



CITY OF
Lethbridge

Community Design Committee

Agenda

Tuesday, January 5, 2020

3:00 – 4:30 PM

Council Chamber, 1st Floor, City Hall (*facilitated remotely via MS Teams*)

1. **Call to Order**
2. **Adoption of Agenda:**
3. **Approval of Minutes:**
4. **Agenda Items:**
 - 4.1 **Election of Chair and Vice Chair**
 - 4.1.1 **Nominations for Chair**
 - 4.1.2 **Election of Chair**
 - 4.1.3 **Nominations for Vice Chair**
 - 4.1.4 **Election of Vice Chair**
 - 4.2. **Community Lab Presentation**
Presented by Spencer Croil and Andrew Malcolm
 - 4.3. **Exploring Opportunities to Develop Redevelopment Plans with Existing Central Neighborhoods**
See Strategic Plan
5. **Adjourn:**
6. **Next Meeting Date:**
 - ❖ February 2, 2021



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Minutes of the **Community Design Committee** held on **December 15, 2020** virtually on Microsoft Teams at **3:05 P.M.** with the following attendance:

PRESENT:	Member, Chair	S.R. Miyashiro
	Member, Vice-Chair	B.A. Crowson
	Member	J.A. Coffman
	Member, BILD Lethbridge	B. Mearns
	Member, BILD Lethbridge	B. Schmidtke
	Member, Lethbridge Construction Association	E. Low
	Member, APPEGA	T. Loomer
	Member, Alberta Association of Architects	A. Fritz
	Member, Citizen at Large	H. Winder
ABSENT:	Member, Alberta Professional Planners	S. Croil
OTHERS:	Legislative Services Assistant	A. Moncrieff
	Director of Infrastructure Services	D. Hawkins
	Manager of Planning & Development	M. Gaehring

1. Call to Order

S.R. Miyashiro, Chair, called the meeting to order at 3:05 p.m.

1.1 Reconciliation Statement

2. Approval of Agenda

The agenda was adopted as amended to include Item 4.5. BILD Presentation to CIC, by consensus.

3. Approval of Minutes

The minutes of the November 3, 2020 meeting were approved by consensus.

4. Agenda Items:

4.1 Belinda Crowson, Vice-Chair, re: Standing Policy Committee (SPC) Reporting & Structure

B.A. Crowson provided an overview of the new governing structure to commence January 1, 2021. The following features of the SPC model were discussed:

- Efficiency and strategy – Boards, Commissions and Committees will report up to SPCs, who will then steward items to City Council;
- SPCs as main arena for public debate/discussion;
- Community Design Committee to report to the Civic Works Standing Policy Committee.

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4.2 CDC Meeting Times & Dates in 2021

The Committee decided to meet the first Tuesday after Agenda Review Committee of each month in 2021 by way of consensus.

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4.3. Work Plan Priority: Design Standard Review

Postponed to Q1 of 2021.

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4.4. Work Plan Priority: Age Friendly Lethbridge

Chair S.R. Miyashiro provided an overview of the Age Friendly Plan and its overlap with CDC’s work (for example, accessibility in planning). The Committee discussed referring back to the Age Friendly Plan when conducting other work to ensure initiatives align.

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4.5. BILD Presentation to CIC

J.A. Coffman, Member, discussed the BILD presentation to the Community Issues Committee on November 9, 2020 and asked the Committee to share their feedback on issues brought up by BILD with him for the New Year.

5. Adjournment:

The meeting was adjourned by consensus at 3:31 P.M.

Chair

City Clerk/Designate

6. Next Meeting Dates:

- | | | |
|--------------------|--------------|------------------------------------|
| ❖ January 5, 2021 | 3:00-4:30 PM | Microsoft Teams or Council Chamber |
| ❖ February 2, 2021 | 3:00-4:30 PM | Microsoft Teams or Council Chamber |
| ❖ March 2, 2021 | 3:00-4:30 PM | Microsoft Teams or Council Chamber |
| ❖ April 13, 2021 | 3:00-4:30 PM | Microsoft Teams or Council Chamber |

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