

Minutes of the **Community Design Committee** held on **January 14, 2020** in the **City Council Board Room** at 3:03 P.M. with the following attendance:

<b>PRESENT:</b>	Councillor, Incoming Chair	S.R. Miyashiro
	Councillor, Incoming Vice-Chair	B.A. Crowson
	Councillor, Member	J.A. Coffman
	Alberta Association of Architects	A. Fritz
	Lethbridge Construction Association	E. Low
	B.I.L.D. Lethbridge	B. Mearns
	Alberta Professional Planners Institute	S. Croil
	Member at Large	H. Winder
<b>OTHERS:</b>	Legislative Services Assistant	A. Moncrieff
	Director of Infrastructure Services	D. Hawkins
	Manager of Planning and Development	M. Gaehring
<b>ABSENT:</b>	Association of Professional Engineers and Geoscientists of Alberta / Association of Science & Engineering Technology Professionals of Alberta	T. Loomer

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**1. Call to Order**

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**2. Adoption of Agenda**

**B.A. CROWSON:**

THAT the agenda be approved **as amended**, with addition of **Item 4.5. – Discussion of Public Hearings and R-M.**

----- **ADOPTED BY CONSENSUS**

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**3. Approval of Minutes**

**B.A. CROWSON:**

THAT the minutes of the December 10, 2019 Community Design Committee, be approved.

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**4. Agenda Items:**

- 4.1. Alli Moncrieff, Legislative Services Assistant re: Election of Chair and Vice Chair**

**A. Moncrieff, Legislative Services Assistant, served as Chair.**

**J.A. Coffman:**

THAT Councillor Miyashiro be nominated as the Chair for Community Design Committee.

There were no further nominations.

Councillor Miyashiro was acclaimed as Chair for the Community Design Committee.

**Councillor Miyashiro took over as Chair.**

**S.R. Miyashiro:**

THAT Councillor Crowson be nominated as the Vice-Chair for Community Design Committee.

There were no further nominations.

Councillor Crowson was acclaimed as Vice-Chair for the Community Design Committee.

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**4.2. Community Design Committee re: Municipal Development Plan Discussion**

M. Gaerhing, Manager of Planning and Development, provided a brief overview of the draft MDP. She informed the Committee that in spring 2020, engagement will begin with Council and other community partners. At this time, direction will be provided to the Project Team.

S.R. Miyashiro, Chair, provided an overview of the Council Work Plan and the initiatives most pertinent to CDC. It was suggested that a paper presenting the Committee's findings be created and presented to City Council. CDC Meetings to be dedicated to working on the MDP-related Work Plan initiatives.

**ACTION:** *Alli and Maureen to create a schedule of Work Plan MDP Initiatives per meeting, and research context of MDP Initiatives.*

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**4.3. Spencer Croil, Alberta Professional Planners Institute re: Autonomous Mobility – Follow-Up Discussion**

S. Croil provided a brief overview of his presentation to CDC regarding Autonomous Mobility. He informed the Committee that a summary of findings was included in the Agenda Packet for reference. S. Croil requested the Committee review the summary and reach out with any comments.

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**4.4. Spencer Croil, Alberta Professional Planners Institute re: Geography 4500 Student Presentations – Discussion and Tentative Date**

S. Croil proposed that the CDC Meeting of April 7, 2020 be slated to have the Geography students present their final presentations. S. Croil shared that students are taking an aspect of a pre-existing built environment and designing a future-focused project around Autonomous Mobility.

**ACTION:** *Alli to book Culver City Room for this date; Geography students to send final presentations to Alli before the April 7 meeting.*

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**4.5. Jeff Coffman, Councillor re: Discussion on Public Hearings and R-M Zonings**

J. Coffman, Councillor, provided an overview of the Public Hearing that occurred on January 13, 2020. He noted some of comments regarding multiple suited homes in one residential area. Much of the feedback given by residents indicate frustration with lack of parking and too much density. The Committee discussed what qualifications should exist for suited homes.

The following was additionally discussed:

- R-M districts; their creation and rationale;
- Alleviating frustration on the part of both developers and homeowners (at the onset of rezoning's);
- How to better achieve 'intelligent densities' (i.e., transitional densities);
- Housing issues and demands, such as more affordable housing in the city;
- Differing concerns over development of suited homes → dependent upon if built in a pre-existing neighbourhood or undeveloped land.

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**5. Round Table:**

S.R. Miyashiro, Chair, noted that he had sent a background summary to members regarding Items 3.2 and 3.3 of the Council Work Plan. The Committee was requested to return back in one month with comments or recommendations.

**ACTION:** *Alli circulate the targeted Work Plan to the Committee in preparation of next month's meeting; Table of Contents in draft MDP to be added to tentative meeting schedule (Alli and Maureen to coordinate).*

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**6. Adjourn:**

THAT we do now adjourn the Community Design Committee Meeting at 4:00 PM until February 11, 2020.

----- **ADJOURNED BY CONSENSUS**

**7. Next Meeting Dates:**

❖ February 11, 2020	3:00 PM – 4:30 PM	City Council Boardroom
❖ March 10, 2020	3:00 PM – 4:30 PM	City Council Boardroom
❖ April 7, 2020	3:00 PM – 4:30 PM	City Council Boardroom