



LETHBRIDGE POLICE COMMISSION MEETING
AGENDA
Wednesday, January 27, 2021
Council Chamber, City Hall
4:00 pm

We are committed to keeping our meeting open to the public. We do, however, have an obligation to meet the safety requirements imposed by the Alberta Government regarding mass gatherings. These requirements will be met based on physical attendance of Commission Members, Lethbridge Police Service Executive, support staff, members of the public and media.

1. Meeting Called to Order by Clerk
2. Election of Chair
3. Election of Vice Chair
4. Destruction of Ballots
5. Meeting Adjournment



Lethbridge Police Commission

OPEN SESSION

Date of Meeting: January 27, 2021

Subject: Election of Chair and Vice Chair

Recommendation: To elect a Chair and Vice Chair.

Background:

The Police Commission has outlined a policy for the election of Chair and Vice-Chair which was circulated to the members on December 29, 2020.

Response from the Members:

Chair:

Rob Van Spronsen

Bruce Thurber

Vice Chair:

Victoria Chester

Rob Van Spronsen

Bruce Thurber

If a candidate is elected as Chair, their name will be struck from the list of candidates for the Vice-Chair.

A process for the election of Chair and Vice Chair has been proposed. A majority is required to elect.

After the election of both the Chair and Vice Chair, a resolution to destroy the ballots will be requested.

The following procedures outline how the Lethbridge Police Commission will elect its Chair and Vice-Chair.

Declaring Intentions

Each member of the Commission who wishes to run for the positions of Chair and Vice-Chair shall notify the Commission's Administrative Assistant at least two weeks prior to the scheduled first meeting of the new year.

The Administrative Assistant will circulate the list of candidates to all Commission members as soon as practical after that.

Special Meeting

The elections for Chair and Vice-Chair shall be held at a special meeting just prior to the first regularly scheduled meeting of the Commission in the new year.

This meeting shall be chaired by the Commission's Administrative Assistant or an employee of the City of Lethbridge.

Elections

Election of Chair and Vice-Chair shall be conducted by secret ballot. The Commission's Administrative Assistant, with the assistance of at least one other employee of the City of Lethbridge, will count the ballots.

Only Commission members in attendance will be eligible to vote and no proxy votes will be permitted.

Balloting will continue until a candidate receives a majority.

After all election results are announced, a motion for the destruction of all ballots shall be entertained.

Process for Election of Chair and Vice Chair

1. Clerk will call for the election for the position of Chair
2. Ballots will be circulated either in person or via email
3. Ballots will be collected by the Clerk and another representative from the City Clerk's Office
4. Tabulation of the voting will be done by the Clerk and another representative from the City Clerk's Office
5. Clerk will announce the results and the person elected having a majority as Chair.
6. If no candidate has a majority, the candidate having the least number of votes will be removed from the next round of votes. If there is a tie for the last position, all will remain on the ballot for the next round of votes.
7. Voting will continue until one candidate has a majority.
8. Ballots used will be destroyed.
9. Meeting will be turned over to the Chair
10. Same process will be used for selection of Vice Chair.