



**OPEN LETHBRIDGE REGIONAL POLICE COMMISSION MEETING
MINUTES
April 30th, 2014
4:00 p.m. – Lethbridge Council Chambers**

In Attendance

Sandy McKay, Chair	Chief McKenzie
Adam Zaroni, Vice-Chair	Deputy Chief Catonio
Councillor Liz Iwaskiw	Inspector Ascroft
Councillor Ryan Parker	Dan Paskuski
Lee Cutforth	Kristen Harding
Peter Deys	Brenda Kenward
D. Jean Valgardson	Monica Elder (Recording Secretary)
Marion Wiebe	

Regrets

**Councillor Sherrie Duda
Inspector Dobirstein
Inspector Anderson**

- 1) Meeting Called to Order
 - The meeting was called to order by Chair, Sandy McKay, at 4:06 p.m.
- 2) Approval of Agenda
 - 7(a) ICE Presentation will be moved forward on the agenda after Presentation of CALEA Certificate.
 - **Motion by Mr. Deys, Seconded by Councillor Iwaskiw that the agenda be approved with amendments.....Carried**
- 3) Presentation of CALEA Certificate – Mayor Spearman
 - Lethbridge Regional Police Service has once again been certified by CALEA which deals with the qualifications and standardization of police services. Lethbridge Regional Police Service has had this certification for a number of years. Mr. McKay congratulated the officers involved, the Chief, Deputy Chief, Inspectors and all members.
 - Mayor Chris Spearman commended the Police Service and Commission on behalf of Lethbridge City Council and the citizens of Lethbridge and presented the certificate to Chief McKenzie.
- 4) Enquiries by the Public
 - None

- 7) New Business
- a) ICE Presentation – Constable MacGregor
- Constable MacGregor has worked with ICE for the past 3 years.
 - National Child Exploitation Coordination Centre was formed in Ottawa in May of 2004. Province of Alberta formed ICE in May 2006.
 - Partners include Province of Alberta, Edmonton Police Service, Calgary Police Service, Medicine Hat Police Service, Lethbridge Police Service and RCMP. Two units, in Edmonton and Calgary, comprised of 23 members.
 - Mandate to protect children utilizing an integrated major case management model to investigate crimes involving the exploitation of children involving electronic data or communication components and take appropriate enforcement action.
 - Types of crimes – accessing, possession of, making available, distribution and manufacturing of child pornography, voyeurism and child luring.
 - Peer-to-peer (P2P) network is a type of decentralized and distributed network architecture in which individual nodes (computers) in the network act as both suppliers and consumers of resources. Known child pornography images and videos are traded on P2P networks. Trained ICE investigators are able to obtain evidence and grounds to obtain a search warrant in suspect residences.
 - Investigators identified users on P2P networks in Southern Alberta who were in possession and trading child pornography images and videos resulting in 13 search warrants executed with 30 criminal charges laid, 10 persons charged, 336 computers and electronic devices seized and analyzed.
 - Constable MacGregor answered the Commission's questions.
- 5) Minutes of the March 26th, 2014 Open Meeting
- a) Approval of Minutes
- **Motion by Councillor Parker, Seconded by Mr. Zanoni that the minutes be approved as circulated.....Carried.**
- 6) Business Arising
- a) ALERT Update – Chief McKenzie
- During the last 30 days, CFSEU executed 1 search warrant and was also involved in several interdiction stops of motor vehicles.
 - 10 persons were charged with a total of 36 criminal offences.
 - Total amount of drugs seized was 35 ounces of cocaine, 65 grams of MDMA, 474 vials and 2460 tablets of anabolic steroids. Approximate street value of all drugs seized was approximately \$157,000.

- Total of \$68,000 was seized as cash proceeds of crime inclusive of two motor vehicles. Also seized were weapons.
 - ICE investigator was involved in a four-month child pornography sting executed by ALERT.
 - ICE executed 13 search warrants throughout Southern Alberta beginning in December 2013. The operation targeted individuals sharing pornography images and videos across a variety of peer-to-peer file sharing networks.
 - Investigation resulted in the arrest of 10 offenders. Over 330 computers and electronic devices were seized.
- b) Building Expansion Update – Inspector Ascroft
- First tender package has been closed and will be awarded in the next week.
 - Demolition of the garage behind the station is underway.
 - Parking behind the police station is restricted to police vehicles as of May 1st – contractor will be onsite beginning preparations.
 - Construction on the old Court House is underway – Training and HR will be moving in shortly. Records and CID move is planned for end of August.
 - Collision Reporting Centre and Traffic will now be moving into the trailer complex in the City Yards and preparations are underway there.
 - Construction will begin very shortly.
 - Media release went out today.
 - Discussion re Collision Reporting Centre. Tourist Information Centre is not available and the CRC will move to the trailer complex in the City yards.
- c) Distracted Driving Stats – Inspector Ascroft
- STEP initiatives are added into the Calls for Service
 - Stats for last year – 1651 distracted driving tickets in Lethbridge and Coaldale. 1252 tickets were issued for occupant restraints.
- d) Policy Updates – Marion Wiebe
- Mr. McKay advised there was a policy update to Section 3.3 by way of an electronic approval on March 29th, 2014. It dealt with the issue of jurisdiction. The amendment that was circulated does have one typing error.....second to last line, paragraph 2, last word should be “not” as opposed to “on”
 - Under the provisions of the Policy Manual for the Lethbridge Regional Police Commission, Section 2.13 (5), we are required to announce we have made that amendment.
 - On a go forward basis, Mrs. Wiebe has presented a further amendment which was circulated and a further amendment is being proposed to Mrs. Wiebe’s proposed amendment by Mrs. Valgardson.
 - Mrs. Valgardson’s amendment is on page 3, second last line “is” was missing – to read “is in”.

