week before each meeting for the public.
 - When going InCamera/Closed Session the relevant FOIP section needs to be identified.
 - If the Committee has any TOR/Bylaw amendments, they will need to be submitted by June 20th. Committee made extensive changes in 2021 so not envisioned to be many however the Warehouse District specific position should be discussed.
 - Advantageous for the HOC to present to a Council SPC (Civic Works) in September to go over Strategic Plan, work of the past 4 years, and to advocate for continued financial support through upcoming Operating Budget.

- c) Action Item Review
 - Touch base with Community Social Development (CSD) department to see about presenting on the Community Wellbeing and Safety Strategy (CWSS).
 - Currently the Manager of CSD is on a leave and not in a position currently to present, and once returned this update can occur. Will add to the future meetings.
 - LPS Presentation of Quarterly Statistics is on hold until at least September once LPS has a data analyst hired.

- d) Re-Imagine Grant (Attachment 2)
 - Intake 3 closed on Friday, April 22 at 4 pm. A review panel comprising of five City staff met to review, score and provide funding recommendations for 12 applications. The review panel's recommendations align with HOC Master Plan, the outcomes of the Personas Report and take into consideration the tight financial constraints as we draw down on the \$80,500 in available funds remaining for this grant program (grant was over-allocated in intake 2 last year due to the high quality of applications). Another consideration for this year, was our aim in providing grant assistance to as many projects as possible that will carry us to fall 2022.
 - As in previous years, the process is not to have the HOC Committee re-score the applications but to provide oversight that a solid and fair assessment was made by the panel with final approval to proceed with these recommendations coming from the HOC Committee.
 - **Motion: That the Heart of Our City Committee acknowledges City administrations evaluation of the Re-Imagine Downtown Activation Grant aligns with the intent of the program and supports the recommendation to support 9 initiatives for a total not to exceed \$80,500.**
 - S.Kain, T. Gillanders, M. Prociw, and L. Johansen abstained due to organizational applications.

APPROVED UNANIMOUSLY

- Inquiry on the Downtown Winter Rink Project that was funded in 2021 – Rink was purchased but due to weather the event never took place. Applicant put all their learnings from the

process to get set up into a document which can be used in future years. The rink is in City storage and will be made available to community partners in future years.

- e) 3rd Avenue and Festival Square Grant Opening Event Update
 - Working group continues to meet bi-weekly with the hired event consultants and is progressing with plans for the event.
 - Attached is an agenda and update of progress to date.
 - Was recommended by D.Wojcik to connect with Chamber for the use of the large scissors for ribbon cutting.

- f) HOC Governance – Road Mapping/Action Plan Update
 - Revisions based on the meeting on April 28th are being made by S.Amies, A.Malcolm, and L. Johansen and should result in a penultimate draft for consideration.

- g) Downtown Housing
 - M.Prociw shared some highlights from the latest release from StatsCanada related to Downtown. Lethbridge’s Downtown population is one of the oldest in Canada in terms of % of population over 65 years of age with a very low % of millennial population.
 - Lethbridge was very high in terms of multifamily housing starts, but would question how many if any were in the Downtown/urban core.
 - Discussion on what the HOCC’s role is in increasing housing in the downtown/urban core especially as there is significant funding coming in the Federal Budget (approx. \$8 billion). It is looking like it will show up as a high priority in the immediate time frame in the pending strategic plan. Add to the June agenda for further discussion.

- h) Downtown Business Signage
 - City has kicked off a small project with ISL Engineering to provide recommendations on an improved process for the approval of downtown signage. Currently it is a complicated back and forth between City Development Services and the BRZ with a lot of grey area in the formal bylaws.
 - A small stakeholder group has been identified including an HOCC representative, question was asked as to who from HOCC would like to be involved. The Committee recommended K.Baird and/or K.Harvie, both were not present at meeting so will be approached outside the meeting.

- i) Andrew’s Corner
 - None.

- j) Member Reports
 - None.

