



CITY OF
Lethbridge

Wednesday, February 3, 2021

MINUTES of an **Audit Committee** held on **Wednesday, February 3, 2021** in City Council Chambers at 1:30 PM with the following attendance:

PRESENT:

Councillor	J.A. Coffman (participated remotely)
Councillor	S. R. Miyashiro (participated remotely)
Councillor	B.A. Crowson (participated remotely)
Mayor	C.A. Spearman (participated remotely)

OTHERS:

Deputy City Clerk	D. Sarsfield
Controller	D. Mathews (participated remotely)
Financial Reporting Supervisor	M. Stevenson (participated remotely)
City Solicitor	B. Loewen (participated remotely)

1. CALL TO ORDER:

2. Election of Chair and Vice Chair

2.1. Election of Chair and Vice Chair

J.A. Coffman, Member, nominated S.S. Miyashiro, Member, as Chair. The nomination was accepted.

.....

There were no further nominations.

C.A. Spearman:

THAT nominations cease.

In Favour: S.R. Miyashiro, J.A. Coffman, B.A. Crowson, C.A. Spearman

----- **CARRIED**

.....

S.R. Miyashiro, Member, was declared elected as Chair for the 2021 Audit Committee year.

.....

S.R. Miyashiro, incoming Chair, nominated J.A. Coffman, Member, as Vice Chair. The nomination was accepted.

S.R. Miyashiro assumed the Chair.

.....

There were no further nominations.

B.A. Crowson:

THAT nominations cease.

In Favour: S.R. Miyashiro, J.A. Coffman, B.A. Crowson, C.A. Spearman

----- **CARRIED**

.....

J.A. Coffman, Member, was declared elected as Vice Chair for the 2021 Governance Standing Policy Committee year.

3. Acknowledgement Statement

4. ADOPTION:

C.A. Spearman:

THAT the Agenda of the Audit Committee Meeting of Thursday, February 3, 2021 be adopted including all communications as submitted by the Clerk.

In Favour: S.R. Miyashiro, J.A. Coffman, B.A. Crowson, C.A. Spearman

----- **CARRIED**

5. CONSENT:

5.1. Approve Minutes of December 3, 2020

C.A. Spearman:

THAT the minutes of the Audit Committee Meeting of Thursday, December 3, 2020 be adopted as presented.

In Favour: S.R. Miyashiro, J.A. Coffman, B.A. Crowson, C.A. Spearman

----- **CARRIED**

6. SUBMISSIONS:

6.1. David Sarsfield, Deputy City Clerk, re: Audit Committee Orientation

C.A. Spearman:

THAT the Audit Committee Orientation be accepted as information.

In Favour: S.R. Miyashiro, J.A. Coffman, B.A. Crowson, C.A. Spearman

----- **CARRIED**

.....

6.2. David Sarsfield, Deputy City Clerk, re: Review Report/Summary of Audit Committee's Activities for 2020 Annual Report

B.A. Crowson:

THAT the Summary of Audit Committee's Activities as amended be included in the 2020 Annual Report.

In Favour: S.R. Miyashiro, J.A. Coffman, B.A. Crowson, C.A. Spearman

----- **CARRIED**

.....

6.3. David Sarsfield, Deputy City Clerk, re: Additional Date for Audit Committee

B.A. Crowson:

THAT the Audit Committee recommend to City Council that an additional Audit Committee Meeting be added to the Council Calendar for the week of June 15 – 19, 2021.

In Favour: S.R. Miyashiro, J.A. Coffman, B.A. Crowson, C.A. Spearman

----- CARRIED

7. INQUIRIES/RESPONSES:

8. UPDATES:

9. CONFIDENTIAL ITEMS:

B.A. Crowson:

BE IT RESOLVED THAT we do now enter a Closed Session at 1:45 P.M. to discuss confidential matters with respect to Item 9 as per Sections 23 (Local Public Body Confidences), 24 (Advice from Officials), 25 (Economic Interests of the Municipality), 26 (Testing Procedures, Tests, and Audits), and 27 (Legal Privilege) of the *Freedom of Information and Protection of Privacy Act*.

