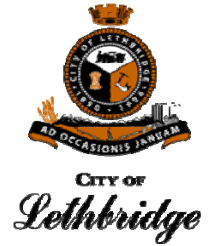


Protective Plumbing Incentive Program

Application Form



Application for an incentive subsidy for installation of in-line backwater valve

Section 1 – Address of Eligible Work

Street Number _____ Street Name _____ Postal Code _____

Section 2 – Property Owner Information

Property Owner's Name(s) (as listed on the property's City of Lethbridge Property Tax Bill)

First Name _____ Last Name _____

First Name _____ Last Name _____

Daytime Telephone _____ Alternate Telephone _____

Email Address (optional) _____

Mailing Address (if different from Section 1 above)

Street Number _____ Street Name _____

City _____ Province _____ Postal Code _____

Section 3 – Program Eligibility Requirements

A - Property Requirements:

1. The property must not have received any assistance or payment from the City for installation of an in-line backwater valve under the Protective Plumbing Incentive Program or any previous program funded by the City of Lethbridge.
2. Sewer backup must have occurred on the property at least once. You must provide a letter from your home insurance company confirming the occurrence of sewer backup and stating the date of loss, amount of loss and settlement date. In the case of multiple occurrences, information need only be provided for the most recent.
3. The property must not have received compensation from an insurer to install an in-line backwater valve.
4. The applicant(s) must be the registered owner(s) of a residential property within the City of Lethbridge.
5. Property located outside of the City of Lethbridge is not eligible.
6. Only detached and duplex residential properties are eligible.
7. The property must not have any outstanding taxes or debts owed to the City of Lethbridge.
8. The incentive subsidy is available only for homes built prior to January 1, 2000.
9. The property's eavestrough downspouts must not be connected to the foundation drain.

B - Installation Requirements:

1. For new installations, a plumbing permit must be obtained before work is commenced.
2. For existing installations that were completed without a plumbing permit, a retroactive plumbing permit must be obtained by the contractor who performed the work.
3. Inspection of the work must be completed by a City of Lethbridge Plumbing Safety Codes Officer and the work must pass inspection. A copy of the passed inspection report must be provided with this application form.
4. The contractor performing the work must possess a valid City of Lethbridge business license.

C – Eligible Costs

1. A copy of your invoice(s) must be provided with this application form. Invoices must be itemized so that the eligibility of costs can be verified. The maximum eligible cost is \$2,500.
2. Subject to a passed inspection, the only costs that are eligible for an incentive subsidy are: the cost of purchase and installation of an approved backwater valve; the cost of removal and replacement of concrete floor slab; and the cost of a new plumbing permit or half the cost of a retroactive plumbing permit.
3. No costs are eligible in the event of a failed inspection.

Section 4 – Permit and Inspection Information

Contractor's Name _____

Contractor's City of Lethbridge Business License Number _____

The Plumbing Permit and passed inspection report must be provided with this application form.

Section 5 – Acknowledgement and Release

This acknowledgement and release must be signed by all registered owners of the property.

In applying for the City of Lethbridge Protective Plumbing Incentive Program and by signing below, I understand and agree to the following:

1. Submitting an application does not guarantee that I will receive an incentive subsidy. Incentive subsidies are issued on a "first come, first served" basis and are subject to annual funding approved by City Council
2. I am solely responsible financially and legally for the work being done on my property.
3. If any incorrect or deceptive information, statement or representation is found in this application or the accompanying documents, the City of Lethbridge is entitled to: reject my application, demand full and immediate repayment of any payments made to me, and/or take other appropriate legal action against me.
4. The City of Lethbridge assumes no liability whatsoever relating to the work undertaken for which I am applying for the incentive subsidy.
5. I understand and agree that the work cannot be considered a guarantee that basement flooding will not occur.
6. I understand and agree that an in-line backwater valve only reduces the risk of sewer back-up and that there are other causes that can result in basement flooding.
7. The City of Lethbridge does not endorse specific brands, products, suppliers or contractors.
8. The City of Lethbridge does not guarantee materials, workmanship or performance of the approved in-line backwater valve installed in my home.

9. I covenant and agree for myself, my heirs, executors, administrators and assigns, with the City of Lethbridge, its employees, agents, successors and assigns, to indemnify and hold the City of Lethbridge harmless from and against all claims, demands, actions and suits and from and against all liability, losses, damages, costs and charges and other expenses of every nature and kind, including, without restricting the generality of the foregoing, legal costs, arising directly or indirectly out of or related to my participation in the program and/or the installation of the approved in-line back water valve.
10. I am aware that I may consult with independent legal counsel before signing this form.

Property Owners' names (print):

Property Owners' signatures:

Witness Signature:

_____	Date: _____	_____	Date: _____
_____	Date: _____	_____	Date: _____

Section 6 – Checklist

- I have read and understand Section 3 - Eligibility Requirements.
- I have completed the application form and signed Section 5 - Acknowledgement and Release.
- I have attached a copy of my invoice and the invoice is stamped as "paid in full" or I have provided equivalent proof of payment.
- I have attached copies of the Plumbing Permit and the "passed" inspection report (which can be obtained from your plumbing contractor).
- I have attached a copy of a letter from my insurance company confirming the occurrence of sewer backup at this address.

Return this completed application form, invoice, insurer's letter, plumbing permit and inspection report to:

Infrastructure Services
Protective Plumbing Incentive Program
4th Floor, City Hall
 910 4th Avenue South
 Lethbridge, Alberta
 T1J 0P6
 Attention: Karen Haberman

The personal information requested is being collected under the authority of Alberta's Freedom of Information and Protection of Privacy Act, Section 33c and is protected under the Act. It will be used for the Protective Plumbing Incentive Program. If you have any questions or concerns, please contact Infrastructure Services at 403-320-3076 or by emailing H2Oinquiries@lethbridge.ca.