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Administered by: City Council  
Approved by: *Robert O. Jarboe*  
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CITY OF  
*Lethbridge*

## ETHICAL GUIDELINES OF CONDUCT FOR MEMBERS OF COUNCIL

### PURPOSE

The Council of the City of Lethbridge has a broad mandate to provide good government, develop and maintain a safe and viable community, and to supply desirable and/or necessary services to the community. The proper operation of democratic local government requires that elected officials are independent, impartial and duly responsible to the people. Accordingly, the purpose of this policy is to outline ethical principals for all members of City Council.

### PERSONS AFFECTED

City Council

### POLICY STATEMENT

It is the policy of the City that members of City Council maintain the highest standards of conduct in public office, and faithfully discharge the duties of their office without fear or favour.

### RESPONSIBILITIES

Members of City Council to:

- a. Review policy within one month of appointment
- b. Sign declaration regarding "Ethical Guidelines of Conduct for Members of Council"
- c. Govern their conduct in accordance with the requirements and obligations set out in the municipal legislation of the Province of Alberta
- d. Refrain from using confidential information for personal profit or the profit of any other person
- e. Abstain from communicating confidential information to those who are not entitled to receive it

- f. Refrain from using their position to secure special privileges, favour or exemptions for themselves or any other person
- g. Avoid any situation that could cause anyone to believe that they may have brought bias or partiality to a question before the Council
- h. Abide by the ethical standards of conduct listed during their office and for a period of twelve (12) months after leaving office, except those standards related to confidential information, the latter of which shall apply during their office and in perpetuity
- i. Refrain from all unethical activities, whether or not specifically identified by these ethical guidelines of conduct or by legislation

### **REFERENCES**

- *Municipal Government Act*
- *Local Authorities Election Act*

### **REVISION/REVIEW HISTORY**

- May 20, 2003: City Council resolution passed
- October 4, 2004: New document