In Favour: S.R. Miyashiro, J.A. Coffman, B.A. Crowson, C.A. Spearman

----- CARRIED

.....

J.A. Coffman:

BE IT RESOLVED THAT we do now adjourn the Closed Session at 3:16 P.M.

In Favour: S.R. Miyashiro, J.A. Coffman, B.A. Crowson, C.A. Spearman

----- CARRIED

.....

- 9.1. Travel Policy (FOIP s. 23, 24)
- 9.2. IT Security (FOIP s. 23, 24, 26)
- 9.3. Policy Review (FOIP s. 23, 24, 27)
- 9.4. Corporate Strategy Review (FOIP s. 23, 24, 25)
- 9.5. Internal Controls and Risks (FOIP s. 24, 26)
- 9.6. Review Legal Matters (FOIP s. 24, 26, 27)

B.A. Crowson:

BE IT RESOLVED THAT Council direct that the closed meeting discussions, reports, and documents remain confidential pursuant to Sections 23 (Local Public Body Confidences), 24 (Advice from Officials), 25 (Economic Interests of the Municipality), 26 (Testing Procedures, Tests, and Audits), and 27 (Legal Privilege) of the *Freedom of Information and Protection of Privacy Act*; and

FURTHER BE IT RESOLVED THAT the Audit Committee proceed with the confidential direction provided during the Closed Session.

In Favour: S.R. Miyashiro, J.A. Coffman, B.A. Crowson, C.A. Spearman

----- **CARRIED**

10. ADJOURNMENT:

J.A. Coffman:

THAT we do now adjourn the Audit Committee Meeting at 3:20 P.M. until Wednesday, March 3, 2021.

In Favour: S.R. Miyashiro, J.A. Coffman, B.A. Crowson, C.A. Spearman

----- **CARRIED**

Chair

City Clerk



CITY OF
Lethbridge

Wednesday, March 3, 2021

MINUTES of an **Audit Committee** held on **Wednesday, March 3, 2021** in City Council Chambers at 1:30 PM with the following attendance:

PRESENT:

Chair	S. R. Miyashiro (participated remotely)
Councillor	J.A. Coffman (participated remotely)
Councillor	B.A. Crowson (participated remotely)
Mayor	C.A. Spearman (participated remotely)

OTHERS:

Deputy City Clerk	D. Sarsfield
City Manager	C. Dalton (participated remotely)
City Treasurer	H. Pinksen (participated remotely)
Controller	D. Mathews (participated remotely)
Finance Business Support Supervisor	C. Aubin-Rollier (participated remotely)
City Solicitor	B. Loewen (participated remotely)
KPMG	D. Taylor (participated remotely)

1. CALL TO ORDER:

1.1 Acknowledgement Statement

2. ADOPTION:

B.A. Crowson:

THAT the Agenda of the Audit Committee Meeting of Wednesday, March 3, 2021 be adopted including all communications as submitted by the Clerk.

In Favour: S.R. Miyashiro, J.A. Coffman, B.A. Crowson, C.A. Spearman

----- **CARRIED**

3. CONSENT:

3.1. Approve Minutes of February 3, 2021

J.A. Coffman:

THAT the minutes of the Audit Committee Meeting of Wednesday, February 3, 2021 be adopted as presented.

In Favour: S.R. Miyashiro, J.A. Coffman, B.A. Crowson, C.A. Spearman

----- **CARRIED**

4. CONFIDENTIAL ITEMS:

C.A. Spearman:

BE IT RESOLVED THAT we do now enter a Closed Session at 1:35 P.M. to discuss confidential matters with respect to Item 4 as per Sections 23 (Local Public Body Confidences), 24 (Advice from Officials), 25 (Economic Interests

of the Municipality), 26 (Testing Procedures, Tests, and Audits), and 29 (Information that is or will be available to the Public) of the *Freedom of Information and Protection of Privacy Act*.

