



LETHBRIDGE POLICE COMMISSION MEETING  
MINUTES

Wednesday, October 28, 2020  
Council Chamber, City Hall  
6:00 p.m.

In Attendance:

Commission Members:

Vice Chair Rob van Spronsen, Members Victoria Chester, Diane Conley, Dawna Coslovi, Rachel Hopf, Blaine Hyggen, Chris Spearman, and Bruce Thurber

Lethbridge Police Service Executive:

Chief Shahin Mehdizadeh, Deputy Chief Scott Woods, Inspector Jason Walper, Inspector Russell Lawrence, and Acting Inspector Cameron van Roon

Other:

Financial Manager Kamran Ali, Communications Manager Craig Albrecht, Executive Assistant to the Chief of Police Carmen Hellawell, and Clerk David Sarsfield

Absent:

Simon Griffiths

**1. Meeting Called to Order**

Vice Chair van Spronsen opened the meeting of the Lethbridge Police Commission for October 28, 2020, the time being 6:12 pm.

**2. Reconciliation Statement**

Vice Chair van Spronsen read the Reconciliation Statement.

**3. Conflict of Interest Declaration**

Vice Chair van Spronsen called for a Declaration of Conflict of Interest. None were noted.

**4. Consent Agenda**

Moved by Blaine Hyggen, seconded by Dawna Coslovi, that the consent agenda be adopted as presented; and that the following be received as information:

a. Minutes of September 30, 2020 Police Commission Meeting.

**CARRIED**

**5. Approval of Agenda**

The following items were added under Standing Items:

e. Lethbridge Police Service Twelve Month Goals

Moved by Dawna Coslovi, seconded by Diane Conley, that the Agenda for the October 28, 2020 Lethbridge Police Commission Meeting, be adopted as amended.

CARRIED

**6. Standing Items**

**a. Criminal Investigation Division Update**

Moved by Diane Conley, seconded by Bruce Thurber, that the Criminal Investigation Division Update Report, dated October 28, 2020 be received as information.

CARRIED

**b. Lethbridge Police Service Month in Review**

Moved by Dawna Coslovi, seconded by Chris Spearman, that the Lethbridge Police Service Month in Review Report for the month of September 2020 be received as information.

CARRIED

**c. Support Services Division Update**

Moved by Bruce Thurber, seconded by Diane Conley, that the Support Services Division Updates, dated October 28, 2020, be received as information.

CARRIED

**d. Monthly Compliments**

Moved by Bruce Thurber, seconded by Dawna Coslovi, that the Monthly Compliments for the month of September 2020 be received as information.

CARRIED

**e. Lethbridge Police Service Twelve Month Goals**

Moved by Diane Conley, seconded by Blaine Hyggen, that the report on the Lethbridge Police Service Twelve Month Goals be received as information.

CARRIED

## **7. Reports**

### **a. Finance Committee**

Moved by Dawna Coslovi, seconded by Bruce Thurber, that the Finance Committee Report be adopted as presented.

CARRIED

### **b. Human Resources Committee**

Moved by Dawna Coslovi, seconded by Blaine Hyggen, that the Human Resources Committee Report be adopted as presented.

CARRIED

### **c. Policy and Governance Committee**

Moved by Victoria Chester, seconded by Dawna Coslovi, that Diane Conley be appointed as the Chair of the Policy and Governance Committee.

CARRIED

Moved by Diane Conley, seconded by Bruce Thurber, that the Policy and Governance Committee Report be adopted as presented.

CARRIED

### **d. Website Adhoc Committee**

Moved by Diane Conley, seconded by Chris Spearman, that the Website Adhoc Committee Report be adopted as presented.

CARRIED

### **e. Alberta Association of Police Governance**

Moved by Blaine Hyggen, seconded by Bruce Thurber, that the Alberta Association of Police Governance Report be adopted as presented.

CARRIED

### **f. Canadian Association of Police Governance**

Moved by Diane Conley, seconded by Victoria Chester, that the Canadian Association of Police Governance Report be adopted as presented.

CARRIED

**8. Inquiries from the Public to the Police Commission**

**a. Illegal Supervised Drug Consumption Site**

A presentation on the illegal Supervised Drug Consumption Site was done by Roy Remus, Sarah Villebrun, and Cassandra Dash.

**9. Closed Session**

**Commission Members Only Closed Session**

The Lethbridge Police Commission met in closed session to discuss items pursuant to the provision of the *Freedom of Information and Protection of Privacy Act*.

Moved by Diane Conley, seconded by Dawna Coslovi, that the Police Commission move into closed session, the time being 4:06 p.m., pursuant to provisions of the *Freedom of Information and Protection of Privacy Act*.

CARRIED

Moved by Diane Conley, seconded by Dawna Coslovi, that the Commission Only Closed Session adjourn, the time being 5:08 p.m.

CARRIED

Moved by Dawna Coslovi, seconded by Dawna Coslovi, that the Police Commission move into closed session, the time being 7:55 p.m., pursuant to provisions of the *Freedom of Information and Protection of Privacy Act*.

