

LETHBRIDGE POLICE COMMISSION MEETING
MINUTES

Wednesday, May 27, 2020
Council Chamber, City Hall
6:00 p.m.

In Attendance:

Commission Members:

Chair Simon Griffiths, Vice-Chair Rob vanSpronsen, Members Dawna Coslovi (Remotely), Rachel Hopf (Remotely), Victoria Chester, Diane Conley, Chris Spearman and Blaine Hyggen

Regrets:

Member Bruce Thurber

Lethbridge Police Service Executive:

Chief Scott Woods, Inspector Jason Walper, Inspector Russell Lawrence, and Acting Inspector Dwayne Smith

Other:

Deputy City Clerk David Sarsfield

Administrative Assistant to the Police Commission Tara Cryderman

1. Meeting Called to Order

Chair Griffiths opened the meeting of the Lethbridge Police Commission for May 27, 2020, the time being 6:00 pm.

2. Reconciliation Statement

Chair Griffiths read the Reconciliation Statement.

3. Conflict of Interest Declaration

Chair Griffiths called for a Declaration of Conflict of Interest. None were noted.

4. Consent Agenda

Moved by Chris Spearman, seconded by Diane Conley, that the minutes of the Lethbridge Police Commission Meeting held April 29, 2020 be approved as presented;

And that the following be received as information:

- a. Draft Minutes of Policy and Governance Committee
 - April 14, 2020

Carried

5. Approval of Agenda

Moved by Diane Conley, seconded by Victoria Chester, that the Agenda for the May 27, 2020 Lethbridge Police Commission Meeting, be amended, the amendment being:

Addition to In-Camera Discussion – Media Engagement;

And that the Agenda be approved, as amended.

Carried

6. 2019 Subject Behaviour Officer Response Annual Report

Moved by Victoria Chester, seconded by Chris Spearman, that the 2019 Subject Behaviour Officer Response Annual Report, be received as information;

And that Staff Sergeant Christy Woods and Robyn Kereliuk be thanked for the presentation.

Carried

7. 2019 Fail to Stop Annual Report

Moved by Diane Conley, seconded by Dawna Coslovi, that the 2019 Fail to Stop Annual Report, be received as information;

And that Acting Staff Sergeant Kevin Talbot be thanked for the presentation.

Carried

8. Standing Items

a. Committee Reports

1) Policy and Governance Goals and Objectives

Moved by Victoria Chester, seconded by Rob vanSpronsen,
that the Lethbridge Police Commission's Goals and
Objectives for 2020 be:

1. Achieve full compliance with the Justice and Solicitor General's *Alberta Policing Oversight Standards for Municipal Police Commission*, and receive the *Compliance Certificate*.
2. Select a new LPS Police Chief, subject to ratification by the Lethbridge City Council, and implement a comprehensive communication, orientation and performance strategy to optimize a successful leadership and operational management transition within the Lethbridge Police Service. Establish an ongoing two-way communication strategy between the Commission and the Police Chief in order to support the performance of his/her duties.
3. Actively support, from a governance perspective, the successful implementation and evaluation of the Lethbridge Police Service 2019-2022 Business Plan, including the 2020 Focus Initiatives

Carried

b. Criminal Investigation Division Update

Moved by Victoria Chester, seconded by Diane Conley, that the
Criminal Investigation Division Update Report, dated May 27, 2020,
be received as information.

Carried

c. LPS Month in Review

Moved by Victoria Chester, seconded by Rob vanSpronsen, that
the LPS Month in Review Report, for the month of April 2020, be
received as information.

Carried

d. **Support Services Division Update**

Moved by Blaine Hyggen, seconded by Diane Conley, that the Support Services Division Updates, dated May 27, 2020, be received as information, with a corrected tentative start date to complete the CPO training of May 25, rather than March 25 as indicated.