In Favour: S.R. Miyashiro, J.A. Coffman, B.A. Crowson, C.A. Spearman

----- **CARRIED**

.....

Mayor Spearman left the meeting at 3:00 p.m.

J.A. Coffman:

BE IT RESOLVED THAT we do now adjourn the Closed Session at 3:55 P.M.

In Favour: S.R. Miyashiro, J.A. Coffman, B.A. Crowson

Absent: C.A. Spearman

----- **CARRIED**

.....

4.1. Review of Draft Documents (FOIP s. 23, 24, 26, 29)

4.3. Private Session between Elected Officials and Auditors (FOIP s. 24, 25, 26)

B.A. Crowson:

BE IT RESOLVED THAT Council direct that the closed meeting discussions, reports, and documents remain confidential pursuant to Sections 23 (Local Public Body Confidences), 24 (Advice from Officials), 25 (Economic Interests of the Municipality), 26 (Testing Procedures, Tests, and Audits), and 29 (Information that is or will be available to the Public) of the *Freedom of Information and Protection of Privacy Act*; and

FURTHER BE IT RESOLVED THAT the Audit Committee proceed with the confidential direction provided during the Closed Session.

In Favour: S.R. Miyashiro, J.A. Coffman, B.A. Crowson

Absent: C.A. Spearman

----- **CARRIED**

.....

B.A. Crowson:

BE IT RESOLVED THAT the Audit Committee recommend that City Council approve a \$14 Million Line of Credit from the Municipal Revenue Stabilization Reserve to fund the commitments for the expansion of the Sherring Industrial Park and the Airport Commercial Development, and further that the funds be repaid from future industrial lot sales and revenues.

In Favour: S.R. Miyashiro, J.A. Coffman, B.A. Crowson

Absent: C.A. Spearman

----- **CARRIED**

.....

J.A. Coffman:

BE IT RESOLVED THAT the Audit Committee recommend that City Council approve the Municipal Operating Support Transfer (MOST) Funding eligible costs and funding allocations as outlined in the 2020 MOST Grant Funding Schedule of the unaudited financial report.

In Favour: S.R. Miyashiro, J.A. Coffman, B.A. Crowson
Absent: C.A. Spearman

----- CARRIED

.....

B.A. Crowson:

BE IT RESOLVED THAT we do now enter a Closed Session at 4:10 P.M. to discuss confidential matters with respect to Item 4 as per Sections 24 (Advice from Officials), 25 (Economic Interests of the Municipality), and 26 (Testing Procedures, Tests, and Audits) of the *Freedom of Information and Protection of Privacy Act*.

In Favour: S.R. Miyashiro, J.A. Coffman, B.A. Crowson
Absent: C.A. Spearman

----- CARRIED

.....

J.A. Coffman:

BE IT RESOLVED THAT we do now adjourn the Closed Session at 4:35 P.M.

In Favour: S.R. Miyashiro, J.A. Coffman, B.A. Crowson
Absent: C.A. Spearman

----- CARRIED

5. ADJOURNMENT:

J.A. Coffman:

THAT we do now adjourn the Audit Committee Meeting at 4:35 P.M. until Wednesday, March 31, 2021.

In Favour: S.R. Miyashiro, J.A. Coffman, B.A. Crowson
Absent: C.A. Spearman

----- CARRIED

Chair

City Clerk



MINUTES of an **Audit Committee** held on **Wednesday, March 31, 2021** in City Council Chambers at 1:30 PM with the following attendance:

MEMBERS: Councillor Jeff Coffman (participated remotely)
Councillor Belinda Crowson (participated remotely)
Councillor Rob Miyashiro (participated remotely)

ABSENT: Mayor Chris Spearman

OTHERS: Hailey Pinksen, City Treasurer (participated remotely)
Darrell Mathews, Controller (participated remotely)
Mitch Stevenson, Financial Reporting Supervisor (participated remotely)
Brian Loewen, City Solicitor (participated remotely)
David Sarsfield, Deputy City Clerk
Derek Taylor, KMPG

1. CALL TO ORDER:

Call to Order by the Chair R. Miyashiro at 1.35 p.m.

