

Minutes of the **Youth Advisory Council** held on **January 16, 2020** in the **Culver City Meeting Room** at 5:00 P.M. with the following attendance:

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|-----------------|--|-----------------|
| PRESENT: | Member, Incoming Chair | G. Forster |
| | Member, Incoming Vice-Chair | L. Charissage |
| | Member | B. Harray |
| | Member, University of Lethbridge Students Union Representative | B. Mbonihankuye |
| | Member | K. De Groot |
| | Member, Outgoing Vice-Chair | S. Siever |
| OTHERS: | Legislative Services Assistant | A. Moncrieff |
| | City Councillor | J. Coffman |
| | City Councillor | J. Carlson |
| | Visitor | D. St. Jean |
| | Visitor | L. Charissage |
| | Visitor | L. Van Genderen |
| | Visitor | C. Oyebola |
| ABSENT: | Lethbridge College Students Association Representative | R. Fletcher |

1. Welcome

1.1 Acknowledgment Statement

2. Approval of Minutes: July 18, 2019

D. Sander / G. Forster:

THAT the Minutes of July 18, 2019 be approved.

----- Carried

3. Approval of Agenda

G. Forster / S. Siever

THAT the Agenda for the meeting of January 16, 2020 be approved.

----- Carried

4. Agenda Item

4.1. Election of Chair and Vice-Chair

A. Moncrieff, Legislative Services Assistant, served as Chair.

The following motion was presented:

G. Forster:

THAT G. Forster, current Chair, be nominated as Chair for the Youth Advisory Council.

B. Mbonihankuye:

THAT B. Mbonihankuye be nominated as Chair for the Youth Advisory Council.

K. De Groot:

THAT K. De Groot be nominated as Chair for the Youth Advisory Council.

There were no further nominations.

An election ensued for the three nominations for Chair.

G. Forster, Chair, was re-elected as Chair for the 2020 year.

G. Forster took over as Chair.

D. Sander:

THAT D. Sander be nominated as Vice-Chair for the Youth Advisory Council.

B. Mbonihankuye:

THAT B. Mbonihankuye be nominated as Vice-Chair for the Youth Advisory Council.

K. De Groot:

THAT K. De Groot be nominated as Vice-Chair for the Youth Advisory Council.

There were no further nominations.

An election ensued for the three nominations for Vice-Chair.

D. Sander, Member, was elected as Vice-Chair for the 2020 year.

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4.2. Introduction of New YAC Members & Onboarding Material

A.Moncrieff, Legislative Services Assistant, distributed the Onboarding Material Package to the new YAC members.

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4.3. Review of City Council Agenda/Minutes

Councillor J. Coffman provided an overview of City Council operations (governance, policies).

Councillor J. Carlson provided an overview of the City Council agenda structure, and reviewed the previous week’s meeting agenda with the YAC.

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4.4. Strategic Plan Focus Areas Update

This item to be postponed until the February meeting.

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4.5. Budget Update

A.Moncrieff shared with the YAC that there was approximately \$8,000 dollars left in the budget. The amount spent in 2019 was \$1,967.36. The remaining budget amount carries over into 2020.

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4.6. Calgary Mayor’s Council – Regional Forum

G. Forster, Chair, informed the YAC of correspondence she had received from the Calgary Youth Council gauging interest in their Regional Forum.

Members of the YAC expressed interest in participating, and G. Forster shared she would keep the YAC updated as to the Forum’s logistics.

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4.7. YAC Member to attend LAB Meetings

D. St. Jean, Visitor and former YAC Member, provided an overview of Lethbridge Asset Building (LAB) Meetings, including who it is comprised of, and how it affects youth. The Youth Advisory Council has a position on the Committee.

YAC Members present expressed interest in attending LAB Meetings.

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| ACTION: | <i>A member of YAC to attend the next LAB Meeting on February 12, 2020, from 10 – 11:30 AM.</i> |
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4.8. Youth Forum Discussion & Planning

Postponed to the February meeting.

