



## LETHBRIDGE POLICE COMMISSION

### OPEN LETHBRIDGE POLICE COMMISSION MEETING MINUTES

Wednesday, January 30, 2019  
City of Lethbridge Council Chambers  
4:00 p.m.

#### In Attendance

Peter Deys, Chair  
Simon Griffiths, Vice-Chair  
Councillor Jeff Coffman  
Victoria Chester  
Dawna Coslovi  
Rachel Hopf  
D. Jean Valgardson  
Robert Van Spronsen  
Carmen Hellawell (Recording Secretary)

Chief Robert Davis  
Deputy Chief Scott Woods  
Inspector Jason Dobirstein  
A/Inspector George Carscadden  
A/Inspector Jason Walper  
Kamran Ali

#### Regrets

Mayor Chris Spearman

- 1) Meeting Called to Order
  - The meeting was called to order by Chair Deys at 4:00 p.m.
- 2) Reconciliation Statement – Chair Deys
  - Read by Chair Deys
- 3) Presentation of LPS Retirement Badge – Chief Davis
  - Lethbridge Police Service retirement badge presented to Ross Bond
- 4) Presentation of Commissioning of Senior Police Officer – Chief Davis
  - Deputy Chief Scott Woods was presenting with his Senior Police Officer Commissioning
- 5) Approval of Agenda
  - a) Removal of items 10.b.i and iii
  - **Motion by Rachel Hopf, Seconded by Dawna Coslovi that the agenda be approved as amended....Carried**
- 6) Approval of Minutes of November 28, 2018 Open Meeting
  - **Motion by Councillor Coffman, Seconded by Victoria Chester that the minutes be approved as circulated....Carried**

- 7) Election of Chair and Vice-Chair, appointment of Public Complaint Director
  - **Nomination by Victoria Chester, Seconded by Rachel Hopf that Peter Deys continue as Chair of the Lethbridge Police Commission. Dawna Coslovi called nominations closed, seconded by Councillor Coffman.** Peter Deys accepted and was acclaimed Chair
  - **Nomination by Dawna Coslovi, Seconded by Councillor Coffman that Simon Griffiths continue as Vice-Chair of the Lethbridge Police Commission. Rachel Hopf called nominations closed, seconded by Councillor Coffman.** Simon Griffiths accepted and was acclaimed Vice-Chair
  - Rob Van Spronsen will continue as Public Complaint Director for the Lethbridge Police Commission
  
- 8) Business Arising
  - Police Information Check Update – A/Inspector Walper
    - Follow up from the November meeting
    - Reported back with data of turnaround time excluding expedited applications
    - Would be the same timeframe, with expedited being completed sooner than the regular police information checks
  
- 9) Standing Items
  - a) Committee Reports – Chair Deys
    - Finance Committee – Simon Griffiths
      - Met January 21 – approved the Terms of Reference and completed work on the 2019-2022 LPS budget which will be presented to Commission in the near future
    - Policy & Governance Committee – Victoria Chester
      - Met January 22 – work on going regarding Police Act consultations and revisions of the LPC policy manual
      - Rob Van Spronsen shared information from the CAPG Governance Summit in November – dashboard for police governance discussing four strategic areas
    - Website Committee – Victoria Chester
      - Discussion with the same website designer creating the LPS website, provided quote for LPC website
      - **Motion by Victoria Chester, Seconded Rachel Hopf that the Lethbridge Police Commission pay the \$1750 deposit to move forward with the design of the Lethbridge Police Commission web pages....Carried**
    - Human Resources Committee – Dawna Coslovi
      - Met January 17, presently working on Terms of Reference and evaluation of the Chief of Police
  
  - b) Information Unit Request – Chief Davis
    - Information distributed in agenda package
    - Commission for the percentage increase of the requests from the previous year. Chief will report back to Commission
  
  - c) ALERT/CID Update – A/Inspector Carscadden
    - January 2019 update of the Combined Forces Special Enforcement Unit (CFSEU) and Criminal Investigation Division (CID) distributed in agenda package
    - Commission asked if there have been any negative effects with moving the four officers from ALERT and redeploying them downtown. Chief advised there does not appear to

be a negative impact and the officers are working where there is a direct need and is seeing success in the Downtown Policing Unit

- d) Calls for Service – Inspector Dobirstein
    - Information circulated in agenda package and summary provided
  - e) Community Issues – Inspector Dobirstein
    - No report
  - f) Monthly Compliments – Chief Davis
    - November Compliments: 4 Citizen/External, 4 Community Partners, 4 Internal
    - December Compliments: 4 Citizen/External, 3 Community Partners, 4 Internal
    - Highlighted the internal compliment for Constables Tianna Harland and Matt Schoenroth for their professionalism when providing training to a fellow officer
    - Explanation provided of how an officer would get assigned to the training unit
- 10) New Business
- a) LPS Significant Projects & Key Highlights – Chief Davis
    - Information distributed in agenda package and the following highlights were provided:
      - Challenged by the drug crisis, continues to be a challenge
      - PACT Team (collaboration with Alberta Health Services)
      - Redeployment of four officers from ALERT to downtown Lethbridge
      - Recruiting – day three of training with a diverse group
      - Research in identifying new service pistols
      - Continue the strong relationship with Lethbridge Fire and Emergency Services
      - Shared statistics
    - Questions/comments from Commission:
      - Explanation of the various service pistols used over the years and the lifecycle. Will move to all new pistols to ensure consistency in training, ammunition, etc., purchase was evergreened
      - Still researching what will be done with the old pistols
  - b) CAPG – Chair Deys
    - i. Call for Resolutions for Annual General Meeting
      - Provided as information, resolutions due April 1
    - i. CAPG Annual Conference (Calgary – August 8 – 11, 2019)
      - Commission members interested are encouraged to attend
  - c) AAPG – Chair Deys
    - i. Annual Membership Fee
      - Alberta Association of Police Governance 2019 Membership fee of \$500 was received for the Lethbridge Police Commission
      - Agreement to renew this annual membership
      - **Motion by Jean Valgardson, Seconded by Dawna Coslovi that the Lethbridge Police Commission pay the 2019 AAPG Membership Fee....Carried**
    - i. AAPG Annual Conference (Medicine Hat – April 5 & 6, 2019)
      - Commission members were encouraged to attend this conference
      - Rob Van Spronsen and Jean Valgardson advised they would attend

- i. AAPG Board Member
  - Need to select a replacement for Victoria Chester due to her new role as Executive Director
  - As there were no volunteers, to be discussed further in the Closed Meeting

11) Council Updates

- Councillor Coffman will meet with Policy & Governance Committee, on behalf of Council
- Chief Davis
  - Councillor Coffman was present at the media event today for the launch of The Watch Program
  - Process launched Monday with the Community Peace Officers training, a recent posting of the Watch Manager and media event today
  - Sergeant Mike Williamson is overseeing this project
  - Information provided so Council is aware how serious LPS is taking this initiative

12) Inquiries by the Police Commission

- None

13) Inquiries by the Public

- None

14) Meeting Adjournment

Meeting adjourned at 4:41 p.m.