1.1. Acknowledgement Statement

2. ADOPTION OF THE AGENDA:

Disposition of Surplus Items was added to the Closed Session of the Agenda.

COUNCILLOR J. COFFMAN:

THAT the March 31, 2021 Audit Meeting Agenda be adopted as amended.

CARRIED

3. CONSENT AGENDA:

COUNCILLOR B. CROWSON:

THAT the March 3, 2021 Minutes be adopted as presented.

CARRIED

4. PRESENTATIONS:

5. SUBMISSIONS:

6. CONFIDENTIAL ITEMS:

COUNCILLOR B. CROWSON:

THAT the meeting enter a Closed Session at 1:40 p.m. to discuss confidential matters with respect to Item 9 as per Sections 23 (Local Public Body Confidences), 24 (Advice from Officials), 25 (Economic Interests of the Municipality), 26 (Testing Procedures, Tests, and Audits), 27 (Legal Privilege) and 29 (Information Available or to be Available to the Public) of the *Freedom of Information and Protection of Privacy Act*.

CARRIED

- 6.1. **Integrity Commissioner (FOIP s. 23, 24, 26, 27)**
*Committee Members
City Treasurer
Controller
Financial Reporting Supervisor
City Solicitor
Deputy City Clerk
External Auditor
Solicitor
City Clerk*

- 6.2. **Review of Draft Annual Financial Statements (FOIP s. 23, 24, 26, 29)**
*Committee Members
City Treasurer
Controller
Financial Reporting Supervisor
City Solicitor
Deputy City Clerk
External Auditor*

- 6.3. **Review of Audit Findings Report - KPMG (FOIP s. 24, 26, 29)**
*Committee Members
City Treasurer
Controller
Financial Reporting Supervisor
City Solicitor
Deputy City Clerk
External Auditor*

- 6.4. **Extension of Audit Services (FOIP s. 23, 24, 26, 29)**
*Committee Members
City Treasurer
Controller
Financial Reporting Supervisor
City Solicitor
Deputy City Clerk
External Auditor*

- 6.5. **Disposition of Surplus Items (FOIP s. 23, 24, 26, 27)**
*Committee Members
City Treasurer
Controller
Financial Reporting Supervisor
City Solicitor
Deputy City Clerk
External Auditor*

COUNCILLOR B. CROWSON:

THAT the Closed Session Meeting discussions, reports, and documents remain confidential, pursuant to Sections 23, 24, 25, 26, 27, and 29 of the Freedom and Information Protection of Privacy Act; and

FURTHER BE IT RESOLVED THAT the Audit Committee proceed with the confidential direction provided during the Closed Session.

CARRIED

COUNCILLOR J. COFFMAN:

THAT the Audit Committee recommend that City Council pursue the establishment of an Integrity Commissioner and proceed with the implementation plan.

CARRIED

COUNCILLOR B. CROWSON:

THAT the Audit Committee recommend that City of Lethbridge request KPMG Chartered Accountants to extend their appointment as the City's auditors for the two (2) year period 2021-2022 at a total estimated fee of \$138,083

CARRIED

COUNCILLOR J. COFFMAN:

THAT the Audit Committee recommend City Council approve the 2020 City of Lethbridge Annual Report as provided in Attachment 1.

CARRIED

7. ADJOURNMENT:

COUNCILLOR B. CROWSON:

THAT the Closed Session adjourn at 3:45 p.m.

