

Minutes of the **Youth Advisory Council** held on **April 11, 2019** in the **Culver City Meeting Room** at 5:00 P.M. with the following attendance:

<b>PRESENT:</b>	Member, Chair	G. Forster
	Member, Vice-Chair	S. Siever
	Member <i>(departed 6:14pm)</i>	B. Kester
	Member	D. Graham
	Member <i>(departed 6:21 pm)</i>	D. Sander
	Member <i>(departed 5:52 pm)</i>	D. St. Jean
	Member	L. Charissage
<b>OTHERS:</b>	Legislative Services Manager	R. Westerson
	Director, City Manager's Office	J. Meli
	Community Engagement Strategist <i>(departed 5:31 pm)</i>	K. Iwaasa
<b>ABSENT:</b>	Member	C. Devoy
	Member	C. Jochem
	University of Lethbridge Students Union Representative	V. Schindler
	Lethbridge College Students Association Representative	C. Frizzley

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**1. Welcome**

**2. Approval of Minutes:** None, as the March 21, 2019 meeting had no quorum.

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**3. Approval of Agenda**

**D. Sander/S. Siever**

*THAT the agenda for the April 11, 2019 meeting of the Youth Advisory Council be approved.*

**-----CARRIED**

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**4. Agenda Item**

**4.1. Review of City Council Agenda/Minutes**

J. Meli, Director, City Manager's Office, provided a review of the agenda for the April 15, 2019 City Council meeting.

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**4.2. Strategic Plan Focus Areas Update**

-None provided-

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**4.3. Budget Update**

R. Westerson, Legislative Services Manager provided an update on the 2019 Youth Advisory Council Budget. It was noted that there was approximately \$3,800.00 remaining in the 2019 Youth Advisory Council Budget.

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**5. Unfinished Business**

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**6. New Business**

**6.1. Grace Forster, Chair, Youth Advisory Council and Karen Iwassa, Community Engagement Strategist re: Planning for Get Involved Event**

K. Iwassa, Community Engagement Strategist, provided an overview of the March Get Involved Event. Learnings were discussed, and ideas exchanged for a future event.

Discussion was held regarding requirements for their station at future events, as well as a theme based around the current Lethbridge School District no. 51 'One District, One Book' event. Members discussed using the 'Wish Tree' to develop a theme of what a 'Wish for Lethbridge' could be.

Members discussed their involvement, and it was determined many would be involved in planning and executing future participation. Members requested K. Iwassa to provide contact information for the School District.

<b>ACTION:</b>	<ul style="list-style-type: none"><li>• <b><i>B. Kester to initiate planning for a future event.</i></b></li><li>• <b><i>B. Kester to contact K. Iwassa and receive contact info for School District no. 51.</i></b></li><li>• <b><i>D. Graham, G. Forster, D. Sander, L. Charissage, D. St. Jean to support B. Kester.</i></b></li></ul>
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Discussion was held afterwards, and encourage Members to post the links to the YAC Get Involved Lethbridge Website, both on their personal social media accounts as well as the YAC accounts.

<b>ACTION:</b>	<ul style="list-style-type: none"><li>• <b><i>R. Westerson to forward link to site to all YAC members.</i></b></li></ul>
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**6.2. Sinead Siever, Vice-Chair, Youth Advisory Council re: Pride Fest Training**

S. Siever, Vice-Chair, Youth Advisory Council, identified that because YAC is looking to get a table at Pride Fest 2019, members who will attend and work the table must take a mandatory training session – Queer 101. Pride Fest is scheduled for June 22, 2019, and training would be hosted before this date. S. Siever identified that the cost for early bird tables is \$40.00.

Table hours have been set from 12:00 PM – 5:00 PM with set up beginning at 10:30 AM. G. Forster, L. Charissage, D. St. Jean, D. Graham, and B. Kester have all indicated some level of participation that day. Members would be required to bring their own chairs.

The following motion was presented:

**S. Siever / D. Graham**

*THAT the Youth Advisory Council allocated \$40.00 for the purchase of an early bird table fee for Lethbridge Pride Fest 2019.*

**-----CARRIED**

<b>ACTION:</b>	<ul style="list-style-type: none"><li>• <b><i>S. Siever to coordinate invoicing for the Pride Fest 2019 Early Bird Table to R. Westerson.</i></b></li><li>• <b><i>S. Siever to coordinate attendance and training registration for Pride Fest 2019.</i></b></li></ul>
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It was suggested a future event to be on the lookout for would be Word on the Street.

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**6.3. Ryan Westerson, Legislative Services Manager re: Youth Services Directory GIS Map**

R. Westerson, Legislative Services Manager, identified that the GIS Map on the Youth Advisory Council webpage is outdated. This should reflect the current and correct information displayed in Youth Services Directory.