Carried

e. **Monthly Compliments**

Moved by Victoria Chester, seconded by Diane Conley, that the Monthly Compliments verbal report, provided by Chief Woods, be received as information.

Carried

f. **Alberta Association of Police Governance**

1) **Annual General Meeting**

Moved by Rob vanSpronsen, seconded by Dawna Coslovi, that Rachel Hopf, as the AAPG Representative, be authorized to vote on behalf of the Commission,

And that the proposed resolution votes be in the affirmative.

Carried

2) **Hosting Annual General Meeting and Conference**

Moved by Rachel Hopf, seconded by Rob vanSpronsen, that an Ad-Hoc Committee be struck;

And working with Tourism Lethbridge, assemble a proposal;

And further that the final proposal be returned to the September 30, 2020 Lethbridge Police Commission meeting for final approval prior to submission.

Carried

Commission Members were requested to contact Ms. Hopf if they wish to be on the Ad-Hoc Committee.

9. Additional Member Attendance Approval to the Canadian Association of Police Governance (CAPG) Conference

Moved by Victoria Chester, seconded by Dawna Coslovi, that Commission Member Bruce Thurber be authorized to attend the CAPG Conference, scheduled for October 29 – November 1, 2020, in Victoria, BC.

Carried

10. Boards, Committees, Commission Day Presentation to CIC

Moved by Dawna Coslovi, seconded by Rachel Hopf, that the submitted and suggested comments, regarding the BCC Day presentation, be forwarded to the Chair of the Finance Committee;

And that the Finance Committee prepare the final draft regarding the BCC Day presentation request;

And further that this draft be returned to the June 24, 2020 Police Commission Meeting for final approval prior to submission to the City Clerk Office.

Carried

11. Bylaw 6203 - Code of Conduct Bylaw for Citizen Members Appointed to Boards, Commissions and Committees

Moved by Diane Conley, seconded by Chris Spearman, that the Policy Committee be tasked with creating a Code of Conduct for Members of the Lethbridge Police Commission;

And that the draft Code of Conduct be returned to the June 24, 2020 Police Commission Meeting for consideration;

And that at the June 24, 2020 Police Commission Meeting, based on the draft Code of Conduct, the response to the request for comments on Bylaw 6203, from the Office of the City Clerk will be determined.

Carried

12. Inquiries by the Police Commission to the Police Executive

Rob vanSpronsen inquired about citizen ride-alongs with the Lethbridge Police Service.

13. **Inquiries from the Public to the Police Commission**

Sierra Garner

Spoke of a complaint of an incident that occurred regarding an Officer's action, that allegedly created an unnecessary custody order.

Ms. Garner was requested to speak further with Acting Inspector Dwayne Smith.

Tony Sprado participated remotely via telephone

Spoke to his ongoing concern regarding the request for a verbatim transcript of Hearing from 2016.

A request was made asking that Chief Woods contact the appropriate jurisdiction and request a redacted transcript be obtained and that the \$25 submitted for this request be reimbursed.

Mr. Sprado was requested to contact Chief Woods to discuss this further.

14. **In Camera Discussions**

Commission Members Only In Camera

The Lethbridge Police Commission met in private to discuss items pursuant to the provision of the *Freedom of Information and Protection of Privacy Act*.

Moved by Diane Conley, seconded by Blaine Hyggen, that the Police Commission move into closed session, the time being 4:00 pm, pursuant to provisions of the *Freedom of Information and Protection of Privacy Act*.

Carried

Adjournment of Commission Only In-Camera

Moved by Blaine Hyggen, seconded by Dawna Coslovi, that the Commission Only In-Camera Session adjourn, the time being 4:49 pm.

Carried

Commission Members with Lethbridge Police Executive

The Lethbridge Police Commission, Lethbridge Police Executive and Staff Members met in private to discuss items pursuant to the provision of the *Freedom of Information and Protection of Privacy Act*.

