

LETHBRIDGE POLICE COMMISSION MEETING  
MINUTES

Wednesday, September 30, 2020  
Council Chamber, City Hall  
6:00 p.m.

In Attendance:

Commission Members:

Chair Simon Griffiths, Members Victoria Chester, Diane Conley, Dawna Coslovi, Rachel Hopf, Blaine Hyggen, Bruce Thurber, Chris Spearman, and Rob van Spronsen

Lethbridge Police Service Executive:

Chief Shahin Mehdizadeh, Deputy Chief Scott Woods, Inspector Jason Walper, Inspector Russell Lawrence, and Acting Inspector Cameron van Roon

Other:

Financial Manager Kamran Ali, Acting Communications Manager Tara Grindle, Executive Assistant to the Chief of Police Carmen Hellowell, and Clerk David Sarsfield

**1. Meeting Called to Order**

Chair Griffiths opened the meeting of the Lethbridge Police Commission for September 30, 2020, the time being 6:12 pm.

**2. Reconciliation Statement**

Chair Griffiths read the Reconciliation Statement.

**3. Conflict of Interest Declaration**

Chair Griffiths called for a Declaration of Conflict of Interest. None were noted.

**4. Consent Agenda**

Moved by Rachel Hopf, seconded by Dawna Coslovi, that the consent agenda be adopted as presented;

And that the following be received as information:

- a. Minutes of June 24, 2020 Police Commission Meeting;
- b. Minutes of August 26, 2020 Police Commission Meeting;

CARRIED

**5. Approval of Agenda**

The following items were added under New Business:

- b. Website Ad-hoc Committee
- c. Boards, Committees and Commissions Day Presentation
- d. Examination of Organizational Bias Project

Moved by Victoria Chester, seconded by Rob van Spronsen, that the Agenda for the September 30, 2020 Lethbridge Police Commission Meeting, be adopted as amended.

CARRIED

**6. Standing Items**

**a. Criminal Investigation Division Update**

Moved by Rachel Hopf, seconded by Dawna Coslovi, that the Criminal Investigation Division Update Report, dated September 30, 2020 be received as information.

CARRIED

**b. Lethbridge Police Service Month in Review**

Moved by Diane Conley, seconded by Bruce Thurber, that the Lethbridge Police Service Month in Review Report, for the months of June, July and August 2020, be received as information.

CARRIED

**c. Support Services Division Update**

Moved by Rob van Spronsen, seconded by Diane Conley, that the Support Services Division Updates, dated September 30, 2020, be received as information.

CARRIED

**d. Monthly Compliments**

Moved by Bruce Thurber, seconded by Chris Spearman, that the Monthly Compliments, for the Months of June, July, and August 2020, be received as information.

CARRIED

**7. Reports**

**a. Finance Committee**

Moved by Dawna Coslovi, seconded by Bruce Thurber, that the Finance Committee Report be adopted as presented.

CARRIED

**b. Human Resources Committee**

Moved by Dawna Coslovi, seconded by Blaine Hyggen, that the Human Resources Committee Report be adopted as presented.

CARRIED

**d. Alberta Association of Police Governance**

Moved by Victoria Chester, seconded by Diane Conley, that the Alberta Association of Police Governance Report be adopted as presented; and

FURTHER THAT the Ad-hoc Committee to Host 2022 Alberta Association of Police Governance Conference be disbanded, with appreciation to the Committee members.

CARRIED

**e. Canadian Association of Police Governance**

Moved by Rachel Hopf, seconded by Victoria Chester, that the Canadian Governance Report be adopted as presented; and

FURTHER THAT Commission members and members of the Lethbridge Police Service be invited to participate in the Canadian Association of Police Governance Virtual Meeting to be held October 30 and November 2, 2020; and

FURTHER THAT Rob Van Spronsen be appointed as the delegate to represent the Lethbridge Police Commission.

CARRIED

**8. Inquiries from the Public to the Police Commission**

**a. Lethbridge Overdose Prevention Society**

A presentation on the Lethbridge Overdose Prevention Society was done by Kaley Ann Beaudoin and Chrissy Cahoon.

9. **Closed Session**

**Commission Members Only Closed Session**

The Lethbridge Police Commission met in closed session to discuss items pursuant to the provision of the *Freedom of Information and Protection of Privacy Act*.

