



## CITY OF *Lethbridge*

### **Waste & Recycling Centre Secure load policy**

#### **PURPOSE**

The City of Lethbridge has adopted a policy that all loads entering and exiting the Waste & Recycling Centre must be secured to prevent waste and litter from spilling or blowing off of transport vehicles onto area roadways and ditches.

#### **POLICY STATEMENT**

It is the policy of Waste & Recycling Services to provide an integrated waste management system so as to maintain a clean and healthy environment. Accumulation of litter on area roadways is unsightly and is a nuisance to neighbours of the Waste & Recycling Centre and along its haul routes. Furthermore, costs associated with cleaning these areas are incurred by the City and should be passed on to those responsible for the accumulation of the waste. Failure to comply with this secure load policy will result in surcharges being applied to the load.

#### **PROCEDURES**

All loads entering and exiting the Waste & Recycling Centre shall be secure as described in appendix 1, the secure load protocol.

1. All loads shall be secured from the point of origin to prevent spillage and/or scattering of the material
2. Load covers shall be tightly secured around the edges and in serviceable condition with no holes, and/or tears that would allow material to spill or blow through
3. Vehicle and trailer end gates should be in the up position so as to prevent spillage or blowing of material during transport
4. Any vehicle with an improperly secured load shall be surcharged pursuant to City of Lethbridge Bylaw 5544
5. Customers shall uncover loads at the scale house if requested by the attendant so they may inspect the contents of the load
6. Incoming loads must remain secured until they reach the unloading area
7. Outgoing loads must be secured in an area next to the loading area

#### **REVISION HISTORY**

New policy: February 4, 2004  
Revised: February 15, 2010

## **Appendix 1 Secure Load Protocol**

All loads shall be secured from the point of origin to prevent spillage and/or scattering of the material.

As a guideline the following types of waste must be securely fastened to the vehicle by the method indicated:

<b>Type of Waste</b>	<b>Method to secure</b>
Household/commercial waste	Completely covered. When entirely enclosed in bags and not above the vehicle sides no cover is required
Mixed construction materials & shingles	Completely covered. When entirely enclosed in bags and not above the vehicle sides no cover is required
Ewaste, HHW, paint, used oil/filters	No cover required as long as no part of the load exceeds box height  Liquids (including used oil filters) are to be stored upright in sealed containers to prevent leakage and/or spillage of the contents
Yard waste	Completely covered. When entirely enclosed in bags and not above the vehicle sides no cover is required
Trees and branches	Securely tied, strapped, or covered when the items exceed the box height
Pallets, lumber, & bulky items	Securely placed, tied, or strapped when the items exceed the box height
Concrete, asphalt, stone or brick	No cover required as long as no part of the load exceeds box height
Topsoil	No cover required

Notwithstanding the guideline provided above any vehicle that permits spillage and/or scattering of waste while enroute to the centre will be surcharged.

Scale house attendants will provide final determinations as to the serviceability of covers, use of tailgates, and the effectiveness of the method used by the hauler to secure their load.