ACTION:	A. MALCOLM: <ul style="list-style-type: none"> • Touch base with Community Social Development (CSD) department to see about presenting on the Community Wellbeing and Safety Strategy (CWSS). • Develop a skills matrix for the positions of Indigenous Citizen Member, Development Industry Member, and General Citizen at Large. • Agendas and Minutes need to be posted online a week before each meeting for the public. • Circulate and discuss with Committee desire for any TOR/Bylaw amendments including Warehouse District specific position. Any amendments will need to be submitted by June 20th. • Make a request for HOC to present at the September 1 Civic Works SPC on Strategic Plan, work of the past 4 years, and to advocate for continued financial support through upcoming Operating Budget.
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	<ul style="list-style-type: none">• Let FS/3rd Ave working group know to touch base with Chamber for scissors for ribbon cutting.• Add Downtown Housing to the June agenda• Touch base with K.Baird and/or K.Harvie for participation in the Downtown Business Signage review. <p>LETHBRIDGE POLICE SERVICE:</p> <ul style="list-style-type: none">• Look into whether LPS could provide quarterly statistic reports to the Committee – revisit in September 2022.
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4. IN CAMERA:

- a) N/A

5. NEXT MEETING:

The next regular meeting will be held Wednesday, June 8th, 2022 in Culver City Room at City Hall.

6. ADJOURNMENT:

Meeting adjourned at 5:03 p.m.

7. FUTURE MEETING ITEMS:

- a) Downtown Housing – June
- b) TOR Amendments - June
- c) LPS Quarterly Statistics – September
- d) HOC Community Engagement - TBD
- e) CWSS Presentation from CSD - TBD

ATTACHMENT 1

MINUTES of a meeting of the **HEART OF OUR CITY COMMITTEE**, held on Wednesday, August 10, 2022, at 3:30 p.m., Culver City Room – City Hall
with the following in attendance:

MEMBERS:

Lorien Johansen, Lethbridge Historical Society (Chair)
Daylyn Smolenski, Citizen-at-large
Sheri Kain, Downtown BRZ
Jackie French, Southern AB Ethnic Association
Dominika Wojcik, Tourism Lethbridge
Willem Fraser, Lethbridge Chamber of Commerce
Ken Harvie, Development Industry
Mike Prociw, Economic Development Lethbridge
Tara Gillanders, Allied Arts Council

OTHERS:

Andrew Malcolm, Urban Revitalization Manager (Joined meeting at 4:10pm)
Sarah Amies, Downtown BRZ Community Director

REGRETS:

Kevin Brees, Citizen-at-large
Kelti Baird, Citizen-at-large
Jordon Head, Indigenous Representative
Penny Warris, Citizen-at-large

CALL TO ORDER:

The meeting was called to order at 3:40 p.m.

1. ACKNOWLEDGE STATEMENT:

“The City of Lethbridge acknowledges that we are gathered on the lands of the Blackfoot people of the Canadian Plains and pays respect to the Blackfoot people, past, present and future while recognizing and respecting their cultural heritage, beliefs and relationship to the land. The City of Lethbridge is also home to the Metis Nation of Alberta, Region III.”

2. CONSENT AGENDA:

- a) Approval of Minutes
 - June 8, 2022 (Attachment 1)
 - As Presented.
- b) Adoption of Agenda
 - As Presented.

J. French moved, L. Johansen seconded that the consent agenda of the August 10th, 2022 Heart of Our City Committee meeting be approved as presented.