5. Unfinished Business

5.1 Council Mentorship Program Discussion & Draft Letter Review

*Postponed from the August 15, 2019 Meeting – No Quorum
Postponed from the September 19, 2019 Meeting – No Quorum*

G. Forster, Chair, provided a background to the Mentorship Program as it had existed before, and how it came back to the forefront as a YAC priority.

Discussion regarding the following ensued:

- Formalized versus ad-hoc meeting process;
- Mentorship to perhaps occur at YAC meetings, or alternatively, YAC to plan an activity for YAC and Councillors to partake in together;
- Slating a separate time for the mentorship program (sessional-type basis);
- Clarity around what YAC hopes to achieve through the mentorship program → this to be done before sending out the expression of interest letter;
- Co-opting mentorship opportunities with pre-existing networking opportunities (I.e., City Hall tours), or invite members of Council to attend YAC based on their current initiatives or events.

YAC agreed to discuss this further at the February meeting.

5.2. Community Events and Safety Policy

Postponed from the August 15, 2019 Meeting – No Quorum

D. St. Jean, Visitor, provided background to the proposed policy he authored while on the YAC. He explained how the policy came to fruition, and some of the concerns that had fuelled it.

Discussion ensued regarding accountability, the importance of having someone to cover for you, and not having YAC members attend events solo.

The following motion was presented:

G. Forster / S. Siever:

THAT the Community Events and Safety Policy be approved as presented.

----- Carried.

6. New Business

7. Review of Action Items

7.1. Youth Forum – Update

Postponed to the February meeting.

8. Roundtable

8.1. Get Involved Event – March 25, 2020

Postponed to the February meeting.

9. Next Meetings

- ❖ February 20, 2020 – City Hall, Culver City Room – 5 PM – 7 PM
 - ❖ March 19, 2020 – City Hall, Culver City Room – 5 PM – 7 PM
 - ❖ April 16, 2020 – City Hall, Culver City Room – 5 PM – 7 PM
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10. Adjournment

Meeting adjourned by consensus at 7:05 PM.



Minutes of the **Youth Advisory Council** held on **February 20, 2020** at City Hall in the **Culver City Meeting Room** at 5:00 p.m. with the following in attendance:

PRESENT: Member, Chair G. Forster
Member, Vice Chair S. Siever
Member K. De Groot
Member D. Sander
Member C. Oyebola
Member L. van Genderen

OTHERS: A/Manager of Legislative Services A. Moncrieff
Legislative Services Assistant C. Crisanti
Public L. Charissage
Public J. Kroker

ABSENT: Member, Lethbridge College Student's Association Representative T. Watters
University of Lethbridge Student's Union Representative B. Harray

1. Welcome

1.1. Acknowledgement Statement

2. Approval of the Minutes : January 16, 2020

D. SANDER:

THAT the minutes of the January 16, 2020 meeting be approved as presented.

----- **CARRIED**



3. Approval of Agenda : February 20, 2020

S.SIEVER / K. DE GROOT

THAT the agenda of the February 20, 2020 meeting be approved as presented.

----- **CARRIED**

4. Agenda Item

4.1. Strategic Plan Update - *Postponed from January 16, 2020 Meeting*

G. Forster provided an overview of the YAC Strategic Plan. The following subjects were discussed:

- Opportunities to coordinate event planning with Interfaith Org.
- The state of the YAC's social media, and potential strategies to increase engagement. Options for a social media plan were discussed, including the adoption of a monthly blog, and the creation of a subcommittee to manage social media.

Action: G. Forster & Administration to provide social media login credentials to C. Oyebola and L. van Genderen.

Action: L. van Genderen and C. Oyebola to contact Chinook leadership re: promoting YAC social media.

Action: Administration to contact Community & Strategic Initiatives re: promoting YAC social media, and potential to discuss promotional strategies with the YAC.

