



LETHBRIDGE POLICE COMMISSION MEETING
MINUTES

Wednesday, November 27, 2019
Council Chambers, City Hall
6:00 p.m.

In Attendance:

Commission Members:

Chair Peter Deys, Vice Chair Simon Griffiths, Members Dawna Coslovi, Rachel Hopf, Robert Van Spronsen, Victoria Chester, D. Jean Valgardson, Mayor Chris Spearman and Councillor Jeff Coffman

Lethbridge Police Service Executive:

Chief Scott Woods, Acting Deputy Chief Jason Dobirstein, Inspector Russell Lawrence, Acting Inspector Mark Smallbones,

Other:

Sergeant Bruce Hagel, Lethbridge Police Service Executive Officer
Kamran Ali, Lethbridge Police Service Finance Manager
Carmen Hellawell, Executive Assistant to the Chief of Police
Tara Cryderman, Recording Secretary

1) Meeting Called to Order

Chair Deys called the meeting to order, the time being 6:10 pm.

2) Reconciliation Statement

Chair Deys read the Reconciliation Statement.

3) Approval of Agenda

Moved by Simon Griffiths, seconded by Dawna Coslovi, that the Agenda for the November 27, 2019 Lethbridge Police Commission Meeting, be amended, the amendments as follows:

Move Agenda Item 11) Presentation by Jerry Herasemluk to after the adoption of the agenda;

Addition to Correspondence c) – Public Safety Concerns;

Email from Ursula Boschman, dated November 25, 2019
and from Sandra Beckner, dated November 26, 2019.

And that the agenda be approved, as amended.

Carried

4) Presentation by the Public

Jerry Heresehluk presented a Five Step Strategy, offering a potential solution for the drug and alcohol related issues within the City of Lethbridge.

5) Approval of Minutes

Moved by Simon Griffiths, seconded by Robert Van Spronsen, that the Minutes of the October 30, 2019 Lethbridge Police Commission Meeting, be amended, the amendments as follows:

On Page 2 of 4, under Standing Items 6)a)ii – correction to Section 2.5(1) by deleting the word “vice” so the stanza reads “expenses must be authorized by the Chair of the Lethbridge Police Commission or the Chair of the Finance Committee, before being incurred, and must be approved by the Chair of the Lethbridge Police Commission or the Chair of the Finance Committee before being reimbursed”;

And further corrections on Page 2 of 4, under Standing Items 6)a)ii – by correcting Mr. Kaustinen’s name, correcting the wording by replacing “Service” with “Governance” and adding the words “New Police Chief and City Staff, so the motion reads “Moved by Victoria Chester, seconded by Robert Van Spronsen, that the Police Commission engage with Fred Kaustinen, with Governedge Inc, to facilitate Police Commission Governance and Oversight Training for existing and new 2020 Commission members, Police Chief, and City Staff, with training not to exceed \$7,500 final costs, and to take place on or before April 30, 2020”;

And that the minutes be approved, as amended.

Carried

6) Business Arising

There was nothing to discuss.

7) Standing Items

a) Committee Reports

i. Finance Committee – Simon Griffiths

The report was presented, and discussed.

ii. Policy and Governance Committee – Victoria Chester

This committee did not meet in November.

iii. Website Committee – Victoria Chester

A confidentiality agreement and ownership documents have been sent to the Website Designer.

Moved by Dawna Coslovi, seconded by Victoria Chester, that Lethbridge Police Commission accept the recommendations provided by the City of Lethbridge IT Manager and IT staff regarding the LPC website, including mitigation of security risks and a review of penetration testing proposals;

And that Lethbridge Police Commission accept the proposal to provide website penetration testing as recommended by City of Lethbridge IT personnel;

And that the ad-hoc website committee be authorized to enter into an agreement with the successful bidder for penetration testing, following the completion of the recommendations to ensure the security and ownership of website held information;

And further that the unsuccessful bidders be thanked for their submissions.

Carried

iv. HR Committee – Dawna Coslovi

The report was presented, and discussed.

Moved by Dawna Coslovi, seconded by Robert Van Spronsen, that the HR Committee Report, including the Opportunity Profile for Police Chief, and the Police Commission Evaluation, be approved, as presented.

Carried

b) Criminal Investigation Division Update – Inspector Walper

The report was presented, and discussed.

c) Calls for Service and Community Issues – A/Inspector Smallbones

The report was presented, and discussed.

d) Monthly Compliments – Chief Woods

- Citizen/External (4), Community Partners (1), Internal (0)

On October 10, 2019 Constable Josh Bucsis, Constable Jim Steacy, Constable Nathan Shenton, Constable Josh Kurtz, Constable David Easter, Constable Marco Pagliericci and Sergeant Travis Evenson received Community Hero awards from Fire Chief Marc Rathwell for their outstanding efforts in providing assistance to those in need of emergency help.

e) LPA Communication – Chair Deys

There was nothing to relay to the commission at this time.

f) AAPG Report – Rachel Hopf

A report was provided.

The Alberta Association of Police Governance (AAPG) Conference is scheduled for April 24-25, 2020, in Brooks, Alberta.

8) City Council Resolution regarding the increase to Police Resources

Moved by Peter Deys, seconded by Rachel Hopf, that the Lethbridge Police Commission direct the Chair of the Finance Committee to forward their recommendations to City Council, responding to the request from October 28, 2019, regarding the hiring of eight additional policing staff to the Lethbridge Police Service.

Carried

9) Correspondence

Moved by Dawna Coslovi, seconded by Simon Griffiths, that the following correspondence be received for information:

- a) Change of Command Ceremony
 - Email from Shawn Davis, Regimental Sergeant Major, dated August 28, 2019
- b) School Resource Officer Program
 - Letter from Holy Spirit Catholic School Division, dated October 30, 2019
 - Letter from Lethbridge School Division Board of Trustees
- c) Public Safety Concerns;
 - Email from Ursula Boschman, dated November 25, 2019
 - Email from Sandra Beckner, dated November 26, 2019

Carried

10) Council Updates

Nothing to discuss at this time.

11) Inquiries by the Police Commission

- Police Information Checks were discussed
- Weekly updates from the Police Chief to the Commission members were mentioned
- Training of new Police staff and staffing resources were discussed

12) Inquiries from the Public

There were no inquiries from the public.

13) New Business

Canadian Association of Police Governance (CAPG) Webinars

Moved by Victoria Chester, seconded by Rachel Hopf, that the Lethbridge Police Commission subscribe to the 2020 Webinar Series Bundle, at a cost of no more than \$1,100.

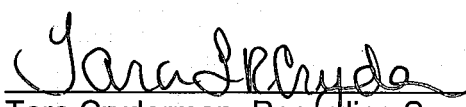
Carried

14) Meeting Adjournment

Prior to adjournment, Vice Chair Simon Griffiths thanked retiring members Chair Peter Deys and Member Jean Valgardson for their years of service and dedication to the Lethbridge Police Commission.

Jean Valgardson moved that the meeting be adjourned, the time being 7:39 pm.


Peter Deys, Chair


Tara Cryderman, Recording Secretary