CARRIED

Chair

City Clerk



MINUTES of an **Audit Committee** held on **Wednesday, June 9, 2021** in City Council Chambers at 1:30 PM with the following attendance:

PRESENT:

Chair	S. R. Miyashiro (participated remotely)
Councillor	J.A. Coffman (participated remotely)
Councillor	B.A. Crowson (participated remotely)
Mayor	C.A. Spearman

OTHERS:

Deputy City Clerk	D. Sarsfield
Director of Corporate Services	L. Trent ((participated remotely)
Controller	D. Mathews (participated remotely)
Internal Control and Special Project Supervisor	B. Jesse (participated remotely)
Finance Reporting Supervisor	Mitch Stevenson (participated remotely)
Solicitor	S. Shigehiro (participated remotely)
KPMG	D. Taylor (participated remotely)

1. CALL TO ORDER:

1.1 Acknowledgement Statement

1.2 Roll Call

2. CONSENT:

2.1. Approve Minutes of March 31, 2021

B.A. Crowson:

THAT the minutes of the Audit Committee Meeting of Wednesday, March 31, 2021 be adopted as presented.

In Favour: S.R. Miyashiro, J.A. Coffman, B.A. Crowson, C.A. Spearman

----- **CARRIED**

3. ADOPTION:

J.A. Coffman:

THAT the Agenda of the Audit Committee Meeting of Wednesday, June 9, 2021 be adopted including all communications as submitted by the Clerk.

In Favour: S.R. Miyashiro, J.A. Coffman, B.A. Crowson, C.A. Spearman

----- **CARRIED**

6. CONFIDENTIAL ITEMS:

J.A. Coffman:

BE IT RESOLVED THAT we do now enter a Closed Session at 1:36 P.M. to discuss confidential matters with respect to Item 6 as per Sections 23 (Local Public Body Confidences), 24 (Advice from Officials), 25 (Economic Interests of the Municipality), and 26 (Testing Procedures, Tests, and Audits) of the *Freedom of Information and Protection of Privacy Act*.

In Favour: S.R. Miyashiro, J.A. Coffman, B.A. Crowson, C.A. Spearman

----- **CARRIED**

.....

J.A. Coffman:

BE IT RESOLVED THAT we do now adjourn the Closed Session at 3:10 P.M.

In Favour: S.R. Miyashiro, J.A. Coffman, B.A. Crowson, C.A. Spearman

----- **CARRIED**

.....

- 6.1. BAU Process and Procedure (FOIP s. 23, 24, 26)**
- 6.2. Internal Control Reviews (FOIP s. 23, 24, 26)**
- 6.3. Policy Review (FOIP s. 23, 24, 26)**
- 6.4. Private Session between Elected Officials and Auditors (FOIP s. 24, 25, 26)**

B.A. Crowson:

BE IT RESOLVED THAT Council direct that the closed meeting discussions, reports, and documents remain confidential pursuant to Sections 23 (Local Public Body Confidences), 24 (Advice from Officials), 25 (Economic Interests of the Municipality), 26 (Testing Procedures, Tests, and Audits), and 29 (Information that is or will be available to the Public) of the *Freedom of Information and Protection of Privacy Act*; and

FURTHER BE IT RESOLVED THAT the Audit Committee proceed with the confidential direction provided during the Closed Session.

In Favour: S.R. Miyashiro, J.A. Coffman, B.A. Crowson, C.A. Spearman

----- **CARRIED**

7. ADJOURNMENT:

J.A. Coffman:

THAT we do now adjourn the Audit Committee Meeting at 3:15 P.M. until Friday, June 18, 2021.

In Favour: S.R. Miyashiro, J.A. Coffman, B.A. Crowson, C.A. Spearman

----- **CARRIED**

Chair

City Clerk



CITY OF
Lethbridge

Friday, June 18, 2021

MINUTES of an **Audit Committee** held on **Friday, June 18, 2021** in City Council Chambers at 2:00 PM with the following attendance:

PRESENT:

Chair	S. R. Miyashiro (participated remotely)
Councillor	J.A. Coffman (participated remotely)
Councillor	B.A. Crowson (participated remotely)
Mayor	C.A. Spearman (participated remotely)

OTHERS:

Deputy City Clerk	D. Sarsfield
Director of Customer and Corporate Services	L. Trent ((participated remotely)
Financial Planning and Budget Manager	J. Jerred (participated remotely)
Solicitor	S. Shigehiro (participated remotely)
Manager of Integrated Risk Management	M. Craig (participated remotely)
Insurance and Claims Analyst	R. Regier (participated remotely)

1. CALL TO ORDER:

1.1 Acknowledgement Statement

1.2 Roll Call

2. CONSENT:

2.1. Approve Minutes of June 9, 2021

B.A. Crowson:

THAT the minutes of the Audit Committee Meeting of Wednesday, June 9, 2021 be adopted as presented.