- Potential for YAC attendance and involvement in the State of the City address (Lethbridge Chamber of Commerce).
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4.2. Youth Forum Discussion & Planning - *Postponed from the January 16, 2020 Meeting*

G. Forster gave an overview of the YAC's initiative to plan a forum for young people to provide input on their city and local government. The following subjects were discussed:

- Potential for YAC Partnership with Jack.com for event coordination.

Action: G. Forster to contact Jack.org representative.

- Updating the Youth Directory as a short-term goal for 2020.

G. Forster gave an overview of the Youthful Cities Index, and it's evaluation of the City of Lethbridge. G. Forster opened the floor to feedback on options to coordinate a Youth Forum for Discussion. The following subjects were discussed:

- C. Oyebola suggested having a keynote speaker, followed by discussion and a meal. The discussion evolved into having small groups based on the criteria of the Youthful Cities Index in order to prompt discussion. Councillor involvement was also recommended, providing attendees to share ideas directly with their elected officials. Results of these discussions would then be brought to Council. A brief survey for attendees to complete in order to quantify feedback was also suggested. The Forum was tentatively scheduled for fall 2020. The option of forming an event planning subcommittee was discussed.
- Potential for YAC to have a presence at youth events and meetings hosted by other organizations (e.g. Boys & Girls Club).

4.3. I Stand Against Event – February 26, 2020

S. Siever gave an overview of the I Stand Against Event at the Galt Museum. Discussion was opened to YAC involvement and presence at the event.

4.4. Get Involved Event – March 25, 2020

K. De Groot may be attending this event. Members will confirm their attendance at the March 19, 2020 meeting.



5. Unfinished Business

- 5.1. Grace Forster, Chair re: Council Mentorship Program Discussion & Draft Letter Review

*Postponed from the August 15, 2019 Meeting – No Quorum
Postponed from the September 19, 2019 Meeting – No Quorum
Postponed from the January 16, 2020 Meeting*

Discussion was opened to potential Council involvement in the YAC in the form of presentations, 1-on-1 mentorship, and tours of City Hall.

Action: Administration to draft letter of invitation to City Council.

6. New Business

None

7. Review of Action Items

G. Forster provided an overview of the YAC action tracking system, and discussed each item on the action list.

8. Roundtable

BCC day

Action: All members to bring ideas for the YAC's participation in the BCC Day event to the March 19, 2020 meeting.

9. Adjournment

The meeting was adjourned at 6:42 p.m.

Next Meetings

- ❖ February 20, 2020 – City Hall, Culver City Room – 5 PM – 7 PM
- ❖ March 19, 2020 – City Hall, Culver City Room – 5 PM – 7 PM
- ❖ April 16, 2020 – City Hall, Culver City Room – 5 PM – 7 PM



Minutes of the **Youth Advisory Council** held on **April 9, 2020** at City Hall in the **Culver City Meeting Room** at 5:00 p.m. with the following in attendance:

| | | |
|-----------------|---|-----------------|
| PRESENT: | Member, Chair | G. Forster |
| | Member, Vice Chair | S. Siever |
| | Member | K. De Groot |
| | Member | D. Sander |
| | Member | C. Oyebola |
| | Member | L. van Genderen |
| | Member, Lethbridge College Student's Association Representative | T. Watters |
| | University of Lethbridge Student's Union Representative | B. Harray |
| OTHERS: | Legislative Services Assistant | C. Crisanti |
| | Public | J. Kroker |

ABSENT:

Note: Members attended remotely pursuant to Section 199(1) of the Municipal Government Act, R.S.A. 2000, c. M-26.

1. Welcome

1.1. Acknowledgement Statement

2. Approval of the Minutes : February 20, 2020

MOVED by J. Kroker, Seconded by T. Watters:

THAT the minutes of the February 20, 2020 Meeting be approved as presented.

