MINUTES of the Regular Meeting of the City Council held on Tuesday, August 3, 2010

PRESENT: Mayor R.D. Tarleck
Alderman J.H. Carlson
Alderman R. Dodic
Alderman M.A. Simmons
Alderman K.E. Tratch
Alderman S.G. Ward
Alderman T.H. Wickersham

OTHERS: City Clerk D. Nemeth
Deputy City Clerk A. Neufeld
City Manager G. Sherwin
City Treasurer C. Wight
Director of City Manager's Office K. Hopkins
A/Director of Infrastructure Services B. Buzunis
A/Director of Community Services C. Westerson
Director of Planning and Development J. Greene

ABSENT: Alderman B.A. Lacey
Alderman R.K. Parker

1. CALL TO ORDER:
   1.1 Invocation
   1.2 Bouquets

2. ANNOUNCEMENTS:

3. CONSENT AGENDA:
   3.1 Approval of the Minutes of the City Council Meeting and the Public Hearing held on Monday, July 19, 2010
   3.2 Garth Sherwin, City Manager, re C-10-23, Invitation to Tender; SunRidge Phase 3D, Underground Utilities and Surface Improvements
   3.3 Follow-up Action List

J.H. Carlson:

BE IT RESOLVED THAT the minutes of the Regular Meeting of City Council and the Public Hearing held on Monday, July 19, 2010, be approved

AND FURTHER BE IT RESOLVED THAT the recommendation of the Administration to award C-10-23, Invitation to Tender – SunRidge Phase 3D, Underground Utilities and Surface Improvements to the low bidder, McNally Contractors Ltd. of Lethbridge, AB for a total cost of $1,195,049.05 less GST for a net cost to the City of Lethbridge of $1,138,141.95 with funding from the SunRidge Subdivision Surplus, be approved
CONSENT AGENDA: (continued)

AND FURTHER BE IT RESOLVED THAT the Follow-up Action List be received as information and filed.

------------------------ CARRIED

| ACTION: | City Solicitor, City Treasurer, City Clerk, Real Estate and Land Development, Purchasing Manager |

4. ADOPTION OF AGENDA:

T.H. Wickersham:

THAT the communications as presented by the City Clerk be laid on the table for further consideration.

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5. PRESENTATIONS:

5.1 Chris Kearns, Public Safety Communications Centre Manager, Brian Cornforth, Chief, Fire and Emergency Services, Jeff Cove, Inspector, Lethbridge Regional Police Service, re Intergraph Common Computer Aided Dispatch (CAD) Project (See Submissions 6.3 and 6.4)

Brian Cornforth, Chief, Fire and Emergency Services stated that the Intergraph Common Computer Aided Dispatch (CAD) project is to move the Fire Dispatching Operations from the FDM CAD system to the Intergraph CAD system. This will change the call taking model in the Public Safety Communications Centre (PSCC) from vertical to horizontal and build a CAD interface between the City of Calgary’s PSC and the City of Lethbridge PSCC.

Chief Cornforth provided some background in relation to what has transpired since the one year dispatching contract was signed with Alberta Health Services in May, 2009. As a result of concerns from municipalities, the Minister of Health has extended the contract in order to review the Emergency Medical Services (EMS) dispatch transition process. Alberta Health Services continues to pay the City for dispatching services.

Chief Cornforth described concerns with the current set up of the CAD system in the PSCC, its limitations and advantages of operating off of a common CAD system. Some operational pressures of the integrated system are as follows:

- Lethbridge Fire and EMS currently operate on a FDM CAD system
- LRPS currently operate on a Intergraph CAD
- Calgary PSC uses Intergraph CAD
- Contention for EMS units/staff using two dispatch centres and two dispatch systems
- Requirement for a CAD interface
- Objective of operating with a single CAD system that integrates with the AHS decision and the Alberta Police Integrated Information Initiative (API3 project)
Chief Cornforth used a visual slide that described how the Lethbridge dispatch process presently works and how the future Calgary PSC model will work.

Chris Kearns, PSCC Manager stated that the Solicitor General’s office has undertaken a province wide initiative to move all police agencies in Alberta to a common CAD and records management system, the API3 project. The Province selected Sierra Systems who in turn have partnered with Intergraph to provide the CAD system.

Mr. Kearns stated the PSCC will continue to work with the current separate software systems for Computer Aided Dispatch. In the interim, upon City Council approval of the project, the PSCC will begin to work with the project management consultants on the transfer to the Intergraph CAD software, expanding this to include fire operations, and to transfer the EMS dispatching to the Calgary PSC.

The overall project will cost $1.65 million. This includes the Intergraph transition, version upgrade, radio interfaces, first year maintenance, interface with a variety of other vendors, project management and new hardware testing and training. The funding for the project will come from the revenue generated from EMS dispatching.

