



**OPEN LETHBRIDGE REGIONAL POLICE COMMISSION MEETING  
MINUTES  
May 29, 2013  
4:00 p.m. – Lethbridge Council Chambers**

**In Attendance**

**Doug McLaughlin, Chair  
Sandy McKay  
Lee Cutforth  
Councilor Sherrie Duda  
Alderman Liz Iwaskiw  
Alex Hann  
Marion Wiebe  
Adam Zanoni**

**Chief McKenzie  
Inspector Ascroft  
Inspector Cove  
A/Inspector Houston  
Kristen Harding  
Dan Paskuski  
Monica Elder (Recording Secretary)**

**Regrets**

**Inspector Catonio  
Inspector Kaye  
Alderman Tom Wickersham**

- 1) Meeting Called to Order
  - Meeting was called to order by Chair Doug McLaughlin at 4:01 p.m.
- 2) Approval of Agenda
  - **Motion by Mr. Zanoni, Seconded by Mrs. Wiebe that the agenda be adopted as circulated.....Carried.**
- 3) Enquiries by the Public
  - None
- 4) Minutes of the April 24<sup>th</sup>, 2013 Open Meeting
  - a) Approval of Minutes
    - **Motion by Mr. McKay, Seconded by Mr. Hann that the minutes be adopted as circulated.....Carried.**
- 5) Business Arising
  - a) ALERT Update – A/Inspector Houston
    - Teams continue to work on several projects.
    - Constable from Strathcona filled vacant position in the Intelligence Unit.

- Alderman Iwaskiw added she attended 2 budget meetings – will ratify decisions in June.
- b) Building Expansion Update – Inspector Ascroft
- Council has approved recommendations for both the architect (Alvin Fritz/Stantec) and construction manager (Dawson/Wallace).
  - Spatial needs questionnaire went out to all areas of the Service and interviews conducted.
  - Design to be completed by late November. Construction to begin in May of 2014 with completion in the Spring of 2016.
- c) Town Hall Meeting – Chief McKenzie
- April 16<sup>th</sup> Town Hall Meeting was attended by 68 community partners and stakeholders. Intent was to discuss community needs, expectations and priorities to assist Service in developing 2015 budget and business plans.
  - Citizens described their ideal police service as proactive, reactive, visible presence, trustworthy, transparent, accountable, ethical, professional, approachable, engaged in the community, reflective of community demographics and fiscally responsible.
  - Key themes and priorities
    - Partnerships – continue current partnerships & forge new ones. Areas of focus – mental health, schools, health, diversity groups, neighbourhood groups, crime prevention groups, seniors, youth, shelters, justice & corrections.
    - Communication – transparent, open, honest. Information communicated through a variety of mediums. Online reporting.
    - Frontline officers and Service- satisfied with current response times, professional appearance, most officers respectful & approachable. Service should reflect demographics of community. Important to hire locally.
    - Crimes against persons – drugs, domestic violence, crimes against children, organized crime, violence crimes.
  - Town Hall results will be shared with participants and media.
  - Feedback will be discussed at upcoming planning sessions and used to assist in developing the next budget and business plan.
  - Mr. McLaughlin congratulated Chief McKenzie on a well-organized, successful event.
- d) 2012 Annual Report – Chief McKenzie
- Report was presented to Commission at last meeting for review. Final copy now distributed to Commission, Councils, and media.

- 6) New Business
- a) Calls for Service – Chief McKenzie
- Assaults, thefts and mischief down from previous year.
  - Top 5 calls for service consistent.
  - Conventional and photo radar enforcement down due to a few human resource and equipment issues.
  - Personnel per shift average decreased from April due to vacation season and also a number of members off sick or injured.
- b) Financial Report – Chief McKenzie
- Reporting period April 1<sup>st</sup> to April 30<sup>th</sup>, 2013 reflects a monthly surplus of \$39,700.00.
  - Police Record Checks and Police Compound contributed to Revenue Accounts generating a surplus of \$11,300.
  - Wage accounts generated a surplus of \$30,500.
  - Other Operating Expenses were over expended in April showing a total deficit of \$2,100 with no one account generating a large surplus or deficit.
- c) AAPG Conference – Marion Wiebe
- Conference was held the first weekend in May with good representation from Lethbridge.
  - Optional training portion on Friday afternoon covered basics of police governance; how board operates - roles, structure, meetings; public complaint process; and an overview of different police services.
  - Saturday sessions included Succession Planning, Perspectives on Good Governance, Strategic Planning, Policing Oversight Standards, and ASIRT.
  - Mrs. Wiebe was re-elected as Lethbridge representative on the Board of Directors.
- 7) Enquiries by the Police Commission
- None
- 8) Enquiries by the Public
- None
- 9) Meeting Adjournment
- **Motion by Mr. Cutforth, Seconded by Mr. Zaroni to adjourn the meeting at 4:35 p.m.....Carried.**