----- **CARRIED**

- Please RSVP to Grace Forster at: grace.forster@uleth.ca or 403-892-7830.
- For access to City Hall at meeting time, please contact Grace Forster at 403-892-7830 or Alli Moncrieff at 403-394-5259.



3. Approval of Agenda : April 9, 2020

MOVED by S. Siever, Seconded by K. De Groot

THAT the agenda of the April 9, 2020 meeting be approved as amended to include the updated Strategic Plan.

----- CARRIED

4. Agenda Item

4.1. Youth Forum Discussion & Revisions Re: Current Events

G. Forster briefed the YAC on the context of the Youth Forum initiative, describing how it emerged from Lethbridge's participation in the Youthful Cities index as an effort to engage young people in their local government. G. Forster then opened the floor to feedback on options for future plans considering the current state of Pandemic.

J. Kroker suggested that the Youth Forum be postponed to the second half of the year, or to 2021. D. Sander suggested consulting with Council.

J. Kroker asked about the original intent of the initiative, specifically regarding location. G. Forster explained the original intent and possible venues that had been considered.

L. Van Genderen suggested that the Forum be postponed *and* that Council be consulted. G. Forster suggested that this initiative be maintained as a regular update item on YAC agendas for the foreseeable future so that the YAC's response can be flexible as the situation develops.

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| Action: Administration to maintain the Youth Forum as an Agenda item for the foreseeable future. |
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- Please RSVP to Grace Forster at: grace.forster@uleth.ca or 403-892-7830.
 - For access to City Hall at meeting time, please contact Grace Forster at 403-892-7830 or Alli Moncrieff at 403-394-5259.



4.2. Social Media Initiatives Update

D. Sander suggested that the YAC Subcommittee meet to distribute social media account information to interested members as a Zoom Meeting. L. Van Genderen noted that the Social Media Subcommittee had met earlier in the month to discuss initiatives.

Action: Social Media Sub Committee to meet before the May 21 YAC meeting to provide social media account information.

J. Kroker suggested that members have “profile-style” posts on each member as a community outreach initiative. Questions were asked about the nature of the questions and posts, and the decision was made to keep the scope and content open to allow for individual expression.

Action: All members to provide a picture and personal write-up for Member profile social media posts to G. Forster by April 16, 2020.

G. Forster opened the floor to suggestions on how to increase social media reach.

J. Kroker recommended a newsletter be developed and distributed by Administration. Discussion expanded into potential options for paid advertising of YAC’s content on social media platforms. G. Forster noted that she would discuss funding and options with administration.

Action: Administration to coordinate with G. Forster to discuss options for paid promotion of YAC social media posts.

4.3. Boards, Commissions and Committees Day – Sept. 14, 2020; Admin Update

C. Crisanti informed the Youth Advisory Council that the BCC Day Council Meeting has been postponed until September 14, 2020, and that subsequently the due date for submissions from BCCS has been extended to August 31, 2020.

Action: G. Forster to complete questionnaire as provided by the Office of the City Clerk.

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4.4. Bylaw 6203: Code of Conduct: Sept. 14 Extension on Feedback

C. Crisanti updated members that the due date for their feedback on Bylaw 6203 has been extended to August. C. Crisanti then gave an overview of the updated Code of Conduct for Council and Committees, clarifying what the purpose of the document is and how it applies to the Youth Advisory Council. G. Forster opened the floor to any questions or comments. There were none.

Action: Members are to provide G. Forster with any feedback on the content or substance of the updates to Bylaw 6203.

5. Unfinished Business

5.1. Approval of Draft Council Mentorship Letter

G. Forster discussed how previous members of the YAC had established informal mentor-student relationships with members of Council, and that the YAC has been looking to formalize these relationships in various forms. G. Forster had worked with Administration to draft a letter to Council requesting a letter be sent to City Council gauging interest and support for a YAC-Council Mentorship program.