CARRIED

3. AGENDA ITEMS:

- a) Lethbridge Police Service Update
 - As discussed in last meeting, we will be moving to monthly written updates with joining in person on a quarterly basis. Still intend on pushing for data based reports beginning in September.
- b) Action Item Review

- Touch base with Community Social Development (CSD) department to see about presenting on the Community Wellbeing and Safety Strategy (CWSS) – ***Still on hold due to staffing changes***
- Develop a skills matrix for the positions of Indigenous Citizen Member, Development Industry Member, and General Citizen at Large – ***L.Johansen and A.Malcolm to meet to develop and submit.***
- Make a request for HOC to present at the September 1 Civic Works SPC on Strategic Plan, work of the past 4 years, and to advocate for continued financial support through upcoming Operating Budget. – ***Looks like October 6 SPC is the best date.***
- Touch base with K.Baird and/or K.Harvie for participation in the Downtown Business Signage review – ***K.Baird accepted and participated.***

c) Warehouse ARP Update

- The first stakeholder engagement event was held at the Galt Museum on Tuesday August 9th and had a very good turn-out of over 55 people.
- Discussed what an ARP is, what the overarching vision of the District might be, and then had a panel discussion with Eric Scherzer (Stantexc), Kendal Hachkowski (Sumus), Kelti Baird (Theoretically Brewing/HOCC) and Andrew Malcolm (City), initially with pre-set questions and then opened to the floor for stakeholders and businesses to make comments or ask questions.
- HOCC members discussed what they heard at the open house – pros/cons.
- On August 10th about 15 different city departments walked the neighbourhood discussing constraints, opportunities, barriers, etc.
- Question on how often the project website on www.getinvolvedlethbridge.ca will get updated. No hard commitment but that the project manager would update as often as possible.
- Total process should take between 9-12 months to complete.
- Will bring a monthly update to the HOC meetings going forward.

d) SPC Presentation/HOC Governance

- Initially discussed presenting to the Civic Works SPC in September but that will not happen due to timelines to submit. Will target October 6th, 2022.
- Presentation will share the outcomes of the Governance and Strategic Road Mapping work which should be complete in the next few weeks. This is an opportunity to outline the direction of the HOCC for next 4 years and hopefully act as some advocacy for Councils Operating Budget deliberations.

e) Downtown Signage Recommendations

- The first draft of the recommendations compiled by ISL on downtown business signage is complete. HOCC had participation through Kelti Baird and through the BRZ organization.
- Will bring the recommendations back after internal review to the September meeting for a resolution of support/opposition.

f) Urban Core Business Contacts Lists

- Discussed the idea of having a comprehensive list of all the businesses located within the urban core, separated into Downtown and Warehouse Districts. Making these lists accessible to stakeholders and members of HOCC. The purpose would be to have a go-to contact list when organizations are making announcements about events or items like crime statistics.
- With events like the Amazing Race showing there were a number of businesses in the area that said “how come nobody told us about this, we would have stayed open later”.
- Discussion around different tools that organizations like BRZ, Chamber, and Tourism use. There are different tools and messaging for businesses than the general public.
- Question on whether or not it is warranted for the HOCC to have their own social media?
- Discussion around the possibility of the HOCC sharing with the community 3 or 4 key points from each committee meeting via a ‘postcard’. By making information available about what

HOCC is doing and discussing it may make them more intrigued. There is currently no direct channel for what HOCC is doing to get shared with the public.

- Lorien, Chamber, BRZ, and Tourism to discuss further with A.Malcolm an engagement strategy and further to discuss email announcements, specifically encouraging people to open them

g) Housing Subcommittee Update

- The previous direction from HOCC resolution to establish a housing subcommittee and kick off with an administrative presentation on the current state has not occurred to date. The rate of change on this topic plus a lack of administrative resources in several departments has made it impossible to get useful information together that is not immediately out of date.
- With Council's recent resolution to explore the Civic Centre Curling as a future location for an interim sober shelter there will be an opportunity for HOCC to educate and then potentially be in a position to submit a letter/statement of support or opposition.

h) Andrew's Corner

- 1200 Block Design, Galt Play Space, Pollinator Cafes, Festival Square Programming

i) Member Reports

- None.