- Mr. McKay's only concern was in 3.3(7), is the word "immediate" necessary? Chief McKenzie advised it's managed on an as needed basis, Service policy sets that out clearly and the Duty Staff Sergeants on duty have the ability to make that call.
- **Motion by Mr. Zanoni, Seconded by Mrs. Valgardson to approve the amended 3.3 of the Lethbridge Regional Police Commission Policy Manual....Carried.**
- Mrs. Wiebe advised the Appendix 5 & 6 were amended to bring them in line with what the current process is.
- **Motion by Mr. Zanoni, Seconded by Mr. Deys to approve the amendments to Appendix 5 and 6 of the Lethbridge Regional Police Commission Policy Manual.....Carried.**

- e) Report on Search for New Chief – Sandy McKay
 - Tabled from last meeting. Pursuant to Section 2.13 (5) of the Lethbridge Regional Police Commission Policy Manual, electronic vote took place on March 31st, 2014 and Boyden was approved as the agent to assist in the hiring of a new Chief of Police for the Lethbridge Regional Police Service.

7) New Business

- b) 2015 – 2018 Business Plan – Deputy Chief Catonio
 - Business Plan was distributed in Police Commission packages.
 - Was hoping for approval but noticed that the technology section was accidentally deleted.
 - Mr. McKay asked that it be tabled. Deputy Chief Catonio will circulate the corrected copy via email and follow up with a hard copy.
 - **Motion by Councillor Iwaskiw, Seconded by Mr. Cutforth that the 2015-2018 Business Plan be tabled to the next meeting.....Carried.**
- c) Calls for Service – Inspector Ascroft
 - Nothing significant to report.
 - STEP Initiatives for each month have been added and will continue to be included in the calls for service.
- d) Financial Report – Chief McKenzie
 - Report for the Quarter Ended March 31st, 2014 was distributed in packages.
 - Reporting period January 1st, 2014 to March 31st, 2014 reflects an overall surplus of \$65,900.
 - Revenue accounts generated a surplus of \$3,400. Revenue for School Resource Program generated a surplus for January which was offset by a deficit at the Police Compound due to problems at Alberta Government agency responsible for disposing of unclaimed seized vehicles.

- Wage accounts generated a surplus of \$34,100 and Other Operating Expenses a surplus of \$28,400.
- e) AHS Correspondence re EMS Service – Information Only
- Response from Alberta Health was provided for information only.
- 8) Enquiries by the Police Commission
- Councillor Iwaskiw – has had a number of inquiries regarding traffic enforcement and also what is the policy for response to 911 calls. Some public believe the police are on top of traffic enforcement at the expense of other crimes.
 - Chief McKenzie advised the Business Plan dictates that safe communities are what we provide for. Have concerns around pedestrian injury accidents, fatalities, property damage. Traffic enforcement continues to be a major part of it.
 - As to priority calls, the Service policy clearly sets out what our call taking priorities are – priority 1, 2 and 3 calls. Within our agreement with PSCC, we have expectation letters and have set out how we respond to these. All 911 calls are important if people treat them right. Anything crime in progress, any threat to human life or any dangerous situation is a priority 1 call. Priority 2 is a crime that's just happened, the priority is not as high in that there is no active criminal activity right now, no one is in the area and no threat to life but police will get there. Priority 3 are less serious (theft of garden hose etc). Crimes under \$5000, no suspects can be reported online.
 - Traffic will continue to be a major focus.
- 9) Enquiries by the Public
- a) Policing Policies in Lethbridge – Councillor Iwaskiw
- Addressed above in agenda #8
- b) Mr. Merv Hudemka
- With reference to the ICE presentation, police are able to access computers to find child pornography but what is stopping police from finding other information?
 - Chief McKenzie advised any person can get into a chat room. Information is put out into the public domain by individuals. If we need to get further detailed information, we get the proper judicial authority through a search warrant.
- 10) Meeting Adjournment
- **Motion by Councillor Iwaskiw, Seconded by Mrs. Wiebe to adjourn the meeting at 5:45 p.m. Carried.**