S. Siever Suggested that this element of the mentorship initiative be postponed until autumn 2020.

MOVED BY S. Siever, Seconded by K. De Groot:

That the draft letter to Council regarding Council Mentorship be postponed until the September 17, 2020 YAC Meeting.

----- **CARRIED**

5.2. Approval of Strategic Plan Revisions

Sinead & L. Van Genderen suggested that the Jack.org mental health event consultation be postponed. Discussion opened up to extending the time frame of the Mental Health and Awareness Initiative.

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MOVED BY J. Kroker, Seconded by C. Oyebola:

That the Mental Health Awareness item be moved to a long-term focus area item.

----- CARRIED

MOVED BY S. Siever, Seconded by L. van Genderen

That the 2018-2021 Strategic Plan be approved as amended.

----- CARRIED

6. New Business

None

7. Review of Action Items

G. Forster provided an overview of the YAC action tracking list, and discussed each item on the list. C. Crisanti provided updates on administrative tasks.

8. Roundtable

K. De Groot asked if the planned meetings are to continue as scheduled. G. Forster opened the floor to discussion on plans moving forward. S. Siever suggested that the April 16 meeting be cancelled.

MOVED BY K. De Groot, Seconded by S. Siever:

That the April 16, 2020 YAC Meeting be cancelled.

----- CARRIED

9. Adjournment

The meeting was adjourned at 6:18 p.m.

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CITY OF
Lethbridge

Next Meetings

- ❖ ~~April 16, 2020 – City Hall, Culver City Room – 5 PM – 7 PM~~
- ❖ May 21, 2020 – City Hall, Culver City Room – 5 PM – 7 PM
- ❖ June 18, 2020 – City Hall, Culver City Room – 5 PM – 7 PM

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- Please RSVP to Grace Forster at: grace.forster@uleth.ca or 403-892-7830.
 - For access to City Hall at meeting time, please contact Grace Forster at 403-892-7830 or Alli Moncrieff at 403-394-5259.



CITY OF
Lethbridge

Minutes of the **Youth Advisory Council** held on **May 21, 2020** via **Microsoft Teams** at 5:00 p.m. with the following in attendance:

| | | |
|-----------------|---|-----------------|
| PRESENT: | Member, Chair | G. Forster |
| | Member | K. De Groot |
| | Member | C. Oyebola |
| | Member | L. van Genderen |
| | Member, Lethbridge College Student's Association Representative | T. Watters |
| | University of Lethbridge Student's Union Representative | R. Lindbald |
| | Holy Spirit Catholic School Representative | J. Kroker |
| OTHERS: | Legislative Services Assistant | A. Moncrieff |
| ABSENT: | Member | S. Siever |
| | Member | B. Mbonihankuye |
| | Member, Vice-Chair | D. Sander |

Note: Members attended remotely pursuant to Section 199(1) of the Municipal Government Act, R.S.A. 2000, c. M-26.

The meeting was Called to Order at 5:07 P.M.

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- Please RSVP to Grace Forster at: grace.forster@uleth.ca or 403-892-7830.
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1. Welcome

1.1. Acknowledgement Statement

2. Approval of the Minutes : April 9, 2020

APPROVED BY CONSENSUS.

----- CARRIED

3. Approval of Agenda : May 21, 2020

ADOPTED BY CONSENSUS.

----- CARRIED

Before moving to the Agenda items, A. Moncrieff, Legislative Services, provided an overview of the previous City Council meeting, and the upcoming Community Issues Committee meeting to the Youth Advisory Council.

4. Agenda Item

4.1. Youth Forum Discussion

G. Forster provided an overview of the proposed Youth Forum, which will be postponed until next year.

The following was discussed:

- Holding a virtual forum;

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- Please RSVP to Grace Forster at: grace.forster@uleth.ca or 403-892-7830.
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- Social media questionnaire/campaign to check in with youth in the community about what their challenges and needs are pertaining to COVID-19;
- Completing a survey or a needs matrix;
- Online chat room to engage with the youth community.
- Software capacities for hosting an online forum;
- Potential spaces for having the space in-person;
 - Winston Churchill;
 - City Hall;
- Best method for advertising the event.

