



**OPEN LETHBRIDGE REGIONAL POLICE COMMISSION MEETING
MINUTES
June 25th, 2014
4:00 p.m. – Lethbridge Council Chambers**

In Attendance

**Adam Zanoni, Vice-Chair
Councillor Sherrie Duda
Councillor Liz Iwaskiw
Councillor Ryan Parker
Lee Cutforth
Peter Deys
D. Jean Valgardson
Monica Elder (Recording Secretary)**

**Chief McKenzie
Deputy Chief Catonio
Inspector Anderson
Inspector Ascroft
Inspector Dobirstein
Dan Paskuski
Kristen Harding
Brenda Kenward**

Regrets

**Sandy McKay, Chair
Marion Wiebe**

- 1) Meeting Called to Order
 - The meeting was called to order by Vice-Chair Adam Zanoni at 4:01 p.m.
- 2) Approval of Agenda
 - **Motion by Councillor Iwaskiw, Seconded by Mr. Cutforth that the agenda be approved as circulated.....Carried.**
- 3) Enquiries by the Public
 - None
- 4) Minutes of the May 28th, 2014 Open Meeting
 - a) Approval of Minutes
 - **Motion by Mr. Deys, Seconded by Mr. Cutforth that the minutes be approved as circulated.....Carried.**
- 5) Business Arising
 - a) ALERT Update – Inspector Anderson
 - CFSEU Lethbridge remained engaged in several ongoing organized crime investigations as well as initiated new organized crime investigations in community.

- CFSEU worked in a covert capacity, hopefully will bear fruit in the months to come.
- Provided assistance in drafting search warrant to member of Patrol Operations Division and assisted in search of residence which yielded small amount of heroin, cocaine and morphine and as a result a 42 year old male of Lethbridge was charged with 3 counts of possession of illicit drugs for purpose of trafficking.
- Local ICE investigator continued to assist member of Criminal Investigation Section in respect to ongoing sexual assault and child exploitation investigation. Total of 19 new charges have been laid against 37 year old man.
- ICE investigator assisted with search warrant which resulted in seizure of child pornography and is still an ongoing investigation.
- Operation Snapshot III, which is a national investigation, culminated in the arrest of over 150 alleged child sex offenders in Canada. 8 were from Alberta. Local ICE investigator played a role in the investigation.

b) Building Expansion Update – Inspector Ascroft

- Training, Human Resources and Recruiting have completed their move to the old courthouse.
- Traffic Response Unit has joined the Collision Reporting Centre staff at the Public Ops trailers.
- CID has moved into the areas vacated by Training and Traffic. They will move again once renovations to their floor are completed in the old courthouse.
- Tender for renovations to the courthouse closes tomorrow, demolition is complete and construction will commence once the contractor is selected.
- Pavement removed from majority of back lot and construction fencing in place.
- Construction of temporary entrance to cell block will begin next week. Excavation of the basement will commence when entrance completed.
- Completion of new building planned for January 2016, after which extensive renovations to the existing building will commence.

c) Search for New Chief Update – Adam Zanoni

- Boyden has completed their consultation process with approximately 80 individuals and will be completing the position profile.
- Process continues.

6) New Business

a) 6 Month Goals & Objectives Update – Staff Sergeant Borbandy

- Provided highlights from the previous six months and the goals for the next six months.
- Five bold steps – improve policing services, increase organizational capacity, define performance measures, enhance communications & manage building expansion.
- Support Services Division
 - In the past 6 months - Use of simulator for recruit training, preliminary research of psychological care, hired RMU manager and IT Manager, hired 9 new recruits, created rank specific performance evaluations, incorporated peer upward evaluations, working towards electronic disclosure.
 - Goals – conducting review re API3 funding, updating technology plan, researching requirements for Next Gen 911 (texting 911), continued development and implementation of psychological services/wellness model, review transcription process, media blitz for Alternative Reporting, review and update of civilian performance evaluations, review and update of exit interview process, review and update recruit plan, review available scheduling software.
- Patrol Operations Division
 - Past 6 months – review of Short Term Holding Facility staffing, added second Quality of Life Officer, review and update DDACTS Program, Support Shift implementation and review, annual check stop plan and utilization of provincial funding and also creating SafeCam Initiative.
 - Goals – Refine approach to DDACTS, review Downtown Policing Unit, review School Resource Officer, review data and statistical information, enhance communication with Bhutanese community.
- Criminal Investigation Division
 - Past 6 months – review of staffing levels, ECU provided public awareness, increased CIS internal communication,
 - Goals – New Program Initiatives for officers in Violent Crimes Unit, ICE and Priority Crimes Unit, enhance use of social media, alternative reporting of sexual assault, identify new confidential source management program, continuing support of ALERT, develop bulletin for standardized dissemination of internal information, PCU work with units and partners to prevent property crimes on motel row.
- Administrative Services Division
 - Past 6 months – CALEA review, Business and Strategic Plan for 2015 – 2018, hired second civilian Accreditation Coordinator, efficiencies in complaint process, Professional Standards role call training.
 - Goals – expand use of mediation of complaints, refine policy rewrite process, review roles within Policy and

Accreditation, analysis of citizen contacts, access to policy in patrol vehicles court orientation training for VSU.

- Office of the Chief
 - Past 6 months – Business Plan, base budget and NPI, continued engagement with provincial and community partnerships, involvement with CMARD and Team Lethbridge, achieve budget targets, continued to explore use of CPOs, support Commission as required in search for Police Chief, advanced use of social media, joint consultation meetings on a monthly basis, monthly communiques.
 - Goals – communication of Business Plan, Facilitate policy updates, enhancing partnerships.

- b) Calls for Service – Inspector Ascroft
 - Total calls for service have increased from last year, as have selected crimes.
 - DDACTS has had success in apprehending individuals involved in thefts and mischiefs.
 - STEP Initiative for May was young drivers – a total of 33 tickets for speeding, no license or supervision, distracted driving, red light/u-turns, GDL violations, and seatbelt violations.

- c) Financial Report – Chief McKenzie
 - Financial Report for the Period ended May 31st, 2014 was distributed.
 - Reporting period May 1st to 31st reflects a monthly surplus of \$33,200.
 - Revenue accounts experienced a surplus of \$5700, Wage accounts a surplus of \$8,100 and Other Operating Expenses a surplus of \$19,400.

- 7) Enquiries by the Police Commission
 - Mr. Deys commented he was pleased to see the laser radar on Parkside Drive and Mayor Magrath Drive.
 - Dan Paskuski will be retiring from the Police Service in September. Councillor Parker thanked Mr. Paskuski for his many years of service and his excellent work for the Service.

- 8) Enquiries by the Public
 - None

- 9) Meeting Adjournment
 - **Motion by Councillor Iwaskiw, Seconded by Councillor Duda to adjourn the meeting at 4:33 p.m.Carried.**