ACTION:	<p>A. MALCOLM:</p> <ul style="list-style-type: none"> • Touch base with Community Social Development (CSD) department to see about presenting on the Community Wellbeing and Safety Strategy (CWSS). • Develop a skills matrix for the positions of Indigenous Citizen Member, Development Industry Member, and General Citizen at Large. • Make a request for HOC to present at the October 6 Civic Works SPC on Strategic Plan, work of the past 4 years, and to advocate for continued financial support through upcoming Operating Budget. • Downtown Signage Recommendations – letter of support/opposition <p>LETHBRIDGE POLICE SERVICE:</p> <ul style="list-style-type: none"> • Look into whether LPS could provide quarterly statistic reports to the Committee – revisit in September 2022.
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4. IN CAMERA:

- a) N/A

5. NEXT MEETING:

- j) **Regular Meeting - Wednesday, September 14, 2022 at 3:30pm – Location TBD as Culver City Room is Booked.**

6. ADJOURNMENT:

Meeting adjourned at 4:55 p.m.

7. FUTURE MEETING ITEMS:

- a) LPS Quarterly Statistics – September
- b) HOC Community Engagement - TBD
- c) CWSS Presentation from CSD - TBD

ATTACHMENT 1

MINUTES of a meeting of the **HEART OF OUR CITY COMMITTEE**, held on Wednesday, Septemeber 14, 2022, at 3:30 p.m., Multicultural Centre – 421 6 Avenue South with the following in attendance:

MEMBERS:

Lorien Johansen, Lethbridge Historical Society (Chair)
Daylyn Smolenski, Citizen-at-large
Sheri Kain, Downtown BRZ
Jackie French, Southern AB Ethnic Association
Dominika Wojcik, Tourism Lethbridge
Willem Fraser, Lethbridge Chamber of Commerce
Ken Harvie, Development Industry
Mike Prociw, Economic Development Lethbridge
Tara Gillanders, Allied Arts Council
Kelti Baird, Citizen-at-large
Penny Warris, Citizen-at-large

OTHERS:

Andrew Malcolm, Urban Revitalization Manager
Logan Bartholow, City of Lethbridge
Sarah Amies, Downtown BRZ Community Director

REGRETS:

Kevin Brees, Citizen-at-large
Jordon Head, Indigenous Representative

CALL TO ORDER:

The meeting was called to order at 3:34 p.m.

1. ACKNOWLEDGE STATEMENT:

“The City of Lethbridge acknowledges that we are gathered on the lands of the Blackfoot people of the Canadian Plains and pays respect to the Blackfoot people, past, present and future while recognizing and respecting their cultural heritage, beliefs and relationship to the land. The City of Lethbridge is also home to the Metis Nation of Alberta, Region III.”

2. CONSENT AGENDA:

- a) Approval of Minutes
 - August 10, 2022 (Attachment 1)
 - As Amended.
 - Correction of date under subsection 3 from 20222 to 2022.
- b) Adoption of Agenda
 - As Presented.

J. French moved, K. Baird seconded that the consent agenda of the September 14th, 2022 Heart of Our City Committee meeting be approved as amended.

CARRIED

3. AGENDA ITEMS:

- a) Lethbridge Police Service Update
 - Monthly written provided by Sgt Williamson and was read out by A.Malcolm. Attached to minutes.
- b) Action Item Review