Action: Administration to connect with Communications, and set up a meeting with Grace and Comms. to discuss social media, online youth forum, etc.

4.2. Social Media Initiatives Update

G. Forster provided an overview of the Social Media Subcommittee's initiatives. Keeping the social media current and being more actively engaged online are tenet to these initiatives.

The following was additionally discussed:

- Posting a notice on social media that YAC is still meeting virtually;
- Posting a new group picture on social media or the City website.
- Cross-advertising with University or College events, or other youth-oriented events in the community.

Action: YAC to take a new group picture – a screenshot – at the next meeting.

G. Forster asked committee members who have not submitted a member profile to please do so.

5. Unfinished Business

None.

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- Please RSVP to Grace Forster at: grace.forster@uleth.ca or 403-892-7830.
 - For access to City Hall at meeting time, please contact Grace Forster at 403-892-7830 or Alli Moncrieff at 403-394-5259.



6. New Business

None

7. Review of Action Items

- Code of Conduct Bylaw:

YAC did not have any feedback at this current juncture. *Alli to re-circulate the Bylaw for the YAC to review.*

Action: Administration to re-circulate the draft Bylaw for YAC to review again.

- BCC Day:

Action: Administration to radar “BCC Day” as an Agenda item for the July meeting.

- Social Media:

Planning a meeting with Communications.

- Personal Profiles

G. Forster requested the YAC to keep sending profiles if they haven't already.

- Youth Forum

Discussed through the Agenda item.

Roundtable

None.

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CITY OF
Lethbridge

8. Adjournment

The meeting was adjourned by consensus at 6:15 p.m.

Next Meetings

- ❖ June 18, 2020 – TBD – 5 PM – 7 PM

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- Please RSVP to Grace Forster at: grace.forster@uleth.ca or 403-892-7830.
 - For access to City Hall at meeting time, please contact Grace Forster at 403-892-7830 or Alli Moncrieff at 403-394-5259.



CITY OF
Lethbridge

PRESENT:

| | |
|---|-----------------|
| Member, Chair | G. Forster |
| Member, Vice-Chair | D. Sander |
| Member | S. Siever |
| Member | K. De Groot |
| Member | C. Oyebola |
| Member | L. van Genderen |
| Member, Lethbridge College Student's Association Representative | T. Watters |

OTHERS:

| | |
|--------------------------------|-------------|
| Legislative Services Assistant | C. Crisanti |
|--------------------------------|-------------|

ABSENT:

| | |
|---|-----------------|
| University of Lethbridge Student's Union Representative | R. Lindbald |
| Member | B. Mbonihankuye |
| Holy Spirit Catholic School Representative | J. Kroker |

Note: Members attended remotely pursuant to Section 199(1) of the Municipal Government Act, R.S.A. 2000, c. M-26.

The meeting was called to order at 5:07 P.M.

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- Please RSVP to Grace Forster at: grace.forster@uleth.ca or 403-892-7830.
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1. Welcome

1.1. Acknowledgement Statement

2. Approval of the Minutes : May 21, 2020

YAC 2020-06-18 – 001:

MOVED BY: K. de Groot

THAT the Minutes of the May 21, 2020 Youth Advisory Council Meeting be approved as presented.

----- CARRIED UNANIMOUSLY

3. Approval of Agenda : June 18, 2020

YAC 2020-06-18 – 002:

MOVED BY: G. Forster

THAT the agenda of the June 18 2020 Youth Advisory Council Meeting be adopted as amended to include:

- Item 4.6: Letter Re: Bylaw 6228 – A Bylaw to prohibit the Business Practice of Conversion Therapy

----- CARRIED UNANIMOUSLY

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- Please RSVP to Grace Forster at: grace.forster@uleth.ca or 403-892-7830.
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4. Agenda Item

4.1. Review of Council Agenda

C. Crisanti gave an overview of general Council process, then summarized the events at the June 15, 2020 Council meeting Agenda.

