



ENVIRONMENT COMMITTEE

Councillor A.M. Campbell
Councillor J.H. Carlson
Councillor J.P. Mauro
Councillor S.R. Miyashiro, Chair

David Sarsfield, Deputy City Clerk – 403-329-7329

Terms of Reference – August 7, 2012, Revised July 20, 2015

Membership:	Four (4) members of City Council
Desired Outcomes	<ul style="list-style-type: none"> • Ensure that Lethbridge is a leader in environmental stewardship. • Encourage the community to contain and reduce our impact on the environment.
Key Actions	<ul style="list-style-type: none"> • Explore enhancements to recycling depots/stations. • Explore curbside recycling options. • Review corporate practices in such areas as pesticide, energy and water use. • Track and communicate progress. • Prepare for environmental legislation changes: <ul style="list-style-type: none"> ○ Align our environmental policies with other governments. ○ Prepare for new conservation technologies and regulations. ○ Consider models for community participation. ○ Explore energy conservation strategies.
Contact:	Office of the City Clerk: 403-329-7383

CITY COUNCIL
ENVIRONMENT COMMITTEE

TERMS OF REFERENCE

1. Name and Type of Committee
 - a. Environment Committee
 - b. Standing Committee of City Council

2. Statement of Purpose

To provide leadership in the advancement of the environmental goals identified in the Integrated Community Sustainability Plan / Municipal Development Plan (ICSP/MDP). This will include the protection of the Oldman River Valley and the efficient use of resources.

3. Composition of the Committee

The Committee shall be comprised of four (4) members of City Council.

4. Chair and Vice-Chair

The Chair and Vice-Chair are to be elected annually from amongst the voting membership at the first meeting following the organizational meeting of City Council

5. Outcomes and Objectives
 - a. Investigate options for a corporate environmental management strategy to guide the efficient use of resources by City business units
 - b. Investigate the implementation of curbside recycling
 - c. Guide the Implementation of the Industrial Commercial Institutional (ICI) waste diversion strategy
 - d. Pursue community environmental engagement strategy options
 - e. Explore options for conventional and alternative energy initiatives that are appropriate in an urban setting
 - f. Explore options for resource conservation initiatives to reduce our environmental footprint
 - g. Pursue efficient use of land and resources through comprehensive planning
 - h. Review the process for the adoption of Area Structure Plans and Outline Plans from an environmental strategy and provide input to Development Services to ensure that planning includes an environmental lens
 - i. Participate in the development of a master plan for the river valley lands that balances the preservation of eco-diversity and the desire for residents to enjoy the use of the river valley
 - j. Provide input on the proposed amendments to the Land Use Bylaw to reflect desired uses as articulated in the River Valley Master Plan

6. Duties and Responsibilities

- a. Development of policies to conserve and enhance the unique character of the Oldman River Valley
- b. Development of policies to minimize Lethbridge's ecological footprint by using resources efficiently
- c. Periodically update progress of the Committee and recommend to City Council appropriate actions and initiatives
- d. Recommend to City Council the approval of budgets for Environment Committee initiatives and report financial status periodically
- e. Develop and provide performance measures for the Committee and for each initiative recommended by the Committee
- f. Make further recommendations to City Council as appropriate and where possible based on performance measures
- g. Respond to referrals from City Council
- h. Committee shall submit an annual report to City Council in December which includes budget and financial status information
- i. Committee shall submit an End of Term Report

7. Sub-Committees

- a. The Committee may establish sub-committees to examine, consider, report, and take action, which is consistent with the sub-committee terms of reference
- b. The Chair of any such sub-committee shall be a board member
- c. Members from the community at large may be appointed to sub-committees
- d. Sub-Committee meetings may be called at the request of the Chair of the Committee

8. Meetings

- a. To be held monthly or as deemed necessary by the Chair
- b. A quorum of the Committee is a majority of the voting members
- c. All decisions of the Committee shall be by a simple majority of members present
- d. All meetings will be conducted in public in accordance with the guidelines of the *Municipal Government Act* and the *Freedom of Information and Protection of Privacy Act*

9. Committee Support

- a. Director of Infrastructure
- b. Waste and Recycling Services Manager
- c. Recording Secretary for meetings
- d. Other Administrators subject to request by Committee

10. Review

- a. Terms of Reference to be reviewed in November