- Touch base with Community Social Development (CSD) department to see about presenting on the Community Wellbeing and Safety Strategy (CWSS) – ***Still on hold due to staffing changes***
 - Develop a skills matrix for the positions of Indigenous Citizen Member, Development Industry Member, and General Citizen at Large – ***L.Johansen and A.Malcolm completed and the matrix was utilized in the candidate interviews which took place on September 14.***
 - Make a request for HOC to present at the September 1 Civic Works SPC on Strategic Plan, work of the past 4 years, and to advocate for continued financial support through upcoming Operating Budget. – ***October 6, 2022.***
- c) Warehouse ARP Update
- The Stantec and City project team continue to complete background work on the plan area.
 - Public survey is currently live on www.getinvolvedlethbridge.com, encourage all HoC members to go on and complete.
 - Public engagement opportunities being planned for September including walking tours and design charrettes.
- d) Downtown Signage Recommendations (Attachment 2A and 2B)
- The report with recommendations compiled by ISL on downtown business signage is complete and has been reviewed internally by City Administration. It was noted that the final recommendations do not fully align with the “request” of the BRZ organization through the stakeholder interviews. However, in alignment with the best practices researched and desire for streamlining/red-tape reduction and clear and consistent roles and responsibilities the recommendations are being presented in this way.
 - Final recommendations are being provided to HOC (and BRZ) with hope for a resolution of support to accept the recommendations.
 - A draft letter of support has been included in the agenda package as a place to start but the committee would be free to edit to fit their collective response.
 - Discussion that HoC would rather hold off on taking a position through resolution and/or letter of support until after the BRZ has reviewed and established their position.
 - Item will be deferred until October.
- e) HOC Governance & Strategic Road Map (Attachment 3a, 3b, and 3c)
- As part of the ongoing commitment to focusing on Governance Review and Implementation, the HOC, BRZ, and URD engaged in early 2022 with Gay Pooler Consulting to complete a four-year strategic road map to guide the efforts of 2023-2028.
 - After several strategic planning sessions and much back and forth refinement the action plan is now complete, and if approved by the HoC, will be shared with City Councils Civic Works SPC in October.
 - Following approval of the 2023-2026 City Operating Budget it will inform future directions of the HOC, BRZ, and URD.
 - **K.Baird moved that the Heart of Our City Committee approve the ‘Urban Core Collective Strategic Plan’ as the strategic plan to guide efforts of the committee over the next four years. Seconded by D.Smolenski.**
- CARRIED UNANIMOUSLY**
- f) SPC Draft Presentation
- Opportunity for HOC to present to Civic Works SPC October 6th, 2022 to share the outcomes of the Governance and Strategic Road Mapping. This is an opportunity to outline the direction of the HOCC for next 4 years and hopefully act as some advocacy for Councils Operating Budget deliberations.
 - Draft presentation was shared and there were a few comments for revisions:
 - More background on HoCC members and their organizations
 - Emphasis on the amount of work that has gone into the governance and strategic plan

- g) Andrew's Corner
 - Civic Curling Centre for Sober Shelter proposal, Rapid Housing Initiative (RHI) presentation, Community Revitalization Levy (CRL) opportunity.
- h) Member Reports
 - None.

ACTION:	<p>A. MALCOLM:</p> <ul style="list-style-type: none"> • Touch base with Community Social Development (CSD) department to see about presenting on the Community Wellbeing and Safety Strategy (CWSS). • Bring back Downtown Signage Recommendations – letter of support/opposition to the October meeting. • Make revisions to the draft SPC presentation before submitting. <p>A.MALCOLM, L. JOHANSEN, CHAMBER, BRZ, TOURISM</p> <ul style="list-style-type: none"> • Further discussions on an engagement strategy <p>LETHBRIDGE POLICE SERVICE:</p> <ul style="list-style-type: none"> • Look into whether LPS could provide quarterly statistic reports to the Committee – revisit in September 2022.
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4. IN CAMERA:

- a) N/A

5. NEXT MEETING:

- i) **Regular Meeting - Wednesday, October 12, 2022 at 3:30pm – Culver City Room, City Hall**

6. ADJOURNMENT:

Meeting adjourned at 5:03 p.m.

7. FUTURE MEETING ITEMS:

- a) LPS Quarterly Statistics – September
- b) UofC Civic Commons Catalyst Project - November
- c) HOC Community Engagement - TBD
- d) CWSS Presentation from CSD - TBD

Lethbridge Police Services Report for September Heart of Our City Committee
Submitted by: Sgt. Mike Williamson

Here is an update as to the Downtown Policing Unit.