In Favour: S.R. Miyashiro, J.A. Coffman, B.A. Crowson, C.A. Spearman

----- CARRIED

3. ADOPTION:

J.A. Coffman:

THAT the Agenda of the Audit Committee Meeting of Friday, June 18, 2021 be adopted including all communications as submitted by the Clerk.

In Favour: S.R. Miyashiro, J.A. Coffman, B.A. Crowson, C.A. Spearman

----- CARRIED

6. CONFIDENTIAL ITEMS:

J.A. Coffman:

BE IT RESOLVED THAT we do now enter a Closed Session at 2:05 P.M. to discuss confidential matters with respect to Item 6 as per Sections 23 (Local Public Body Confidences), and 24 (Advice from Officials) of the *Freedom of Information and Protection of Privacy Act*.

In Favour: S.R. Miyashiro, J.A. Coffman, B.A. Crowson, C.A. Spearman

----- **CARRIED**

.....

B.A. Crowson:

BE IT RESOLVED THAT we do now adjourn the Closed Session at 2:25 P.M.

In Favour: S.R. Miyashiro, J.A. Coffman, B.A. Crowson, C.A. Spearman

----- **CARRIED**

.....

- 6.1. **BAU Process and Procedure (FOIP s. 23, 24, 26)**
- 6.2. **Internal Control Reviews (FOIP s. 23, 24, 26)**
- 6.3. **Policy Review (FOIP s. 23, 24, 26)**
- 6.4. **Private Session between Elected Officials and Auditors (FOIP s. 24, 25, 26)**

B.A. Crowson:

BE IT RESOLVED THAT Council direct that the closed meeting discussions, reports, and documents remain confidential pursuant to Sections 23 (Local Public Body Confidences), and 24 (Advice from Officials) of the *Freedom of Information and Protection of Privacy Act*; and

FURTHER BE IT RESOLVED THAT the Audit Committee proceed with the confidential direction provided during the Closed Session.

In Favour: S.R. Miyashiro, J.A. Coffman, B.A. Crowson, C.A. Spearman

----- **CARRIED**

7. ADJOURNMENT:

C.A. Spearman

THAT we do now adjourn the Audit Committee Meeting at 2:27 P.M. until Wednesday, September 1, 2021.

In Favour: S.R. Miyashiro, J.A. Coffman, B.A. Crowson, C.A. Spearman

----- **CARRIED**

Chair

City Clerk



MINUTES of an **Audit Committee** held on **Wednesday, December 8, 2021** in City Council Chambers at 1:30 PM with the following attendance:

PRESENT:

Deputy Mayor	Belinda Crowson
Councillor	John Middleton-Hope
Councillor	Nick Paladino
Acting Mayor	Rajko Dodic (<i>participated remotely</i>)

OTHERS:

Deputy City Clerk	David Sarsfield
Legislative Services Manager	Ryan Westerson
A/City Manager	Mike Fox
Director of Customer and Corporate Services	Lisa Trent
City Treasurer	Darrell Mathews

1. CALL TO ORDER:

1.1. Acknowledgement Statement

2. ELECTION OF CHAIR AND VICE CHAIR:

2.1. Election of Chair and Vice Chair

Councillor Middleton-Hope nominated Acting Mayor Dodic as Chair for the Audit Standing Policy Committee.

The nomination for Chair was accepted by Acting Mayor Dodic.

There were no further nominations for Chair.

Deputy City Clerk Sarsfield closed nominations.

Acting Mayor Dodic was acclaimed and declared elected through acclamation as Chair of the Audit Standing Policy Committee.

Acting Mayor Dodic assumed the Chair.