T.H. Wickersham:

BE IT RESOLVED THAT the communications from the Administration requesting to proceed with a Common Computer Aided Dispatch (CAD) project, at the Public Safety Communications Centre be received as information and filed

AND FURTHER BE IT RESOLVED THAT the recommendation of the Administration to proceed with the Common Computer Aided Dispatch (CAD) Project, which will include engaging the successful vendor, a project manager and other related vendors, be approved

AND FURTHER BE IT RESOLVED THAT funding in the amount of $1,650,000 from the Municipal Revenue Stabilization Reserve and 2010/11 Dispatch Operations, be approved

AND FURTHER BE IT RESOLVED THAT the Mayor and City Clerk be authorized to sign the various agreements with the successful supplier and other related vendors such as Harris, Niche, FDM, Priority Dispatch; Locution in order to build necessary interfaces to the common CAD (within the overall approved project budget)

AND FURTHER BE IT RESOLVED THAT Chief Cornforth, Mr. Kearns and Inspector Cove be thanked for their presentation.

---------- CARRIED

**ACTION:**

City Treasurer, Fire and Emergency Services, Public Safety Communications Centre (PSCC), Lethbridge Regional Police Service, Information Technology
PRESENTATIONS: (continued)

5.2 Ahmed Ali, Transportation and Planning Manager, re Bylaw 5659, Regulation of Bicycles and Personal Conveyance Devices (See Bylaw Section 8.1)

Ahmed Ali, Transportation and Planning Manager, stated that the existing Bylaw was adopted in 1979 and amendments to the Bylaw were passed in 1986. On October 1, 2007, City Council requested Administration to undertake a review of the existing Bylaw 3515 and prepare an updated Bylaw to reflect the current practices in other municipalities in Canada. Urban Systems Limited (USL) was engaged to review the Bicycle Bylaw and other bikeways/bicycle land standards.

Mr. Ali summarized the review process results, the public consultation process, highlighted the old Bylaw and the proposed changes in the new Bylaw. The new Bylaw for the regulation of Bicycles and Personal Conveyance Devices has been prepared based on the results of the Bylaw review and comments received from the general public.

Mr. Ali stated that once Bylaw 5659 is approved by City Council, Administration will initiate efforts to educate the general public on the changes and the requirements of the new Bylaw.

The City is in the process of implementing bicycle lanes and a route on 13 Street between 23 Avenue North and 4 Avenue South complementing the missing links on the pathway along Scenic Drive. Bicycle lanes/routes on the remainder of 13 Street and 13 Avenue South will be undertaken during the next three years. Ongoing annual funding will allow the City to undertake bicycle lanes/routes on 3 Avenue South, 9 Avenue South and other routes identified in the Bikeways/Pathways Master Plan.

J.H. Carlson:

BE IT RESOLVED THAT the communications received from the Administration regarding Bylaw 5659, the Regulation of Bicycles and Personal Conveyance Devices, be received as information and filed

AND FURTHER BE IT RESOLVED THAT Bylaw 5659 be given first reading

AND FURTHER BE IT RESOLVED THAT Mr. Ali be thanked for his presentation.

----------- CARRIED

ACTION: City Solicitor, City Clerk, Infrastructure Services

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5.3 Brian McNaughton, President and Herman Elfring, Governor, Lethbridge Hurricanes Hockey Club, re 2013 Master Card Memorial Cup

Brian McNaughton, President, Herman Elfring, Governor and Rich Preston, General Manager/Head Coach informed City Council that it is the intent of the Board of Directors to bid for the 2013 Master Card Memorial Cup.

625-D
The Board feels that such a major event can bring numerous benefits to the City of Lethbridge such as:

- Economic benefit
- Opportunity to introduce and showcase the newly renovated ENMAX Centre
- Encourage community participation
- Showcase the City of Lethbridge by televising the Master Card Memorial Cup nationally

The Board of Directors will be developing a bid and establishing partnerships within and outside of the City. They are asking the City to endorse the initiation of the 2013 bid to host process. The intent is to return to City Council in early 2011 and present the proposal for a bid document requesting City Council to partner with the Lethbridge Hurricanes to host the event. The bid will be presented to the Western Hockey League, Board of Directors in October of 2011.

S.G. Ward:

BE IT RESOLVED THAT the communication from Brian McNaughton, President and Herman Elfring, Governor of the Lethbridge Hurricanes Hockey Club, regarding the intent of the Board of Directors of the Lethbridge Hurricanes to bid for the 2013 Master Card Memorial Cup, be received as information and filed

AND FURTHER BE IT RESOLVED THAT the Lethbridge Hurricanes Board of Directors be wished success with developing their bid to host the 2013 Memorial Cup

AND FURTHER BE IT RESOLVED THAT Mr. McNaughton and Mr. Elfring be thanked for their presentation

AND FURTHER BE IT RESOLVED THAT Economic Development Lethbridge be requested to present an estimate of the economic development spin-off resulting from the Hosting of the 2013 Memorial Cup.

