

CONSOLIDATION OF A BYLAW OF THE CITY OF LETHBRIDGE
TO ESTABLISH ASSESSMENT REVIEW BOARDS

WHEREAS under the authority and subject to the provisions of the Municipal Government Act, Revised Statutes of Alberta 2000, Chapter M-26 and amendments thereto, City Council may establish one or more Assessment Review Boards and may establish one or more positions to carry out the powers, duties or functions of a designated officer; and

WHEREAS City Council wishes to establish one or more Assessment Review Boards; and

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LETHBRIDGE, DULY ASSEMBLED, HEREBY ENACTS AS FOLLOWS:

1. The Bylaw may be cited as the “Assessment Review Board Bylaw.”

DEFINITIONS

2. In this Bylaw:
 - (a) “City” means the Municipal Corporation of the City of Lethbridge;
 - (b) “Board” means the Local Board, the One Member Local Board and the One Member Composite Board;
 - (c) "Member" means a Member of an Assessment Review Board duly appointed by City Council or the Province in accordance with the Municipal Government Act;
 - (d) “Pool” means a group of Assessment Review Board members duly appointed by City Council to participate in either a Local Assessment Review Board (LARB) or a Composite Assessment Review Board (CARB);
 - (e) “Provincial Members” means the member of the Composite Board appointed by the Minister as provided for in the Municipal Government Act.

ASSESSMENT REVIEW BOARDS

- 3.1 City Council hereby establishes the following Assessment Review Boards for the City of Lethbridge:
- (a) one or more Local Assessment Review Boards that shall consist of one (1) member;
 - (b) one or more Local Assessment Review Boards that shall consist of three (3) members;
 - (c) one or more Composite Assessment Review Boards that shall consist of one (1) Provincial member; and
 - (d) one or more Composite Assessment Review Boards that shall consist of three (3) members.
- 3.2 The Presiding Officer of the Composite Board shall decide which matters are to be heard by the One Member
- 3.3 The Assessment Review Board should carry out the duties and responsibilities as set out in the Municipal Government Act and the Matters Relating to Assessment Complaints Regulation.

MEMBERSHIP

- B/L 4.1 Each member of the Assessment Review Board shall hold office for the term
6143 of three (3) years.
10/15/18
- 4.2 City Council shall, at its first organizational meeting in each year, appoint by resolution, members from the Pool to each of the Assessment Review Boards.
- 4.3 Where a member of the Assessment Review Board, for any reason is unable or unwilling to fulfill their duties, City Council, by resolution, shall forthwith fill the vacancy.
- 4.4 No member of the Assessment Review Board shall sit upon any hearing respecting any property in which they are directly or indirectly interested.

- 4.5 Two members of a Local Assessment Review Board (LARB) constitute a quorum.
- 4.6 The members of the Local Assessment Review Board (LARB) must choose a presiding officer from among the membership.
- The Provincial member is the presiding officer of the Composite Assessment Review Board (CARB).
- 4.7 A decision of a majority of the members of an Assessment Review Board is the decision of the Assessment Review Board.

CLERK OF COURT

- 5.1 City Council hereby appoints the City Clerk, or her designate, to act as the Clerk of the Assessment Review Board.
- 5.2 Council delegates authority to the Clerk of the Assessment Review Board to assign duly appointed members from the Pool to the established Assessment Review Boards, as required.

COMPLAINT FEES

- B/L 6.1 Complaint Fees will be the maximum amount permitted, as set out in the
6143 *Matters Relating to Assessment Complaints Regulation, 2018 (Alta. Reg.*
10/15/18 *201/2017), as amended or replaced from time to time.*
- 6.2 This fee will be refunded if the Assessment Review Board makes a decision in favour of the complainant.

MEMBER REMUNERATION

7. City Council shall by resolution set the level of remuneration and expenses, if any, to be paid to members of the LARB and CARB.

**REPEAL
OF BYLAW**

8. Bylaw 5418 is hereby repealed.
9. This Bylaw shall come into force and effect on the date of final reading.

Schedule “A”

Complaint Fees

Deleted – Bylaw 6143
10/15/18