The Downtown Policing Unit/CPOs has drastically had the amount of members reduced. This is the result of 3 of our CPOs became Police Officers with Lethbridge Police Service in early spring and we had one just resign in late August as he accepted a Police position with another agency. Although I am very happy for each one, each one will make excellent police officers but I am sad that we lost them, as they were excellent CPOs (then again I am happy that 3 are staying with us as Police, as you know we are extremely short staffed on our front lines). As a result of the movement, our CPO program currently only employs 2 CPOs who are currently assigned to our Bail Hearing Office (in our temporary holding facility). LPS is committed to hiring more CPOs, 2 more are currently being trained at the CPO training academy in Lac La Biche, with them expected to be ready for LPS by November. We are in the process of hiring more with the intention of sending them to training at the end of October.

The Downtown Police Officers also saw their numbers shrink by 1 as Cst. Kara Hagen has resigned from our service, was hired by the RCMP and returned home to BC. The Downtown Policing Unit has now gone from 4 members to 3 members. In addition to that on a rotational basis each DPU member is rotating through the Acting Sgt position as I have been re-assigned to act as Staff Sergeant for the Field Operations Support Section.

One of the things that DPU has been dealing with is an issue that is in every City within Canada right now is the issue of Encampments. This is a social issue and it is very complicated in regards to law enforcement as Police are extremely limited in their authorities regarding the removal of such encampments. With that being said, from the middle of July we have been enforcing what we can as well as with a collaborative effort with various social agencies have been participating in weekly cleanups. We started with over 50 tents/encampments at the Civic park and the old YMCA Lot to now having approximately 7 tents remaining. The area looks much better but still lots of work to do as we are not naïve to the fact that the tents are just being dispersed.

Other than that the Public Library continues to be a problematic area with negative activity and damage to property.

ATTACHMENT 1

MINUTES of a meeting of the **HEART OF OUR CITY COMMITTEE**, held on Wednesday, November 9, 2022, at 3:30 p.m., **Culver City Room, City Hall** with the following in attendance:

MEMBERS:

Lorien Johansen, Lethbridge Historical Society (Chair)
Daylyn Smolenski, Citizen-at-large
Sheri Kain, Downtown BRZ
Dominika Wojcik, Tourism Lethbridge
Willem Fraser, Lethbridge Chamber of Commerce
Mike Prociw, Economic Development Lethbridge
Tara Gillanders, Allied Arts Council
Kevin Brees, Citizen-at-large
Kelti Baird, Citizen-at-large
Ken Harvie, Development Industry
Penny Warris, Citizen-at-large

OTHERS:

Andrew Malcolm, Urban Revitalization Manager
Sarah Amies, Downtown BRZ Community Director
Matthew Salmon, HOCC 2023 Member
Blaine Badiuk, HOCC 2023 Member

REGRETS:

Jordon Head, Indigenous Representative

CALL TO ORDER:

The meeting was called to order at 3:36 p.m.

1. ACKNOWLEDGE STATEMENT:

“The City of Lethbridge acknowledges that we are gathered on the lands of the Blackfoot people of the Canadian Plains and pays respect to the Blackfoot people, past, present and future while recognizing and respecting their cultural heritage, beliefs and relationship to the land. The City of Lethbridge is also home to the Metis Nation of Alberta, Region III.”

2. CONSENT AGENDA:

- a) Approval of Minutes
 - September 14, 2022 (Attachment 1)
 - As Presented.
- b) Adoption of Agenda
 - As Amended
 - Change next meeting date to December 14, 2022

K. Baird moved, L. Johansen seconded that the consent agenda of the November 9th, 2022 Heart of Our City Committee meeting be approved as amended.

CARRIED

3. AGENDA ITEMS:

- a) Membership Update
 - Dominika (Tourism) and Willem (Chamber) were officially approved as members by City Council.

