



**OPEN LETHBRIDGE REGIONAL POLICE COMMISSION MEETING
MINUTES
October 30th, 2013
4:00 p.m. – Lethbridge Council Chambers**

In Attendance

**Doug McLaughlin, Chair
Sandy McKay, Vice Chair
Lee Cutforth
Councillor Sherrie Duda
Alex Hann
Councillor Liz Iwaskiw
Marion Wiebe
Adam Zanoni**

**Chief McKenzie
Deputy Chief Catonio
Inspector Ascroft
A/Inspector Dobirstein
Inspector Kaye
Kristen Harding
Dan Paskuski
Monica Elder (Recording Secretary)**

Regrets

Inspector Cove

- 1) Meeting Called to Order
 - The meeting was called to order by Chair Doug McLaughlin at 4:03 p.m.
- 2) Approval of Agenda
 - **Motion by Mr. Zanoni, Seconded by Mr. Cutforth that the agenda be approved as circulated.....Carried.**
- 3) Enquiries by the Public
 - None
- 4) Minutes of the September 25th, 2013 Open Meeting
 - a) Approval of Minutes
 - **Motion by Mr. McKay, Seconded by Mrs. Wiebe that the minutes be approved as circulated.....Carried.**
- 5) Business Arising
 - a) ALERT Update – Inspector Kaye
 - Staff Sergeant Anderson has been transferred and will be in charge of CFSES.
 - In the past month, wrapped up 2 ongoing investigations, charging 2 individuals on 2 separate cases with possession of

crack cocaine, cocaine, heroin, meth, marihuana and a small amount of money was seized.

- b) Building Expansion Update – Inspector Ascroft
 - o Met with Stantec, Dawson-Wallace and the City’s architect to review 2 proposed options that have been prepared by Stantec and costed by Dawson-Wallace. Parts from both were incorporated into a 3rd option that everyone is satisfied with. Working plans were updated and are now with Dawson-Wallace for costing to confirm that they are still within budget.
 - o Next step will be an electronic presentation to be prepared for consultation with our staff.
 - o Additions will occur to both the front and back of the existing building, with a parking structure to allow police vehicles to park underground.
 - o Still planning on an approved plan for late November and construction start for spring 2014.
 - o Plans continue for temporary office space in the old QB Courthouse and also for temporary parking.
 - o Mr. McLaughlin asked if the Project Manager could attend a meeting and share the electronic presentation with Commission.

6) New Business

- a) Calls for Service – Inspector Ascroft
 - o Total calls for service have decreased from same period last year.
 - o Top calls remain consistent.
 - o Traffic enforcement starting to pick up. All photo radar units up and running.
- b) Financial Report – Chief McKenzie
 - o Reporting Period July 1, 2013 to September 30, 2013 reflects an overall surplus of \$237,600.
 - o Revenue accounts generated a surplus of \$43,000. Surplus positions in Police Record Checks and External Funding were offset by deficits in Alarm Fines and Police Compound.
 - o Wage accounts generated a surplus of \$87,300. Salaries Permanent surplus of \$75,900 results from 7 retirements, 1 resignation, 2 maternity leaves. Salaries Non-Permanent in a surplus of \$6,200 is attributed to less non-permanent Records Management staff being available during the quarter.
 - o Other Operating Expenses are in a surplus of \$107,300.
- c) IACP – Deputy Chief Catonio
 - o Deputy Chief Catonio and Inspector Kaye attended International Association of Chiefs of Police conference in Philadelphia.
 - o Attended trade shows featuring law enforcement suppliers.
 - o Presentations/Sessions included
 - Gun violence as it relates to active shooters.

- Employee wellness – physical and mental.
 - Taser presentation – theme was bad facts make bad law and bad science.
 - Canadian Police College research with respect to placement of officers beside stopped cars on highway.
 - Presentation from trauma surgeon who is also on tactical team and the use of tourniquets in the event of sudden hemorrhaging, research into officer safety.
 - Presentation on real time crime centre in Philadelphia – camera captures real time, automated license plate readers.
 - Use of social media – presentation on Boston Marathon bombing management and the challenges.
 - Predictive software – can predict where crimes will occur.
- d) Law Enforcement Risk Management – Information Only
- Conference will be held in Toronto in January.
- e) Policy & Procedures Manual
- Commission members received the final draft of the new Policy and Procedure Manual for LRPC. Once adopted it will be posted on City's website for public to view.
 - **Motion by Mrs. Wiebe, Seconded by Councillor Duda to strike the previous policy and procedures manual in its entirety.....Carried.**
 - **Motion by Mr. Hann, Seconded by Councillor Iwaskiw to accept the Lethbridge Regional Police Commission Policy and Procedure Manual as revised October 2013.....Carried.**
- 7) Enquiries by the Police Commission
- Councillor Iwaskiw thanked Chair Doug McLaughlin and Alex Hann for their 6 years on Commission
 - Mr. McLaughlin thanked Mr. Hann for his role as Public Complaints Director. He also thanked Chief McKenzie, Executive and members of Commission for their support.
- 8) Enquiries by the Public
- Mr. Merv Hudemka enquired about the predictive software – where is the information being stored, is there any location in Lethbridge?
 - Inspector Kaye advised the information is stored where we now legally collect and retain information, such as Police Record Management System and CAD. Chief McKenzie also added information is stored by Motor Vehicle Branch, CPIC.
 - Crime Mapping on the Police website is a historical snapshot of crimes – nothing of a personal nature is included.
- 9) Meeting Adjournment
- **Motion by Mr. Hann, Seconded by Councillor Iwaskiw to adjourn the meeting at 4:49 p.m.Carried.**