

Minutes of the **Youth Advisory Council** held on **February 7, 2018** in the **Meeting Room 003** at 5:00 P.M. with the following attendance:

<b>PRESENT:</b>	Member, Chair	G. Forster
	Member, Vice-Chair	S. Siever
	Member	B. Kester
	Member	C. Devoy
	Member	D. Graham
	Member	D. St. Jean
<b>OTHERS:</b>	Legislative Services Assistant	R. Westerson
	Director, City Manager's Office <i>(departed 5:40 PM)</i>	J. Meli
<b>ABSENT:</b>	Member	C. Jochem
	Member	D. Sander
	Member	L. Charissage
	University of Lethbridge Students Union Representative	V. Schindler
	Lethbridge College Students Association Representative	C. Frizzley

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**1. Welcome**

**2. Approval of Minutes**

**D. GRAHAM/ S. SIEVER**

*THAT the minutes of January 17, 2019 be approved.*

----- CARRIED

**3. Approval of Agenda**

**D. GRAHAM/ S. SIEVER**

*THAT the agenda, be approved.*

----- CARRIED

**4. Agenda Item**

**4.1. Review of City Council Agenda/Minutes**

J. Meli, Director, City Manager's Office, provided a review of the February 4, 2019 City Council minutes.

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**4.2. Strategic Plan Focus Areas Update**

--None--

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**5. Unfinished Business**

--None--

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**6. New Business**

**6.1. Grace Forster, Chair, Youth Advisory Council re: Youth in Action Grants**

G. Forster, Chair, Youth Advisory Council and R. Westerson, Legislative Services Assistant, discussed an email that was received highlighting the Community Foundation of Lethbridge's Youth in Action Grants.

These grants are available to support projects that are created by youth. These projects must be initiated, led and organized by individuals (or a group) 25 or younger, in collaboration with a charity or school.

YAC determined to push this information out via their social media networks to other youth and youth organizations.

<b>ACTION:</b>	<ul style="list-style-type: none"> <li><i>D. Graham to push information via YAC Social Media.</i></li> </ul>
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**6.2. Ryan Westerson, Legislative Services Assistant re: Duke of Edinburgh Award**

R. Westerson, Legislative Services Assistant, discussed information received from the Duke of Edinburgh award. He advised YAC that they have been invited to support the advertising of the award in Lethbridge. The Award has also presented YAC with information about upcoming initiatives that may be of interest.

Members requested that R. Westerson forward this information to them.

<b>ACTION:</b>	<ul style="list-style-type: none"> <li><i>R. Westerson to forward all received correspondence to YAC.</i></li> </ul>
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**6.3. Ryan Westerson, Legislative Services Assistant, re: Review Get Involved Lethbridge Draft Site**

R. Westerson, Legislative Services Assistant, provided YAC with a review of the DRAFT site that has been developed for the Get Involved Webpage. Members provided general input to the

content and development. R. Westerson to ensure page is edited and published by March 4, 2019.

<b>ACTION:</b>	<ul style="list-style-type: none"><li>• <b><i>R. Westerson to ensure page is edited and published by March 4, 2019.</i></b></li></ul>
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**6.4. Ryan Westerson, Legislative Services Assistant re: Determine City Council Presentation Date**

R. Westerson, Legislative Services Assistant, inquired about a date for presentation to City Council. The Committee determined March 4, 2019 would be best. R. Westerson will assist members with the completion of requisite submission.

YAC identified three things to address in presentation:

- Youth Forum/Youthful Cities
- New Youth Services Directory; and
- Updates to Terms of Reference.

Additionally, YAC will thank City Council for the investment in their committee.

<b>ACTION:</b>	<ul style="list-style-type: none"><li>• <b><i>R. Westerson to assist members in making submission to City Council.</i></b></li></ul>
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**6.5. Community Events Sub-Committee re: Schedule for Upcoming Events**

The sub-committee identified that they met on February 5 and determined a few events to attend in the coming months. The 'I Stand Against' event is being held February 13, 2019 from 7:00 PM – 9:00 PM at the Galt Museum. YAC has a booth reserved.

G. Forster has worked with City Administration to received 60 recreation passes (30 Free Skate and 30 Loonie/Toonie Swim). More may be available for future events.

G. Forster anticipates having a tablecloth procured before the March 21, 2019 meeting.

March 12, 2019 is the Get Involved Community Conversations event at City Hall. YAC has a booth, and will be engaging with attendees and other projects. Materials to present include: Youth Services Directory, and 2019 Youthful Cities Index.

Future events to attend will be future Get Involved events, as well as Pride Fest 2019 (training will be required, S. Siever to discuss this at March 21, 2019 meeting).

<b>ACTION:</b>	<ul style="list-style-type: none"><li>• <b><i>G. Forster to forward invoice for tablecloth to R. Westerson.</i></b></li><li>• <b><i>YAC members to attend March 12, 2019 event.</i></b></li><li>• <b><i>S. Siever to present on required training for participation in Pride Fest 2019 at March 21, 2019 meeting.</i></b></li></ul>
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**7. Review of Action Items**

Youth in Action Grants:

<b>ACTION:</b>	<ul style="list-style-type: none"> <li>• <i>D. Graham to push information via YAC Social Media.</i></li> </ul>
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Duke of Edinburgh Award:

<b>ACTION:</b>	<ul style="list-style-type: none"> <li>• <i>R. Westerson to forward all received correspondence to YAC.</i></li> </ul>
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Get Involved Website:

<b>ACTION:</b>	<ul style="list-style-type: none"> <li>• <i>R. Westerson to ensure page is edited and published by March 4, 2019.</i></li> </ul>
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Presentation to City Council:

<b>ACTION:</b>	<ul style="list-style-type: none"> <li>• <i>R. Westerson to assist members in making submission to City Council</i></li> </ul>
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Schedule of Upcoming Events:

<b>ACTION:</b>	<ul style="list-style-type: none"> <li>• <i>G. Forster to forward invoice for tablecloth to R. Westerson.</i></li> <li>• <i>YAC members to attend March 12, 2019 event.</i></li> <li>• <i>S. Siever to present on required training for participation in Pride Fest 2019 at March 21, 2019 meeting.</i></li> </ul>
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**8. Roundtable**

It was discussed that over the course of the next few meetings, a budget update will be incorporated so as to identify remaining funding and expenditures.

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**9. Next Meetings**

Thursday, March 21, 2019	5:00 P.M. – 7:00 P.M.	Culver City Room
Thursday, April 18, 2019	5:00 P.M. – 7:00 P.M.	Culver City Room
Thursday, May 16, 2019	5:00 P.M. – 7:00 P.M.	Culver City Room

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**10. Adjournment**

Meeting adjourned at 6:39 P.M.