



MINUTES of an **Open and Effective Government Committee** held on **Tuesday, June 30, 2020** in City Council Chambers at 1:00 PM with the following attendance:

**PRESENT:**

Councillor	J.H. Carlson ( <i>participated remotely</i> )
Councillor	J.A. Coffman
Councillor	B.A. Crowson
Councillor	R.K. Parker

**OTHERS:**

City Clerk	B. Hilford
Deputy City Clerk	D. Sarsfield
Legislative Services Manager	R. Westerson
City Treasurer	H. Pinksen ( <i>participated remotely</i> )
Solicitor	A. Faust
Community Engagement Strategist	K. Iwassa
Corporate Strategic Initiative Manager	G. Woods
Legislative Services Assistant	A. Moncrieff
Legislative Services Assistant	C. Crisanti

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**1. Call to Order:**

Councillor Crowson, Chair, Open and Effective Government Committee, called the meeting to order at 1:00 p.m.

**1.1. Acknowledgement Statement**

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**2. Adoption of Agenda:**

The Agenda was adopted by general consent.

It was noted that item 4.4 - Public Inquiries, would be delayed until C. Dalton, City Manager could attend.

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**3. Approval of Minutes:**

**3.1. 2020-05-26 OEG Minutes**

The May 26, 2020 minutes were approved by general consent.

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**4. Governance Review Work Plan:**

**4.1. Recommendation #1 - Standing Policy Committees Options and Reporting**

**J.A. Coffman:**

That the Open and Effective Government Committee at their next meeting, consider revising the current committee structure to the 'Municipal Sustainability Committee Model' as provided for on page 4 of Attachment 4, and work with Administration on the following considerations for the model:

- 1. The need for public input;
- 2. Delegation of authority to the committees from Council;
- 3. Revisions to mandates of the existing committees that are affected;
- 4. Reporting of BCCs and Committees of Council/Policy Committees;
- 5. Improved transparency and access to committee information; and
- 6. Non-member Council participation in committee meetings.

**In Favour:** J.H. Carlson, J.A. Coffman, B.A. Crowson, R.K. Parker  
----- **CARRIED**

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**4.2. Recommendation #4 - Agenda Timelines**

**J.A. Coffman:**

BE IT RESOLVED THAT the Open & Effective Government Committee Forward Options 2A and 2B for the Agenda Publication Timelines, with the possibility for moving meetings to Tuesday's, to the July 27, 2020 meeting of City Council for their consideration.

**In Favour:** J.H. Carlson, J.A. Coffman, B.A. Crowson, R.K. Parker  
----- **CARRIED**

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**4.3. Recommendation #4 - Format and Process for Council Inquiries**

This item was not heard, and will be dealt with at the July 28, 2020 meeting.

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**4.4. Public Inquiries**

Postponed to next meeting by general consent.

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**4.5. Recommendation #5 - Boards, Commissions and Committees 2020 Recruitment**

**B.A. Crowson:**

THAT the Open and Effective Government Committee receive this report and presentation as information.

**In Favour:** J.H. Carlson, J.A. Coffman, B.A. Crowson, R.K. Parker  
----- **CARRIED**

By general consent, the Open & Effective Government Committee extended an invite to Human Resources to present at an upcoming meeting regarding Diversity and Inclusion Training for Administration and Council, as well as additional professional development opportunities for City Council.



**5. City Council Policy Review:**

**5.1 Public Engagement Discussion**

**J.H. Carlson:**

THAT the Open and Effective Government Committee receive this presentation as information.

**In Favour:** J.H. Carlson, J.A. Coffman, B.A. Crowson, R.K. Parker  
----- **CARRIED**

By general consent, the Committee agreed that any survey or information gathering on topics like budget reviews, will return to the Committee for work.

**6. Strategic Initiatives:**

**6.1. & 6.2. - Full Time Councillors**

This item was not heard, and will be dealt with at the July 28, 2020 meeting.

**7. 2017-2021 Status of Initiatives Review:**

**7.1. 2017-2021 Status of Initiatives**

**8. Adjournment**

**B.A. Crowson:**

BE IT RESOLVED THAT we do now adjourn at 3:41 P.M.

**In Favour:** J.H. Carlson, J.A. Coffman, B.A. Crowson, R.K. Parker  
----- **CARRIED**  
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Mayor

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City Clerk