D. Sander asked for clarification on Council's decision on the Brier Bid 2021 item, and how funds are to be distributed.

C. Crisanti clarified that Council will be funding the full \$1,000,000.00 that was requested for the 2021 Brier, and after elaborating on how Council does budgeting, that approximately a third of funds will come from the Major Community Event Hosting Grant, and that the remainder would come from the Municipal Revenue Stabilization Reserve (MRSR).

G. Forster briefly touched on Bylaw 6228, reserving conversation for Item 4.6.

4.2. Group Picture

G. Forster took a screen capture of the present YAC Members to post on social media.

Action: G. Forster to post the group photo on YAC Social Media.

4.3. Youth Forum Discussion

G. Forster briefed the meeting on potential plans for a Youth Forum, including event specific events, keynote speeches, and presentations of the community.

T. Watters recommended that any YAC events be advertised through Event Brite, a service which can also distribute links for remote meetings. Questions were asked by multiple members on potential costs. T. Watters clarified that advertising on Event Brite is free for free events. Members recommend looking into advertising the Youth Forum through this method.

- Please RSVP to Grace Forster at: grace.forster@uleth.ca or 403-892-7830.
- For access to City Hall at meeting time, please contact Grace Forster at 403-892-7830 or Alli Moncrieff at 403-394-5259.



Action: Members to research functionality and utility of Event Brite;

Action: G. Forster or designate to create YAC Profile on Event Brite.

G. Forster asked if YAC Members, Councillors, or subject matter experts would speak at the event, and what the topic of the forum would be. T. Watters suggested that a mixture of all three could be drawn on depending on the nature of the event.

Members deliberated on whether to host the Youth Forum inclusive of all topics, or if the event should have a specific theme or focus.

G. Forster suggested that discrimination, specifically racial discrimination, be selected as a topic for the Youth Forum.

T. Watters asked what the potential turnout for such an event may be.

S. Siever and others referred to the turnout of the June 4th demonstration at City Hall (over 1000 in attendance; many youth), noting that discrimination is not only of interest to those directly affected by it, but to the many allies in the city as well.

G. Forster asked about potential resources the YAC has access to in order to facilitate a Youth Forum on Racial Discrimination.

C. Crisanti listed a number of resources and subject matter experts within City administration, including Human Resources Specialist Tymmarah Mackie, and several resources through the Reconciliation Lethbridge Advisory Committee (RLAC).

Members were interested in the potential of coordinating such an event with assistance from these resources.

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- Please RSVP to Grace Forster at: grace.forster@uleth.ca or 403-892-7830.
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YAC 2020-06-18 – 003

MOVED BY: G. Forster

THAT the topic of the first YAC Youth Forum be on racial discrimination; and

THAT Administration coordinate with Council, and members of the community to organize speakers for the Youth Forum.

----- **CARRIED UNANIMOUSLY**

Action: Members contact G. Forster to contribute to the working group coordinating the Youth Forum.

Action: Administration to contact potential speakers.

4.4. Social Media Initiatives Update

G. Forster briefed the YAC on the status of social media initiatives, current growth, and options to consult with members of Communications.

G. Forster to distribute login info for social media accounts

Those members who had not yet were asked to provide information and a picture for their YAC social media profile posts.

4.5. Combatting Racial Discrimination

G. Forster summarized the discussion on racial discrimination, and the group reaffirmed their commitment to combating discrimination and injustice in the city.

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 - For access to City Hall at meeting time, please contact Grace Forster at 403-892-7830 or Alli Moncrieff at 403-394-5259.



