



TAX INSTALMENT PRE-PAYMENT PLAN (TIPP) APPLICATION ROLL #

APPLICANT NAME:

Please complete an Agent Authorization form if you are not the titled owner.

BUSINESS NAME, if applicable:

PROPERTY ADDRESS:

MAILING ADDRESS (IF DIFFERENT):

CITY / TOWN: PROVINCE: POSTAL CODE:

Phone: Res: Other: E-Mail:

Table with 3 columns: Total Tax Levy divided by Number of Months on TIPP, Date of First Payment, Monthly TIPP Amount. Includes rows for Building Complete, New Owner?, Possession Date, and SUPP to be paid on own?.

To be eligible for the TIPP program, your current year property tax account (due the last business day of June) must be paid in full and your name must be registered on the Land Title. New applicants are encouraged to apply by July 20. The TIPP amount will be the prior year's taxes prorated over 10 equal instalments to be automatically withdrawn on the first day of each month beginning in August, to and including May of the following year.

A "Void" Cheque or a Pre-Authorized Debit form (PAD) from my/our Financial Institution is attached to this Application. Applications, and cheques or PAD forms, can be scanned and emailed to tax@lethbridge.ca. No photographs accepted.

TIPP TERMS AND CONDITIONS

- 1. This authority is to remain in effect until City of Lethbridge Assessment & Taxation has received written notification from me/us of bank account changes or termination. A TIPP cancellation or revision form must be received by the Assessment & Taxation Department by the 20th of the month prior to the next TIPP withdrawal.
2. In the event of a property sale, it is my/our responsibility to cancel the program by submitting a TIPP cancellation form to the City of Lethbridge Assessment & Taxation Dept.
3. I/We acknowledge any payment not honored or processed by my/our bank is subject to a service charge.
4. Any Supplementary levies left unpaid by the due date will be incorporated into the remaining TIPP payments.
5. I/We have certain recourse rights if any debit does not comply with this agreement.

I/We hereby authorize the City of Lethbridge to debit my/our bank account to pay for the necessary property taxes.

Signature: Date:

The personal information collected on this form will be used for the purpose of administering the Property Tax Instalment Pre-Payment Plan. It is collected under the authority of The Municipal Government Act, Section 340(2), and is protected under the provision of the Freedom of Information and Protection of Privacy Act.

For Office Use Only: MAILING ADDRESS (IF DIFFERENT): NOTES/CALCULATIONS: