



LETHBRIDGE POLICE COMMISSION MEETING
MINUTES

Wednesday, October 30, 2019
Council Chambers, City Hall
6:00 p.m.

In Attendance:

Commission Members:

Chair Peter Deys, Vice Chair Simon Griffiths, Members Dawna Coslovi, Rachel Hopf, Robert Van Spronsen, Victoria Chester, Mayor Chris Spearman and Councillor Jeff Coffman

Lethbridge Police Service Executive:

Chief Scott Woods, Acting Deputy Chief Jason Dobirstein, Inspector Russell Lawrence, Acting Inspector Mark Smallbones, Inspector Jason Walper

Other:

Sergeant Bruce Hagel, Lethbridge Police Service Executive Officer
Kamran Ali, Lethbridge Police Service Finance Manager
Carmen Hellawell, Executive Assistant to the Chief of Police
Tara Cryderman, Recording Secretary

Absent:

Member D. Jean Valgardson

1) Meeting Called to Order

Chair Deys called the meeting to order, the time being 6:07 pm.

2) Reconciliation Statement

Chair Deys read the Reconciliation Statement.

3) Approval of Agenda

Moved by Rachel Hopf, Seconded by Simon Griffiths, that the Agenda for the October 30, 2019 Lethbridge Police Commission Meeting, be amended, the amendment as follows:

Addition to New Business 7a – City Council Resolution regarding the increase to Police Resources;

And that the agenda be approved as amended.

Carried

4) Approval of Minutes

Moved by Robert Van Spronsen, Seconded by Simon Griffith, that the Minutes of the September 25, 2019 Lethbridge Police Commission Meeting, be approved as presented.

Carried

5) Business Arising

There was nothing to discuss.

6) Standing Items

a) Committee Reports

i. Finance Committee – Simon Griffiths

The Finance Committee did not meet in October.

ii. Policy and Governance Committee – Victoria Chester

Moved by Robert Van Spronsen, Seconded by Victoria Chester, that the draft Lethbridge Policy and Procedure Manual (Sections 1&2) be approved as presented, with the following amendments:

Section 2.2 (d) will be included;

Section 2.5 (1) remuneration – to read “expenses must be authorized by the Chair or the Chair of the Finance Committee, before being incurred, and must be approved by the Chair or the Chair of the Finance Committee before being reimbursed”.

Carried

Moved by Victoria Chester, Seconded by Robert Van Spronsen, that the Police Commission engage Fred Kaustinen, with Governedge Inc, to facilitate Police Commission Governance and Oversight Training for existing and new 2020 Commission members, Police Chief and City Staff, with training not to exceed \$7,500 final costs and to take place on or before April 30, 2020.

Defeated

iii. Website Committee – Victoria Chester

An update was provided, including the use of the email addresses and the penetration testing with relation to the new website.

Concerns were raised regarding the security of the website.

iv. HR Committee – Dawna Coslovi

Moved by Dawna Coslovi, Seconded by Jeff Coffman, that the Lethbridge Police Commission appoint Tara Cryderman as the Administrative Assistant for the Lethbridge Police Commission, effective October 30, 2019.

Carried

An update on the search for a Police Chief was provided.

b) Criminal Investigation Division Update – Inspector Walper

The report was included in the package.

Recent criminal activities were shared with the commission; these will be included in the next month's report.

c) Calls for Service and Community Issues – A/Inspector Smallbones

The report was included in the package.

Vehicle theft in the City was discussed. There is an approximate 95% recovery rate for the stolen vehicles.

d) Monthly Compliments – Chief Woods

- Citizen/External (7), Community Partners (1), Internal (4)

Constable Norm Smith, Constable Riley Schlosser and Jodie Kelly were mentioned, as well as the participation by LPS officers in the Fallen Firefighters Memorial, the Police Memorial Service in Edmonton, and the "Walk a Mile in Her Shoes" event.

e) LPA Communication – Chair Deys

Nothing to report at this time.

f) AAPG Report – Rachel Hopf

Nothing to report at this time.

7) New Business

a) City Council Resolution regarding the increase to Police Resources

Moved by Peter Deys, Seconded by Dawna Coslovi, that the City of Lethbridge Council recommendation, from the October 28, 2019 Council Meeting, regarding the hiring of eight (8) additional policing staff to the Lethbridge Police Service, be forwarded to the Finance Committee, and with consultation with Chief Woods, report back their recommendations to the Lethbridge Police Commission at their November 27, 2019 meeting.

Carried

8) Council Updates

Robert Van Spronsen – Membership to the Canadian Municipal Network on Crime Prevention.

Jeff Coffman – Emails received by City Council regarding crime in the City.

9) Inquiries by the Police Commission

Robert Van Spronsen – update on the presentation from Nathan Sherwood.

10) Inquiries by the Public

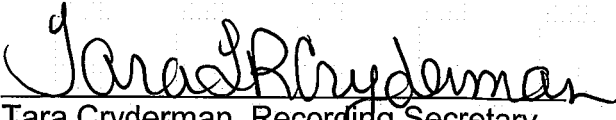
None at this time.

11) Meeting Adjournment

Prior to adjournment, Chair Peter Deys thanked Carmen Hellowell, as the outgoing Administrative Assistant, for all her dedication and service to the Lethbridge Police Commission.

The meeting adjourned at 7:28 pm.


Peter Deys, Chair


Tara Cryderman, Recording Secretary