



GREEN ACRES FOUNDATION

Councillor Jeff Carlson
Councillor Ryan Parker
Councillor Rajko Dodic

Other Representatives:

Town of Coalhurst, Village of Nobleford, Town of Coaldale, Village of Barons, Town of Picture Butte and Lethbridge County

Dawna Coslovi, Chief Administrative Officer **122 – 5th Avenue South T1J 0S9** **328-1155 (b)**
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Ministerial Order (Alberta) – H:121/98
Foundation Terms of Reference

Membership:	<ul style="list-style-type: none"> • Nine (9) Member Board of Directors, consisting of three (3) City Council Members and/or citizens at large • Must be 18 years of age or older and a resident of the City of Lethbridge • One year terms as per the Ministerial Order • A member is disqualified from the Committee if the member has three unexcused absences annually from regular meetings
Mandate:	<p>The mandate of Green Acres Foundation is to serve the needs of senior citizens by providing quality, affordable housing and supportive services to help them maintain their independence.</p> <p>Facilities are located in Lethbridge, Coaldale, Picture Butte, Barons and Nobleford</p>
Meetings:	<p>Held: 4th Wednesday of the month (with exceptions)</p> <p>Times of Meetings: 10:00 AM – 12:00 PM. (approximately 2 hours)</p> <p>Location: Administrative Offices, Green Acres Foundation, 122 – 5 Avenue South</p>
Contact:	Office of the City Clerk: 403-329-7383
Requirements for the Board:	<ul style="list-style-type: none"> • Being the major senior citizen housing management body in Southern Alberta, the Green Acres Foundation Board of Directors understands and responds to the ever-changing and increasing needs of its client base by actively seeking ways to expand and improve its services to the community and senior citizens. • A background in management, finance, property development would be an asset • Ability to work well in a team environment



ALBERTA
MUNICIPAL AFFAIRS

*Office of the Minister
Responsible for Housing, Consumer Affairs, Registries
and Local Government Services
MLA, Sherwood Park*

MINISTERIAL ORDER NO. H:121/98

I, Iris Evans, Minister of Municipal Affairs, pursuant to section 5 of the *Alberta Housing Act*, order that:

1. Ministerial Order No. H:026/95, as amended, establishing **Green Acres Foundation**, as a management body is amended:
 - (a) by replacing the Appendix, as amended, attached to Ministerial Order No. H:026/95 with the attached Appendix dated 01-Jan-99.
2. This Order is effective January 1, 1999.

Dated at Edmonton, Alberta, this 3 day of December, 1998.


Iris Evans
Minister of Municipal Affairs



towards a society for all ages
International Year of Older Persons 1999

APPENDIX

Green Acres Foundation

1. **Green Acres Foundation** (hereafter referred to as the "management body") is hereby established.
2. The members of the management body are as follows:
 - City of Lethbridge
 - County of Lethbridge No. 26
 - Town of Coaldale
 - Town of Coalhurst
 - Town of Picture Butte
 - Village of Nobleford
 - Village of Barons
3. (1) The management body shall be governed by a board (hereafter referred to as "the board"), comprised of nine (9) members as follows, and appointed in accordance with subsection (2):
 - (a) three (3) members appointed by the City of Lethbridge;
 - (b) one (1) member appointed by the County of Lethbridge No. 26;
 - (c) one (1) member appointed by the Town of Coaldale;
 - (d) one (1) member appointed by the Town of Coalhurst;
 - (e) one (1) member appointed by the Town of Picture Butte;
 - (f) one (1) member appointed by the Village of Nobleford; and
 - (g) one (1) member appointed by the Village of Barons.
- (2) The board shall be appointed as follows:
 - (a) The first members of the board shall be appointed as soon as possible following the effective date of this Order.
 - (b) Members of the board, except the first members, shall be appointed by the members of the management body in accordance with this Order and at the times the board requests the members of the management body.

- (c) The terms of office for the first members of the board shall be from the date appointed until another member is appointed to hold that office, but shall not extend beyond one year.
- (d) The terms of office for all members of the board, except the first members:
 - (i) are for a maximum one year term,
 - (ii) shall begin the day after the members of the management body hold their annual organizational meetings in the year appointed, and
 - (iii) end the day the members of the management body hold their annual organizational meetings in the year immediately following.
- (e) Members of the board, including the first members appointed under clause (a), may hold consecutive terms of office.
- (f) If the office of a board member is vacated, the member of the management body who appointed the vacating member shall appoint on the vacancy occurring or as soon as possible thereafter, another individual as a member of the board to complete the term of the vacating member.
- (g) The chairperson, vice-chairperson and any other officers of the board, the board determines necessary shall be appointed from among the board members in the manner and at the times the board determines appropriate.
- (h) The chairperson, vice-chairperson and any other officers of the board shall hold office for a term of one year.
- (i) The chairperson, vice-chairperson and any other officers of the board may hold consecutive terms of office as long as each officer is a member of the board.
- (j) If a vacancy occurs in the office of the chairperson prior to the expiration of the term of office, the vice-chairperson shall be deemed the chairperson as of the effective date of the vacancy to complete the term of office of the vacating chairperson, and the board members shall appoint a vice-chairperson from among their number to complete the term of office of the vacating vice-chairperson.

(k) Each member of the board is entitled to deal with all matters before the board arising from the policies and programs, and operation and administration, of the management body, except where otherwise provided under the Act or its Regulations.

(3) The board is a continuing body.

(4) The board shall provide the Deputy Minister with the name of its chairperson and vice-chairperson as soon as possible on selection, and shall notify the Deputy Minister of any change of chairperson and vice-chairperson.

4. The board shall:

(a) designate the offices of the management body, and

(b) immediately notify the Deputy Minister of the location of its primary place of business in Alberta and any other offices, the management body's address for service, and any change in the location of such offices or address for service.

5. For the purposes of providing lodge accommodation, the management body may requisition the following municipalities:

- City of Lethbridge
- County of Lethbridge No. 26
- Town of Coaldale
- Town of Coalhurst
- Town of Picture Butte
- Village of Nobleford
- Village of Barons

6. (1) The management body is responsible for the operation and administration of the housing accommodation listed in Schedule "A".

(2) In addition to the housing accommodation operated under subsection (1), the management body may operate Rent Supplement housing accommodation as designations are allocated to the management body by the Minister under the Rent Supplement Program Regulation.

7. For the purposes of the Act, the management body has and is subject to the powers, functions or duties as provided in the following Regulations:

(a) Management Body Operation and Administration Regulation;

- (b) Social Housing Accommodation Regulation;
- (c) Housing Accommodation Tenancies Regulation;
- (d) Rent Supplement Regulation; and
- (e) Lodge Assistance Regulation.

8. For the purposes of the Act, the management body's reporting date is 90 days from the effective date of this Order.