



Council Ad Hoc Animal Welfare Committee

City Council Representatives:

Councillor S.R. Miyashiro, Chair
Councillor A.M. Campbell

Animal Groups: (Ratified by City Council)

Barb Grodzicky, Lethbridge & District Humane Society

Jane Nygaard, No-Kill Animal Association (NOKA)

Vacant

Citizen Representatives: (Appointed by City Council)

Susan St. Croix

Tammie Belanger

Keith Gardner

Barb Erler

Deborah Bowden

	Original Appointment:	Current Appointment:
	Feb. 2014	Jan. 2020 – Dec. 2021
	Feb. 2014	Jan. 2019 – Dec. 2021
	Feb. 2014	Jan. 2020 – Dec. 2020
	Aug. 2016	Jan. 2020 – Dec. 2021
	Oct. 2019	Jan. 2020 – Dec. 2022
	Oct. 2019	Jan. 2020 – Dec. 2022
	Oct. 2019	Jan. 2020 – Dec. 2022

Non-Voting Members Manager, Regulatory Services Manager
Senior Bylaw Officer
Animal Control Manager/Contractor may be invited to report and or assist in an advisory capacity

Terms of Reference – Approved March 2, 2015, Amended April 10, 2017

Membership:	<ol style="list-style-type: none"> Nine (9) members including the Mayor and one (1) elected representative, five (5) community members, one (1) representative from the Lethbridge and District Humane Society and one (1) representative from each legally recognized Animal Rescue Society, No-Kill Animal Association, Lethbridge Paw Society, Windy City Canine Rescue Representative of the Lethbridge & District Humane Society and representatives from the Animal Rescue Societies are ratified by City Council Citizen representatives are appointed by City Council and must be 18 years of age or older and a resident of the City of Lethbridge Term of appointment is up to a three (3) year term with options for re-appointment to a maximum term limit of six (6) years. Members not publicly supportive of the work of this Committee may be dismissed.
Mandate:	The Council Ad Hoc Animal Welfare Committee will act as an advisory Committee to City Council on issues relating to abandoned and feral animals in the City.
Responsibilities:	Overseeing the pilot project designed to determine best practices for the eventual elimination of feral cat colonies and oversee the domestic spay/neuter program undertaken by No Kill Alliance (NOKA) funded by the City of Lethbridge. Overseeing the application process for the non-veterinarian funding program for animal rescue groups as directed by City Council. Forwarding information and recommendations to City Council
Meetings Held:	Held: Third Thursday of the Month Times of Meetings: 7:30 PM Location: Culver City Room – City Hall
Contact:	City Clerk’s Office – 403-320-4741

TERMS OF REFERENCE

COUNCIL AD HOC ANIMAL WELFARE COMMITTEE

1. Name and Type of Committee

- Ad Hoc Animal Welfare Committee
- Ad Hoc Committee of City Council

2. Statement of Purpose

The Council Ad Hoc Animal Welfare Committee will act as an advisory committee to City Council on issues relating to animal welfare in the City of Lethbridge

3. Composition and Appointments

a) Voting Members

- 1 Member, City Council – appointed by City Council
- 5 Community Members at Large - appointed by City Council
- 1 Representative from Lethbridge and District Humane Society – ratified by City Council
- 1 Representative from each legally recognized Animal Rescue Society - ratified by City Council
 - No-Kill Animal Association
 - Windy City Canine Rescue

The Chair and Vice-Chair will be appointed by the Committee.

b) Non-Voting Members

- Manager, Regulatory Services Manager or Designates

The Animal Control Manager/Contractor may also be invited to meetings to report and or assist in an advisory capacity.

4. Term of Appointment

- a) To be appointed by City Council for up to a three (3) year term with options for re-appointment to a maximum term limit of six (6) years.
- b) Furthermore, since this Committee's mandate is to work collaboratively, all members must publicly support the work of this Committee. Members not publicly supportive of the work of this Committee may be dismissed.

5. Duties and Responsibilities

- a) To oversee the pilot project designed to determine best practices for the eventual elimination of feral cat colonies
- b) To oversee the domestic spay/neuter program undertaken by No Kill Alliance (NOKA) funded by the City of Lethbridge
- c) To oversee the application process for the non-veterinarian funding program for animal rescue groups as directed by City Council
 - a. Organizations applying for this funding will declare conflict and excuse themselves from the discussion on projects when they are applicants
- d) Forward information and recommendations to City Council

6. Quorum

A minimum of five voting members will constitute a quorum. As much as possible and practical decisions shall be made through dialogue and consensus. It shall be the prerogative of the Chair to conduct a vote should consensus alone not be appropriate.

7. Meetings

Committee meetings will meet as required. Notice of Meeting and the Agenda will be circulated at least three days prior to a meeting.

8. Required Resources

- a) Administrative support, minutes, agendas, correspondence and other documentation will be maintained by the City Clerk's Office Administration will assist in the development of options for the Committee's consideration

9. Reporting, Review, and Evaluation Dates and Process for the Committee

The Committee will provide City Council with their updates on a semi-annual basis. This Committee will continue until 2018 as per the 2015-2018 budget; or until the Committee, in consultation with Council, wishes to disband.