

MINUTES of the **OPEN AND EFFECTIVE GOVERNMENT COMMITTEE** held on Thursday, January 30, 2020, in the Council Chamber at 9:00 a.m. with the following in attendance:

PRESENT:

Councillor J.H. Carlson
Councillor J.A. Coffman
Councillor B.A. Crowson
Councillor R.K. Parker

OTHERS:

B. Hilford, City Clerk
D. Sarsfield, Deputy City Clerk
R. Westerson, Legislative Services Manager
B. Loewen, City Solicitor
T. Cryderman, Recording Secretary

1. Election of Chair

Tara Cryderman opened the meeting, the time being 9:10 am, and called for nominations for the position of Chair.

Councillor Coffman nominated Councillor Crowson for the position of Chair. Councillor Crowson accepted the nomination.

J.A. Coffman

Moved that nominations cease.

Carried

Councillor Crowson was elected Chair for the Open and Effective Government Committee, and assumed the Chair.

2. Election of Vice Chair

Councillor Carlson nominated Councillor Coffman for the position of Vice-Chair. Councillor Coffman accepted the nomination.

J.H. Carlson

Moved that nominations cease.

Carried

Councillor Coffman was elected Vice-Chair for the Open and Effective Government Committee.

3. Approval of Agenda

J.H. Carlson

Moved that the Agenda for the Open and Effective Government Committee Meeting, for Thursday, January 30, 2020, be approved, as presented.

Carried

4. Approval of Minutes

R.K. Parker

Moved that the Minutes of the Open and Effective Government Committee Meeting of December 11, 2019, be approved, as presented.

Carried

5. Agenda Items

5.1 Governance Review

A. Recommendations Reports:

1) Standing Policy Committees - Recommendation #1

J.H. Carlson

Moved that the report, regarding Standing Policy Committees, be presented at an upcoming Community Issues Committee Meeting, for further discussion and direction.

Carried

2) Council Appointments to Boards, Commissions, and Committees – Recommendation #2

J.H. Carlson

Moved that the report, regarding Council Appointments to Boards, Commissions, and Committees, be presented at an upcoming Community Issues Committee Meeting, for further discussion and direction.

Carried

3) City Council Agenda Release Timelines – Recommendation #4a

Discussion on this item will be delayed to allow for further research and information.

4) City Council Inquiries Form – Recommendation #4b

This item will be forwarded to the Senior Management Team for their review, prior to being forwarded to an upcoming Community Issues Committee Meeting.

5) Boards, Commissions and Committees

Code of Conduct for Public Members Bylaw – Recommendation #5

This item will be presented to Council, at the regularly scheduled Council Meeting of February 10, 2020.

Exiting Survey for Members of Boards, Commissions and Committees

The City Clerk will work with the Chair of OEG on developing a draft existing survey.

6) 2021 Council Orientation on Governance – Recommendation #8

Feedback was provided regarding this item.

B. OEG Work Plan – Governance Review Recommendations

The Work Plan was presented, with feedback provided.

5.2 Boards, Commissions and Committees Day

The Boards, Commission and Committees Day was discussed, with feedback and suggestions provided.

5.3 Council Policy Review

The Council Policy Review process was reviewed, with suggestions provided.

6. Referral List

The referral list was discussed.

7. Committee Updates to Council

None at this time.

8. New Business

No New Business was added for discussion.

9. Next Meeting

The next Open and Effective Government Committee Meeting is scheduled for February 25, 2020, at 1:00 pm.

10. Adjournment

The Open and Effective Government Committee Meeting adjourned at 10:54 am.

Belinda Crowson, Chair

Tara Cryderman, Recording Secretary