Moved by Rob vanSpronsen, seconded by Victoria Chester, that the Police Commission and Lethbridge Police Executive move into closed session, the time being 5:00 pm, pursuant to provisions of the *Freedom of Information and Protection of Privacy Act*.

Moved by Rob vanSpronsen, seconded by Diane Conley, that the In-Camera Session adjourn, the time being 5:57 pm.

Moved by Diane Conley, seconded by Rob vanSpronsen, that the Police Commission and Lethbridge Police Executive move into closed session, the time being 8:57 pm, pursuant to provisions of the *Freedom of Information and Protection of Privacy Act*.

Moved by Victoria Chester, seconded by Diane Conley, that the In-Camera Session adjourn, the time being 9:21 pm.

In-Camera Discussions

*Commission Members
Lethbridge Police Service Executive
Administrative Assistant
Deputy Clerk*

Moved by Blaine Hyggen, seconded by Victoria Chester, that the In-Camera Meeting discussions, reports, and documents relating to:

HR Committee Update (Verbal)
Media Engagement (Verbal)
Professional Standards Unit Monthly Report
False Alarm Fines
Monthly Compliments (Verbal)
Chief of Police Report

remain confidential, pursuant to Sections 17, 18, and 20 and 24 of the *Freedom and Information and Protection of Privacy Act*.

Carried

LERB File No. 037-19 Update

*Commission Members
Administrative Assistant
Deputy Clerk*

Moved by Rob vanSpronsen, seconded by Victoria Chester, that a Special Lethbridge Police Commission Meeting be scheduled for June 10, 2020 at 4:00 pm;

And that the Commission Chair be directed to contact the complainant and request additional information, as identified by the Police Commission, relating to his concern, be submitted to the Commission Chair, no later than June 6, 2020.

Carried

Request for Dispute Resolution Policies

*Commission Members
Administrative Assistant
Deputy Clerk*

Moved by Victoria Chester, seconded by Rob vanSpronsen, that the Commission Chair request from the Chief of Police, a copy of any informal or formal Dispute Resolution Policies for the Lethbridge Police Service.

Carried

Appointment of Secretary for the Lethbridge Police Commission

*Commission Members
Administrative Assistant
Deputy Clerk*

Moved by Diane Conley, seconded by Chris Spearman, that the Lethbridge Police Commission appoint the City Clerk, or designate, as the Secretary for the Lethbridge Police Commission, effective June 1, 2020.

Carried

Extension Requests

*Commission Members
Lethbridge Police Service Executive
Administrative Assistant
Deputy Clerk*

Moved by Rob vanSpronsen, seconded by Victoria Chester, that the following Extension Requests be extended to September 30, 2020;

File No. 2015-091

File No. 2018-087

File No. 2019-035

File No. 2019-36

And that the Reports associated with these extensions remain confidential, pursuant to Sections 17, 18 and 20 of the *Freedom and Information and Protection of Privacy Act*.

Carried

15. New Business

There were no issues presented for discussion

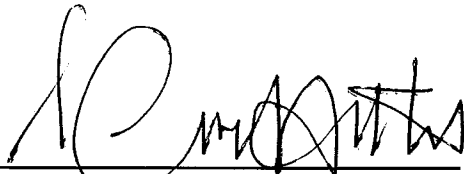
16. Next Meeting

The next meeting is scheduled for June 24, 2020; 6:00 pm.

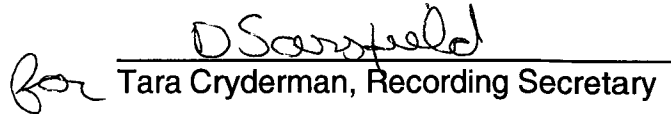
17. Meeting Adjournment

Moved by Rob vanSpronsen, seconded by Dawna Coslovi, that the Lethbridge Police Commission Meeting for May 27, 2020 adjourn, the time being 9:26 pm.

Carried



Simon Griffiths, Chair



for Tara Cryderman, Recording Secretary