Councillor Paladino nominated Councillor Middleton-Hope as Vice-Chair for the Audit Standing Policy Committee.

The nomination was accepted by Councillor Middleton-Hope.

There were no further nominations for Vice-Chair.

Acting Mayor Dodic:

BE IT RESOLVED THAT nominations cease for the position of Vice-Chair.

In Favour: Deputy Mayor Crowson, Councillor Middleton-Hope, Councillor Paladino, Acting Mayor Dodic

----- **CARRIED**



Councillor Middleton-Hope was acclaimed and declared elected through acclamation as Chair of the Audit Standing Policy Committee.

3. ADOPTION OF THE AGENDA:

Acting Mayor Dodic:

BE IT RESOVLED THAT the agenda be adopted as presented

In Favour: Deputy Mayor Crowson, Councillor Middleton-Hope, Councillor Paladino, Acting Mayor Dodic

----- CARRIED

.....

4. CONSENT AGENDA:

4.1. Minutes - June 18, 2021

Acting Mayor Dodic:

That the consent agenda be adopted as presented.

In Favour: Deputy Mayor Crowson, Councillor Middleton-Hope, Councillor Paladino, Acting Mayor Dodic

----- CARRIED

5. PRESENTATIONS:

5.1. Derek Taylor, Partner – KPMG LLP, re: Roles and Duties of Audit Committee

Acting Mayor Dodic:

That the Roles and Duties of the Audit Committee presentation be received as information.

In Favour: Deputy Mayor Crowson, Councillor Middleton-Hope, Councillor Paladino, Acting Mayor Dodic

----- CARRIED

6. SUBMISSIONS:

7. CONFIDENTIAL ITEMS:

Acting Mayor Dodic:

That the Audit Committee move into closed session, the time being 1:58 P.M., pursuant to provisions of the *Freedom of Information and Protection of Privacy Act*.

In Favour: Deputy Mayor Crowson, Councillor Middleton-Hope, Councillor



Paladino, Acting Mayor Dodic

----- CARRIED

.....

Acting Mayor Dodic:

That the Closed Session, adjourn, the time being 4:04 P.M.

In Favour: Deputy Mayor Crowson, Councillor Middleton-Hope, Councillor Paladino, Acting Mayor Dodic

----- CARRIED

.....

7.1. Organizational Review (FOIP Section 23, 24 and 25) – Verbal

(Deputy City Clerk, Legislative Services Manager, 4x External Consultants)

7.2. Report Review (FOIP Section 23, 24 and 25)

(Deputy City Clerk, Legislative Services Manager, External Auditor)

7.3. Employee Training Updates (FOIP Section 19, 23 and 24)

(Deputy City Clerk, Legislative Services Manager, Director of Corporate and Customer Services, City Treasurer, IT Security Manager)

7.4. Internal Control Reviews (FOIP Section 23, 24 and 26)

(Deputy City Clerk, Legislative Services Manager, Director of Corporate and Customer Services, City Treasurer, Risk and Controls Manager)

7.5. Private Session between Elected Members and Auditors (Sections 23, 24, 25 and 26)

(Deputy City Clerk, Legislative Services Manager, External Auditor)

Acting Mayor Dodic:

That the Closed Session Meeting discussions, reports, and documents relating to:

- Organizational Review
- Report Review
- Employee Training Update
- Internal Control Reviews
- Auditing

remain confidential, pursuant to Sections 23 (Local Public Body Confidences), 24 (Advice from Officials), 25 (Economic Interests of the Municipality), and 26 (Testing Procedures, Tests, and Audits) of the *Freedom of Information and Protection of Privacy Act*; and

FURTHER BE IT RESOLVED THAT the Audit Committee proceed with the confidential direction provided during the Closed Session.

In Favour: Deputy Mayor Crowson, Councillor Middleton-Hope, Councillor Paladino, Acting Mayor Dodic

----- CARRIED





8. ADJOURNMENT:

Acting Mayor Dodic declared the meeting adjourned at 4:06 P.M.

Chair

City Clerk