CARRIED

Moved by Diane Conley, seconded by Dawna Coslovi, that the Commission Only Closed Session adjourn, the time being 8:30 p.m.

CARRIED

*Commission Members  
Clerk*

**a. File 2020-005**

**b. File 2020-001 Commission**

**c. File 2020-002 Commission**

**d. File 2020-003 Commission**

**e. Mission, Vision, and Values**

**f. Police Commission Bylaw Review**

**g. Examination of Organization Bias**

**h. Joint Meeting Between City Council and Police Commission**

**i. Confidentiality Matters**

Moved by Chris Spearman, seconded by Diane Conley, that the Commission Only Closed Session Meeting discussions, reports, and documents relating to:

File 2020-005  
File 2020-001 Commission  
File 2020-002 Commission  
File 2020-003 Commission  
Mission, Vision, and Values  
Police Commission Bylaw Review  
Examination of Organization Bias  
Joint Meeting Between City Council and Policy Commission and Confidentiality Matters

remain confidential, pursuant to Sections 17, 18, 20, 24, and 27 of the Freedom and Information and Protection of Privacy Act; and

FURTHER BE IT RESOLVED THAT the Police Commission proceed with the confidential direction provided during the Commission Only Closed Session; and

FURTHER THAT the Mission, Vision, and Values for the Lethbridge Police Commission be aligned with those adopted by the Lethbridge Police Service:

- That the Mission is Courage, Safety, Service
- That the Vision is selflessly providing safety and service through excellence in community involvement, strong partnerships and continuous innovation; and
- That the Values are accountability, respect, professionalism, integrity, competence, and reliability.

CARRIED

### **Commission Members with Lethbridge Police Executive**

The Lethbridge Police Commission, Lethbridge Police Executive and Staff Members met in closed session to discuss items pursuant to the provision of the *Freedom of Information and Protection of Privacy Act*.

Moved by Dawna Coslovi, seconded by Diane Conley, that the Police Commission, Lethbridge Police Executive, and Staff Members move into closed session, the time being 5:10 pm, pursuant to provisions of the *Freedom of Information and Protection of Privacy Act*.

CARRIED

Moved by Blaine Hyggen, seconded by Dawna Coslovi, that the Closed Session adjourn, the time being 6:15 pm.

CARRIED

Moved by Chris Spearman, seconded by Diane Conley, that the Police Commission, Lethbridge Police Executive, and Staff Members move into closed session, the time being 7:30 pm, pursuant to provisions of the *Freedom of Information and Protection of Privacy Act*.

CARRIED

Moved by Blaine Hyggen, seconded by Dawna Coslovi, that the Closed Session adjourn, the time being 7:50 pm.

CARRIED

*Commission Members  
Lethbridge Police Service Executive and Staff  
Clerk*

- a. **Police Service Focus Initiatives – Mid-Year Review**
- b. **Professional Standards Unit Monthly Report**
- c. **Extension File No. 2019-085**
- d. **Extension File No. 2020-006**
- e. **Extension File No. 2020-010**
- f. **Extension File No. 2020-024**
- g. **Monthly Compliments**
- h. **Financial Information**

Moved by Bruce Thurber, seconded by Blaine Hyggen, that the Closed Session Meeting discussions, reports, and documents relating to:

That the Closed Session Meeting discussions, reports, and documents relating to:

Police Service Focus Initiatives  
Professional Standards Unity Monthly Report  
Extension File No. 2019-085  
Extension File No. 2020-006  
Extension File No. 2020-010  
Extension File No. 2020-024  
Monthly Compliments  
Financial Information

remain confidential, pursuant to Sections 17, 18, 20, 23, and 24 of the Freedom and Information and Protection of Privacy Act; and

FURTHER BE IT RESOLVED THAT the Police Commission proceed with the confidential direction provided during the Closed Session; and

FURTHER BE IT RESOLVED THAT the following Extension Requests be extended as follows:

Extension File No. 2019-085 – January 27, 2021  
Extension File No. 2020-006 – April 28, 2021  
Extension File No. 2020-010 – April 28, 2021  
Extension File No. 2020-024 – April 28, 2021

CARRIED

**10. New Business**

**a. School Resource Officer Program**

Moved by Diane Conley, seconded by Dawna Coslovi, that the correspondence from the Holy Spirit Catholic School Division on the School Resource Officer Program be adopted as presented.

CARRIED

**b. Review of Process for Police Checks**

Moved by Dawna Coslovi, seconded by Victoria Chester, that the Police Commission undertake a review of the criminal record check program, including a comparison of the processes used by other municipalities.

CARRIED

**11. Next Meeting**

The next meeting is scheduled for November 25, 2020; 6:00 pm.

**12. Meeting Adjournment**

Moved by Blaine Hyggen that the Lethbridge Police Commission Meeting for October 28, 2020 adjourn, the time being 8:45 pm.

CARRIED

---

Rob van Spronsen, Vice Chair

---

David Sarsfield, Clerk