--------------- CARRIED

ACTION: Community Services, Economic Development Liaison

6. SUBMISSIONS:

6.1 Diane Randell, Community and Social Development, re St. Vincent de Paul Funding Assistance Request

M.A. Simmons:

BE IT RESOLVED THAT the request by St. Vincent DePaul at the City Council Meeting of June 21, 2010 for funding assistance, be filed

AND FURTHER BE IT RESOLVED that transitional one-time funding assistance in the amount of up to $15,000 to the end of this fiscal year, be approved with funding from the Affordable Housing Fund
SUBMISSIONS: (continued)

AND FURTHER BE IT RESOLVED THAT the matter of longer term funding support be referred to Social Housing in Action for consideration within the Rapid Re-housing and Housing Support Program

AND FURTHER BE IT RESOLVED THAT Mayor Tarleck write a letter to the Minister Lukaszuk, Alberta Employment and Immigration and Minister Denis, Housing and Urban Affairs, addressing the significant financial impact on the not-for-profit agencies that provide emergency housing assistance as a result of the discontinuation of the Homelessness Eviction and Prevention Fund and recent changes in the eligibility of people receiving emergency income support.

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ACTION: Mayor’s Office, City Treasurer, Community Services

6.2 Brian and Louis Basarowich, re Request for cancellation or reduction of the 2010 property tax penalties for 1817 Scenic Drive South and 738 – 4th St. South #1-0-480-1817-0001 and #1-1-040-0738-0001 respectively (See Administrative Report Attached)

K.E. Tratch:

BE IT RESOLVED THAT the communication from Brian and Lois Basarowich, and the report from the Administration recommending that the request for cancellation or a reduction of the 2010 property tax penalties for 1817 Scenic Drive South and 738 – 4 St. South, be received as information and filed

AND FURTHER BE IT RESOLVED THAT the recommendation of Administration that City Council denies the request to cancel the 2010 Property Tax Penalties, be approved

AND FURTHER BE IT RESOLVED THAT Mr. & Mrs. Basarowich be advised of City Council's decision on this matter.

------------------- CARRIED

ACTION: City Clerk, Assessment and Taxation

6.3 Garth Sherwin, City Manager, re SC-10-45 - Sole Source; Public Safety Communications Centre Common CAD Project

T.H. Wickersham:

BE IT RESOLVED THAT the recommendation from the Administration to award the sole source, SC-10-45; Public Safety Communications Centre Common Computer Aided Dispatch (CAD), Project to Intergraph Canada Ltd. of Calgary, AB at a total cost of $857,162.20 less GST for a net cost to
the City of $816,364.00, be approved with funding from the Computer Aided Dispatch (CAD) Project Budget.

\[ \text{---------- CARRIED} \]

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6.4 Garth Sherwin, City Manager, re S-10-59 - Request for Proposal; Project Management Services - Implementation of a Computer Aided Dispatch (CAD) System

\[ \text{T.H. Wickersham:} \]

BE IT RESOLVED THAT the recommendation from the Administration to award the Request for Proposal, S-10-59; Project Management Services for Implementation of a Computer Aided Dispatch (CAD) Program to the highest evaluated proponent, Smith Brownlee and Associates Inc. of Courtenay, BC at a total cost of $374,178 less GST for a net cost to the City of $356,360, be approved with funding from the Computer Aided Dispatch (CAD) Project Budget.

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6.5 Garth Sherwin, City Manager, re EQ-10-27 - Request for Proposal; Live Fire Training System

\[ \text{T.H. Wickersham:} \]

BE IT RESOLVED THAT the recommendation from the Administration to award the Request for Proposal EQ-10-27; Live Fire Training System to the highest evaluated proponent, Draeger Safety Canada Ltd. of Kingston, ON at a total cost of $560,175 less GST for a net cost to the City of $533,500, be approved with funding from the Municipal Sustainability Initiative (MSI) Grant.

\[ \text{---------- CARRIED} \]

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SUBMISSIONS: (continued)

6.6 Garth Sherwin, City Manager, re SC-10-28.3, Request for Proposal; Furniture, Seating and Miscellaneous Office Accessories – Service Contract

700

R. Dodic:

BE IT RESOLVED THAT the recommendation from the Administration to award the unit rate contract for the supply of Furniture, Seating and Miscellaneous Office Accessories for five (5) Civic Buildings:

- Southern Alberta Art Gallery
- Stafford Centre
- Public Operations (Phase 1 & 2)
- Fleet Services Building
- Twin Ice Facility

and other Civic Buildings requiring ongoing maintenance, renovations and adjustments for a period of two (2) years, to Corporate Business Equipment Ltd. of Calgary, AB, at an estimated cost of $1,049,065.50 less GST for a net cost to the City of $999,110.00, be approved

AND FURTHER BE IT RESOLVED THAT an option to renew the unit rate contract for two (2) additional one (1) year periods, be approved.

