

MAJOR PATIO APPLICATION

PERMIT NO.: _____	PERMIT VALID: _____
COMPANY NAME: _____	OWNER/MANAGER: _____
CONTACT PH/EMAIL: _____	
PATIO LOCATION: _____	
BILLING ADDRESS: _____	

SAFETY REQUIREMENTS

1. The patio space and adjacent sidewalk must be clear of any hazards including the **timely** removal of snow, ice and refuse. This includes the cleaning of vomit, cigarette butts and other waste that may have accumulated from activities surrounding the parklet. In the event of non-compliance, parklet borrowees may lose their permit and parklet will be removed.
2. All outdoor furniture must be of a commercial grade and shall not be secured to municipal infrastructure (e.g. the sidewalk, tree wells/trees, posts, fire hydrants, parking meters, street lights, bicycle racks, etc.)
3. No open flames are permitted.
4. A minimum of 1.8m (6') of unobstructed pedestrian space must be maintained between the outer extents of the patio (including but not limited to: lights, plants, tables, chairs, umbrellas, awnings, etc.) and any municipal infrastructure. (e.g. tree wells, posts, fire hydrants, parking meters, street lights, bicycle racks, etc.).
 - a. If a detoured walkway is built through a parking lane (on a roadway) to accommodate a sidewalk patio, the detoured sidewalk must meet the minimum unobstructed 1.8m (6') walkway clearance for pedestrians.
5. No parts of the patio, including decorations shall pose a hazard (e.g. thorns, poisonous plants, sharp edges, tripping hazards, etc.)

OPERATIONAL REQUIREMENTS

1. Stacked storage of tables and chairs is not permitted when the patio is not in use.
2. Exterior lighting within an approved patio shall be down-facing to minimize light spill into abutting properties and shall not interfere with the public thoroughfare, and be cordless.
3. The Applicant must comply with relevant City Bylaws, including the Noise Bylaw which states that bells, whistles, music or other attention seeking or intrusive sounds are not permitted between 10:00 p.m. and 9:00 a.m.
4. A garbage can must be provided within the patio area.
5. The patio layout must accommodate wheelchairs and must not impede wheelchair access to the related building or to neighbouring buildings or businesses.
6. All patio outdoor furniture and other fixtures such as flower planters, portable lights, decorations, etc. must be located within the patio area and not in the pedestrian travel area, with the exception of umbrella canopies which may extend into the pedestrian travel area provided that there is a minimum 2.1 meters (7 feet) ground clearance.

SPECIFIC CONDITIONS

1. All outdoor furniture (including portable heaters/lights and/or plants) shall be set up only during business hours, and must be taken in at the end of each business day (11:00 p.m. at the latest) and stored indoors (not stacked and stored outside).
2. For the placement and use of a BBQ, the following must be followed:
 - a) There are to be no hazards to the public (heat guards must be in place and no public access near the BBQ).
 - b) 1.8 meter clearance from any combustible material must be maintained.
 - c) Any grease build up must be cleaned (this may require regularly scheduled cleaning)
 - d) Class K fire extinguisher located near BBQ while in operation.
 - e) BBQ shall be monitored by a staff member at all times when in operation.
 - f) If any aspects of the use of the BBQ creates negative impacts to pedestrians and/or adjacent businesses the City along with the Downtown BRZ have the ability to review the permit and revoke OR amend with additional conditions.

I have read and will abide by the above mentioned special conditions.

Applicant Signature: _____

Infrastructure Service Approval: _____