Moved by Dawna Coslovi, seconded by Bruce Thurber, that the Police Commission move into closed session, the time being 4:00 p.m., pursuant to provisions of the *Freedom of Information and Protection of Privacy Act*.

CARRIED

**Adjournment of Commission Members Only Closed Session**

Moved by Dawna Coslovi, seconded by Victoria Chester, that the Commission Only Closed Session adjourn, the time being 5:10 p.m.

CARRIED

*Commission Members  
Clerk*

- a. **File 2020-005**
- b. **File 2020-001 Commission**
- c. **Human Resources Updates**
- d. **Human Resources Committee**

Moved by Chris Spearman, seconded by Dawna Coslovi that the Commission Only Closed Session Meeting discussions, reports, and documents relating to:

File 2020-005  
File 2020-001 Commission  
Human Resources Committee

remain confidential, pursuant to Sections 17, 18, 20, and 24 of the Freedom and Information and Protection of Privacy Act; and

FURTHER BE IT RESOLVED THAT the Police Commission proceed with the confidential direction provided during the Commission Only Closed Session.

CARRIED

**Commission Members with Lethbridge Police Executive**

The Lethbridge Police Commission, Lethbridge Police Executive and Staff Members met in closed session to discuss items pursuant to the provision of the *Freedom of Information and Protection of Privacy Act*.

Moved by Rachel Hopf, seconded by Diane Conley, that the Police Commission and Lethbridge Police Executive move into closed session, the time being 5:15 pm, pursuant to provisions of the *Freedom of Information and Protection of Privacy Act*.

CARRIED

Moved by Victoria Chester, seconded by Diane Conley, that the Closed Session adjourn, the time being 6:04 pm.

CARRIED

*Commission Members  
Lethbridge Police Service Executive and Staff  
Clerk*

- a. Information Request
- b. Financial Committee Report
- c. Professional Standards Unit Monthly Report
- d. Extension File No. 2018-027
- e. Extension File No. 2018-087
- f. Extension File No. 2019-035
- g. Extension File No. 2019-036
- h. Monthly Compliments

Moved by Victoria Chester, seconded by Chris Spearman, that the Closed Session Meeting discussions, reports, and documents relating to:

Information Request  
Financial Committee Report  
Professional Standards Unit Monthly Report  
Extension File No. 2018-027  
Extension File No. 2018-087  
Extension File No. 2018-035  
Extension File No. 2018-036  
Monthly Compliments

remain confidential, pursuant to Sections 17, 18, 20, 23, and 24 of the Freedom and Information and Protection of Privacy Act; and

FURTHER BE IT RESOLVED THAT the Police Commission proceed with the confidential direction provided during the Closed Session; and

FURTHER BE IT RESOLVED THAT the following Extension Requests be extended to January 31, 2021:

Extension File No. 2018-027  
Extension File No. 2018-087  
Extension File No. 2018-035  
Extension File No. 2018-036

CARRIED

**10. New Business**

**a. Alberta Law Enforcement Review Board Information Meeting**

Moved by Victoria Chester, seconded by Rob van Spronsen, that the correspondence from the Alberta Law Enforcement Review Board be adopted as presented; and

FURTHER THAT a meeting be arranged between Police Commission members and the Alberta Law Enforcement Review Board to review current processes and procedures.

CARRIED

**b. Website Ad-Hoc Committee**

A new host is required for January 1, 2021 for the new website.

**c. Boards, Committees, and Commissions Day Presentation**

Rob van Spronsen attended the Boards, Committees, and Commissions Day of City Council that was held on September 14, 2020.

**d. Examination of Organizational Bias Project**

Rob van Spronsen will meet with Lethbridge Police Services to establish Terms of Reference for the Working Group.

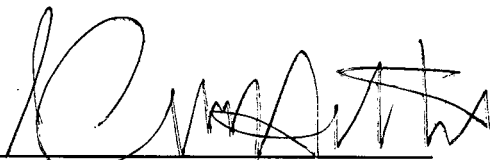
**11. Next Meeting**

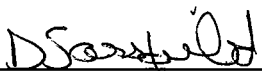
The next meeting is scheduled for October 28, 2020; 6:00 pm.

**12. Meeting Adjournment**

Moved by Diane Conley that the Lethbridge Police Commission Meeting for September 30, 2020 adjourn, the time being 7:15 pm.

CARRIED

  
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Simon Griffiths, Chair

  
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David Sarsfield, Clerk