- b) Lethbridge Police Service Update
- Written update provided by Sgt. Williamson and attached to agenda as Attachment 2.
- c) Action Item Review
- Touch base with Community Social Development (CSD) department to see about presenting on the Community Wellbeing and Safety Strategy (CWSS) – ***Still on hold due to staffing changes***
 - Further discussions on an engagement strategy -- ***To be informed by future Strategic Action Plan Implementation***
 - Look into whether LPS could provide quarterly statistic reports to the Committee – revisit in September 2022. – ***Will form part of the discussion re: a standard template discussed in agenda item 2b.***
- d) Warehouse ARP Update
- Drop-In Policy Charrette being held at the Collective, in the Warehouse District, on Wednesday December 7. Online engagement will be open until December 15th at www.GetInvolvedLethbridge.com
- e) UofC Civic Common Catalyst Project
- The Civic Commons Catalyst (CCC) project was managed and executed by the School of Architecture, Planning, and Landscape Architecture at the University of Calgary in partnership with Opportunity Lethbridge – Urban Revitalization.
 - The project sought to identify and categorize underutilized spatial assets in the City of Lethbridge and identify opportunities and contextually appropriate design solutions that would aid in the revitalization of areas throughout our City.
 - Administration will be taking the report and materials generated by the CCC team and determining how this information may be used to improve process, operations, and policies. As well as exploring ways that further work can be conducted with the CCC team to gain further insight into catalyzation efforts that can occur in our City.
 - The results of the CCC will be presented to the Civic Works SPC on December 5, 2022.
- f) HOC Strategic Road Map Prioritizations Poll Results
- In order to get the ball rolling and to inform 2023 budgets a year 1 prioritization exercise was completed by the UCC. All actions identified in the road map action plan identified as a priority in year 1 or year 1-2 was further prioritized via an online survey tool. 16 participants from UCC organizations responded to the survey asking respondents to rank the 15 actions in order of importance. These responses were then averaged to arrive at a final ranking. Poll results provided in Attachment 3.
 - A. Malcolm asked if there were any concerns or comments (positive or negative) to the rankings or if they could be taken forward for future consideration. No concerns or comments were made by committee members.
- g) Andrew's Corner
- Operating Budget
 - There are a number of operating budget initiatives that will impact the work of Urban Revitalization including but not limited to Clean Sweep Program, Diversion Outreach Team, CPTED grant, Development Based Grants and Incentives, Event Grant Funding, etc.
 - Budget is located on the City website for anyone who is interested.
 - Council will deliberate the budget between November 14 -18th.
 - Once the budget is determined, administration will attempt to line up the Urban Revitalization budget with the priorities of the HOC Strategic Road Map Prioritization, which may mean changes to existing programs.
 - Shelter Update

- The What We Heard Report from the prior public engagement that looked at the potential of a Sober Shelter at the Civic Curling Centre will go to City Council on November 29th. Council may accept as information or accept as information and direct Administration to cease with next steps of making a development permit application.

h) Member Reports

- Chamber Women in Business Event upcoming November 16 and 17 including a market being held at the Paramount on 16th.

ACTION:	<p>A. MALCOLM:</p> <ul style="list-style-type: none"> ● Touch base with Community Social Development (CSD) department to see about presenting on the Community Wellbeing and Safety Strategy (CWSS). ● Work with L.J and M.P to develop a Clean and Safe template to report stats to committee on regular basis in 2023. ● Set up the December meeting at a location where social can occur after. <p>A.MALCOLM, L. JOHANSEN, CHAMBER, BRZ, TOURISM</p> <ul style="list-style-type: none"> ● Further discussions on an engagement strategy <p>LETHBRIDGE POLICE SERVICE:</p> <ul style="list-style-type: none"> ● Look into whether LPS could provide quarterly statistic reports to the Committee – revisit in September 2022.
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4. **IN CAMERA:**

- a) N/A

5. **NEXT MEETING:**

- i) **Regular Meeting - Wednesday, December 14, 2022 at 3:30pm**
 - *Discussion about having meeting at a location where a social activity can occur afterwards.*

6. **ADJOURNMENT:**

Meeting adjourned at 5:08 p.m.

7. **FUTURE MEETING ITEMS:**

- a) LPS Quarterly Statistics – November
- b) HOC Community Engagement - TBD
- c) CWSS Presentation from CSD - TBD