



# City of Lethbridge

## WEDDINGS IN LETHBRIDGE PARKLAND 2009

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### INFORMATION & CONDITIONS OF USE

#### General Information:

Special Event permits are required to book parkland for wedding ceremonies and photographs. Special Event permits take precedence over unbooked activity and provide a method of coordinating access for special occasions in parkland. Knowledge of events allows for the rescheduling of mowing, watering and other work crews to prevent interference with your event.

The permits grant priority use for unserviced parkland. Request for additional services – e.g., electricity (if available at site), will be charged for based on the request. **NOTE:** Your event will be sharing the park with the general public.

**Recommendation:** Visit the site while you are planning the event to ensure your plans are achievable at the site. Ensure an organizer arrives prior to the event and has the permit to present to the unbooked user, if necessary.

### CONDITIONS OF USE

1. To confirm the event booking the special event permit must be paid in full by January 31, 2009 or at time of booking if after that date.
2. The Event must not restrict trail use by general public.
3. A site plan showing any structures (e.g., tables, arches) requiring staking to secure must be received minimum two (2) weeks prior to the event to allow time for service marking. Organizer must call First Call (1-800-242-3447) and arrange a site visit to show where structure is to be set up.
4. **Chairs:** Provision of appropriate chairs, if required, is the responsibility of the organizer. Regular chairs puncture the turf and are a safety concern. Use chairs with full bottom wings or lawn chairs. Any damage to underground irrigation services will be charged to the user.
5. **Parking:** Parking is “*first come – first served*” in public parks. Reserved parking signs for the wedding party only (maximum 2 parking stalls) is available for a charge of \$20.00 + GST. Contact **315-4215** two weeks prior to event to coordinate pick-up and return of the signs, if required.
6. **Confetti:** Confetti, rice, bird seeds are **not** permitted. Please replace this wedding tradition with the blowing of bubbles.
7. The permit holder must assume responsibility for supervision of participants before, during, and after the event.
8. Should there be any damage to parkland and facilities, the organizer responsible for that time period shall pay any repair or replacement costs and assume responsibility for the actions of participants.
9. Liquor is not allowed within the parks.
10. Please report problems or concerns **Recreation, Parks & Culture 320-3011 (voice mail)**

Recreation, Parks & Culture, 3rd Floor, 910 – 4<sup>th</sup> Avenue South  
Lethbridge, Alberta T1J 0P6