S. Siever indicated willingness to assign sections to members to work on. Once edits identified, R. Westerson will go ahead and update the page.

<b>ACTION:</b>	<ul style="list-style-type: none"><li>• <b><i>S. Siever to assign sections to members of YAC to complete and return results for May 16, 2019 meeting.</i></b></li><li>• <b><i>S. Siever to forward corrections to R. Westerson who will then compile and publish.</i></b></li></ul>
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**6.4. Grace Forster Chair, Youth Advisory Council re: Mentorship Program**

G. Forster, Chair, Youth Advisory Council, explained conversation with Councillor S.R. Miyashiro regarding the mentorship program. Councillor Miyashiro has agreed to attend May 16, 2019 meeting to discuss the program and next steps.

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**6.5. Grace Forster, Chair, Youth Advisory Council re: Social Media Engagement**

G. Forster, Chair, Youth Advisory Council discussed the desire to amplify the YAC Social Media presence and engagement. She indicated members D. Graham, B. Kester and C. Devoy have indicated Social Media interest.

In advance of the May 16, 2019 meeting, it was identified that these members identify questions to ask members of the Corporate Communications team. These questions, and subsequent answers, will aid in the development of a strategy for YAC Social Media use and engagement.

<b>ACTION:</b>	<ul style="list-style-type: none"> <li>• <i>G. Forster to email B. Kester, D. Graham, and C. Devoy re questions for Corporate Communications.</i></li> <li>• <i>G. Forster to compile questions and email to J. Meli.</i></li> <li>• <i>G. Forster to coordinate a meeting with Social Media interested members, J. Meli and Corporate Communications.</i></li> </ul>
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**6.6. Ryan Westerson, Legislative Services Manager re: St. Laurent Exchange**

R. Westerson, Legislative Services Manager, identified that the City of Lethbridge is recruiting for the 2019 St. Laurent Exchange. This year’s exchange is for youth, and the application process is currently open for anyone between the ages of 14-16 are encouraged to apply.

Detailed information can be found on the City’s website.

A few questions arose about cost and number of spaces. R. Westerson committed to answering these via email on April 12, 2019.

<b>ACTION:</b>	<ul style="list-style-type: none"> <li>• <i>R. Westerson to email answers to questions on April 12, 2019.</i></li> </ul>
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**7. Review of Action Items**

Future Get Involved Event:

<b>ACTION:</b>	<ul style="list-style-type: none"> <li>• <i>B. Kester to initiate planning for a future event.</i></li> <li>• <i>B. Kester to contact K. Iwassa and receive contact info for School District no. 51.</i></li> <li>• <i>D. Graham, G. Forster, D. Sander, L. Charissage, D. St. Jean to support B. Kester.</i></li> </ul>
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Get Involved Lethbridge Website:

<b>ACTION:</b>	<ul style="list-style-type: none"><li>• <i>R. Westerson to forward link to site to all YAC members.</i></li></ul>
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Pride Fest 2019 Training

<b>ACTION:</b>	<ul style="list-style-type: none"><li>• <i>S. Siever to coordinate invoicing for the Pride Fest 2019 Early Bird Table to R. Westerson.</i></li><li>• <i>S. Siever to coordinate attendance and training registration for Pride Fest 2019.</i></li></ul>
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Youth Services GIS Map

<b>ACTION:</b>	<ul style="list-style-type: none"><li>• <i>S. Siever to assign sections to members of YAC to complete and return results for May 16, 2019 meeting.</i></li><li>• <i>S. Siever to forward corrections to R. Westerson who will then compile and publish.</i></li></ul>
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Social Media Engagement

<b>ACTION:</b>	<ul style="list-style-type: none"><li>• <i>G. Forster to email B. Kester, D. Graham, and C. Devoy re questions for Corporate Communications.</i></li><li>• <i>G. Forster to compile questions and email to J. Meli.</i></li><li>• <i>G. Forster to coordinate a meeting with Social Media interested members, J. Meli and Corporate Communications.</i></li></ul>
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St. Laurent Exchange

<b>ACTION:</b>	<ul style="list-style-type: none"><li>• <i>R. Westerson to email answers to questions on April 12, 2019.</i></li></ul>
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## 8. Roundtable

J. Meli, director, City Manager's Office, indicated that the Open and Effective Government Committee are currently discussing a governance review.

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**9. Next Meetings**

Thursday, May 16, 2019	5:00 P.M. – 7:00 P.M.	Culver City Room
Thursday, June 20, 2019	5:00 P.M. – 7:00 P.M.	Culver City Room
Thursday, July 18, 2019	5:00 P.M. – 7:00 P.M.	Culver City Room

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**10. Adjournment**

Meeting ended at 6:33 PM.