

MINUTES of a Meeting of the **HISTORIC PLACES ADVISORY COMMITTEE**, held on January 22nd, 2020, at 12:00 p.m. at the City Hall, Meeting Room 333 in the City of Lethbridge with the following in attendance:

HPAC MEMBERS: Jean Johnstone (Chaired meeting in C. Babits absence), Hope Wiebe and Andrea Cuellar
CITY OF LETHBRIDGE: Ross Kilgour and Cidnee Lorenz (Recorder)
REGRETS: Christopher Babits (Chair)

1. CALL TO ORDER:

Meeting was called to order at 12:05 p.m.

2. ACKNOWLEDGMENT:

“The City of Lethbridge acknowledges that we are gathered on the lands of the Blackfoot people of the Canadian Plains and pays respect to the Blackfoot people, past, present and future while recognizing and respecting their cultural heritage, beliefs and relationship to the land. The City of Lethbridge is also home to the Metis Nation of Alberta, Region III.”

3. ADOPTION OF AGENDA:

A. Cuellar moved that the agenda be approved with the following addition:

- 7. f) City Clerk’s – Committee 101

CARRIED

4. ADOPTION OF MINUTES:

H. Wiebe moved that the December 4th, 2019 minutes be approved as presented.

CARRIED

5. 2020 HPAC CHAIR APPOINTMENT:

C. Babits was re-elected as the Chair of the Historic Places Advisory Committee and J. Johnstone as the Vice Chair.

6. BUSINESS ARISING FROM THE MINUTES:

- a. Paramount – R. Kilgour has been unsuccessful in making contact with the owner and will talk to C. Babits about reaching out to the owner instead.
- b. Catwalk (Hick Sehl) – The letter drafted by HPAC was sent to L. Cox.
- c. Intervention Approval (IA) – Knights of Pythias – The IA may no longer be necessary as the location of the sign may change. R. Kilgour is waiting for confirmation from M. Boh.
- d. Committee Vacancy Update – No applications have been received. A. Cuellar will reach out to her colleagues to see if there would be any Indigenous graduate students that might be interested in applying.
- e. Heritage Management Plan Update:
 - The matching grant application for \$20,000 will be mailed to the Province on Monday.
 - There is currently \$15,000 set aside from the Planning Budget and \$5,000 from HPAC’s budget.
 - How does HPAC want to be involved in the HMP process? Engagement session? Pre-consultant engagement?
 - R. Kilgour will reach out to P. Stein to get advice on how to move forward.
 - Leave HPAC engagement until the Indigenous person vacancy has been filled.
- f. City Website Update – R. Kilgour put forward a request to IT to make the HPAC page more searchable.
- g. The Gate (Bank of Montreal) Plaque Wording:
 - Amendments were made to the plaque wording as per committee discussion.

- Before and after pictures should be added to the plaque. H. Wiebe will try to locate the photo she saw and send it to the committee.
- Once the photos have been added, R. Kilgour will show the updated draft to the building owner for their approval.
- When the plaque wording and photos have been finalized, a copy should be sent to J. Johnstone for her records.
- The plinth will need to match the ribbon plaque.

7. NEW BUSINESS:

- a. Bentley Block Update - F. Shaw and R. Kilgour attended a site visit and updated photos were shown to the committee. Plans have not changed and still do not affect the listed Character-Defining Elements.
- b. Post Office Update:
 - An email from B. Songer was attached for committee review.
 - i. An intervention approval is needed and ok with F. Shaw as they are reversible.
 - ii. As per C. Babits email of January 21st, 2020, he has no issues with B. Songer’s suggestion of covering the flooring in the basement of the Post Office.
 - iii. A. Cuellar moved that an Intervention Approval be issued for the proposed works in the email from B. Songer dated January 16th, 2020.
- c. Committee Member Roles Discussion – Nothing to note
- d. Recommendation from TKUA (A. Cuellar):
 - Report drafted by A. Cuellar was attached for committee information and discussion.
 - The committee recommends information from the report be used in the grant application.
- e. HPAC Council Presentation – R. Kilgour will talk to City Clerk’s about HPAC presenting to Council and further discussion to follow at the next meeting when C. Babits is in attendance.
- f. City Clerk’s – Committee:
 - City Clerk’s Committee 101 Presentation will take place at a future meeting.
 - Committee meetings are open to public and agendas should be posted on the City of Lethbridge site prior to the meetings taking place.

CARRIED

8. COMMITTEE MEMBER ROUND TABLE – Nothing to note

ACTION:	<p>R. KILGOUR:</p> <ul style="list-style-type: none"> • Paramount – Talk to C. Babits about reaching out to the owner. • HMP - Reach out to P. Stein to get advice on how to move forward. • The Gate - Once the photos have been added, show the updated draft to the building owner for their approval. Send a final copy to J. Johnstone for her records and plinth will need to match the ribbon plaque. <p>A. CUELLAR:</p> <ul style="list-style-type: none"> • Committee Vacancy – Reach out to colleagues to see if there would be any Indigenous graduate students that would be interested. <p>H. WIEBE:</p> <ul style="list-style-type: none"> • The Gate - try to locate the photo and send it to the committee.
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9. NEXT MEETING DATE:

February 10th, 2020 at 12:00 p.m.

10. ADJOURNMENT

Meeting adjourned at 1:42 p.m.