------------- CARRIED

ACTION: City Treasurer, Finance and Corporate Services

7. OFFICIAL BUSINESS:

7.1 Uplands Sump Pump Issue

650-D

Mayor Tarleck declared a conflict because he lives in Uplands.
Deputy Mayor J.H. Carlson assumed the Chair.

M.A. Simmons, R. Dodic:

WHEREAS certain citizens located in an area in North Lethbridge referred to as the Uplands have experienced issues involving their sump pumps functioning greater than what might be considered normal;

AND WHEREAS the running of the sump pumps occurs in all seasons;

AND WHEREAS the running of the sump pumps have required a number of citizens to attach lengthy discharge pumps leading either to an alley or roadway to allow for the discharge of the excess water;

AND WHEREAS City Administration presented their findings regarding the sump pump issues identified by citizens at a community issues committee meeting that occurred on June 28, 2010;

AND WHEREAS the report by the Administration did not specifically identify a source of the excess water other than suggest that it may be as a result of unextended down spouts, uncovered window wells, landscaping and/or lot grading;
OFFICIAL BUSINESS: (continued) 650-D

AND WHEREAS a second opinion, may be warranted to establish a root cause of the water discharge issues being experienced;

THEREFORE BE IT RESOLVED THAT

1. The City Administration determine who might be an appropriate external expert with specialized expertise to revisit the issue and establish the approximate costs that might be associated in conducting such a further investigation;

2. The Administration provide their findings on or before September 13, 2010.

Absent: R.D. Tarleck

---------- CARRIED

ACTION: City Manager, City Treasurer, City Solicitor, Infrastructure Services, City Clerk

Mayor Tarleck returned to City Council Chambers.

7.2 Memorandum of Cooperation with the City of Timashevsk, Krasnodar, Russia 645-B

R.D. Tarleck:

BE IT RESOLVED THAT the English Version of the Memorandum of Cooperation, jointly developed by Mayor Grigoriy Berkut of the City of Timashevsk, Krasnodar Region, Russia, and Mayor Robert Tarleck of the City of Lethbridge, on July 17th, 2010, be approved by Lethbridge City Council and the City of Timashevsk so advised

PRIOR TO A VOTE BEING CALLED ON THE FOREGOING RESOLUTION THE FOLLOWING AMENDMENT WAS PRESENTED:

S.G. Ward:

AND FURTHER BE IT RESOLVED that copies of this Memorandum of Cooperation be sent to:

- Member of Parliament Rick Casson
- Members of the Legislative Assembly Greg Weadich and Bridget Pastoor
- Economic Development Lethbridge
- SouthGrow Regional Development
- University of Lethbridge, President
- Lethbridge College, President
- Lethbridge Chamber of Commerce, President

for their information.

Vote on the Amendment

---------- CARRIED

Vote on the Resolution as Amended

---------- CARRIED

ACTION: Mayor’s Office, City Clerk
8. **BYLAWS:**

### 8.1 FOR FIRST READING:

**BYLAW 5659**  
Regulation of Bicycles and Personal Conveyance Devices

Mayor Tarleck assumed the Chair.

**J.H. Carlson:**

RESOLVED THAT Bylaw 5659 - A Bylaw of the City of Lethbridge to Regulate Bicycles and Personal Conveyance Devices, be now read a first time.

------------- CARRIED

**ACTION:** City Solicitor, City Clerk, Infrastructure Services

### 8.2 FOR SECOND AND THIRD READING:

**BYLAW 5658**  
Licensing, Control and Regulation of all Businesses or Industries within the City of Lethbridge - License Bylaw

**J.H. Carlson:**

RESOLVED THAT Bylaw 5658 - A Bylaw of the City of Lethbridge to License, Control and Regulate all Businesses or Industries within the City of Lethbridge – License Bylaw, be now read a second time.

------------- CARRIED

**T.H. Wickersham:**

RESOLVED THAT Bylaw 5658 - A Bylaw of the City of Lethbridge to License, Control and Regulate all Businesses or Industries within the City of Lethbridge – License Bylaw, BE NOW READ a third time and passed and that the Mayor and the City Clerk be and they are hereby authorized to sign and seal the same.

------------- CARRIED

**ACTION:** City Solicitor, City Clerk, Regulatory Services
9. **INCAMERA REPORTS:**
   - Advice from Officials (FOIP Section 23)
   - Employee Relations (FOIP Section 23)

10. **ADJOURN:**

    **T.H. Wickersham:**

    THAT we do now adjourn until Monday, August 16, 2010 at 1:30 PM

    ---------------------------------------- CARRIED

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Mayor                          City Clerk