

Electric Site/Service Requests: *The following steps are taken for the installation of electric wires and meters. The process involves many departments and outside agencies. For prompt installation, please insure all steps have been taken.*

<u>Application Steps</u>	<u>Residential Requirements</u> (Please allow 10 working days from inspection to meter install)	<u>Commercial Requirements</u> (Please allow 60 days from initial contact to meter install)
Electric Permit - City of Lethbridge Development Services. (403) 320-3830	✓	✓
Electric Utility, Design Group (Initial Contact - Site requirements) City of Lethbridge Electric Utility, Design and Admin. (403) 320-3076		✓
Electric Utility, Financial Group - (Contracts, Invoicing) City of Lethbridge Electric Utility, Design and Administration. (403) 320-3076		✓
Site ID request - (see Site ID and Service Request Form) City of Lethbridge Utility Customer Care. (403) 320-3111	✓	✓
Electric Service Request - (see Site ID and Service Request Form) City of Lethbridge Utility Customer Care. (403) 320-3111	✓	✓
Natural Gas Installation Request - ATCO Gas, 410 - Stafford Drive North. (403) 310-5678	✓	
Electric Facilities Construction - City of Lethbridge Electric Utility, Operations. (403) 320-3940	✓	✓
Final Electric Inspection - City of Lethbridge Development Services. (403) 320-3830	✓	✓
Final Connection and Meter Installation - City of Lethbridge Electric Utility, Operations. (403) 320-3940	✓	✓

Prior to applying for your Electrical permit, please contact Infrastructure Services to facilitate electric servicing on schedule.

Please have the following information available:

Land description (legal address, etc.)

Date that permanent power at the site is required.

Size of the main service and calculated peak Demand?

How many electric meters do you require? (i.e. Multiple bays)

Site plan with all existing utilities on the site.

Permanent power requirements. (120/208v or 347/600v, or other)

Will the power alignment be clear of obstruction and within 100mm (4") of the final grade

During site preparation, will you be installing ducting for electrical wires?

To increase installation efficiency, the Electric Utility, ATCO Gas, Shaw Cable, and Telus work together to service all new residential lots. On lots where Gas and Electrical distribution lines are on opposite sides of your property, ATCO Gas may be installed separately and the Electric Utility will install the other three party utilities when we receive the electric inspection report.

Electricity products and services are competitive in Alberta. You are free to choose a retailer of your choice. Regulated wires services are not dependent upon the retailer you choose.

Find more information on Electrical Retailers in Alberta at <http://www.ucahelps.gov.ab.ca>