4.6. Letter Re: Bylaw 6228 – A Bylaw to prohibit the Business Practice of Conversion Therapy

The Committee reviewed Bylaw 6228, and discussed the implications on youth, businesses, and the larger community. There was general agreement that the present membership supported the enactment of this bylaw.

G. Forster asked what potential options exist to express the YAC's support of this bylaw to Council.

C. Crisanti discussed existing reporting structures for BCCs.

YAC 2020-06-18 – 004:

MOVED BY: G. Forster

THAT the Youth Advisory Council provide a formal recommendation of action to Lethbridge City Council to pass second and third readings of Bylaw 6228 – A Bylaw to prohibit the Business Practice of Conversion Therapy; and

THAT the Chair and/or designate(s) be authorized to present this recommendation at the proceeding Council Meetings at which the aforementioned bylaw is an agenda item.

----- **CARRIED UNANIMOUSLY**

Action: G. Forster to prepare an official recommendation to Council, to be distributed to members for review upon completion.

Action: Members to express their desire to present at Council alongside the chair to G. Forster.

- Please RSVP to Grace Forster at: grace.forster@uleth.ca or 403-892-7830.
- For access to City Hall at meeting time, please contact Grace Forster at 403-892-7830 or Alli Moncrieff at 403-394-5259.



5. Unfinished Business

5.1. Code of Conduct Bylaw – Feedback

G. Forster asked about Committee adherence to parliamentary procedure and options to modify terms of references to allow cultural practices of decision making.

C. Crisanti referred to ongoing changes to the Procedure Bylaw (5411), and that administration is considering a clause to allow for non-western customs and practices of democracy at Committee meetings.

G. Forster asked about terms of absence for committee members.

C. Crisanti clarified that setting the terms of absence, and of pardoned absence, are the mandate of the committee, and as such, each committee is entitled to determine what constitutes a pardoned absence.

The YAC did not have any feedback at this current juncture.

Action: G. Forster to communicate the lack of desired changes to Administration.

6. New Business

None

7. Review of Action Items

- BCC Day:

Action: Administration to radar “BCC Day” as an Agenda item for the July meeting.

- Social Media:

-
- Please RSVP to Grace Forster at: grace.forster@uleth.ca or 403-892-7830.
 - For access to City Hall at meeting time, please contact Grace Forster at 403-892-7830 or Alli Moncrieff at 403-394-5259.



Information to be distributed when available; Meeting with Communications postponed until further notice.

- Personal Profiles

G. Forster requested the YAC to keep sending profiles if they haven't already.

- Youth Forum

Discussed through the Agenda item.

8. Roundtable

None.

Adjournment

The meeting was adjourned by consensus at 7:17 p.m.

Next Meetings

- ❖ July 16, 2020 – TBD – 5 PM – 7 PM

-
- Please RSVP to Grace Forster at: grace.forster@uleth.ca or 403-892-7830.
 - For access to City Hall at meeting time, please contact Grace Forster at 403-892-7830 or Alli Moncrieff at 403-394-5259.



Minutes of the **Youth Advisory Council** meeting held on **Thursday, July 16, 2020** through Microsoft Teams at 5:00 p.m.

PRESENT:

| | |
|---|-------------|
| Member, Chair | G. Forster |
| Member, Vice-Chair | D. Sander |
| University of Lethbridge Student's Union Representative | R. Lindbald |
| Member | K. De Groot |

OTHERS:

| | |
|--------------------------------|-------------|
| Legislative Services Assistant | C. Crisanti |
|--------------------------------|-------------|

ABSENT:

| | |
|---|-----------------|
| Member | B. Mbonihankuye |
| Member | S. Siever |
| Member | C. Oyebola |
| Member | L. van Genderen |
| Member, Lethbridge College Student's Association Representative | T. Watters |

Note: Members attended remotely pursuant to Section 199(1) of the Municipal Government Act, R.S.A. 2000, c. M-26.

Quorum was not met; The meeting of the Youth Advisory Council was postponed by consensus until June 23, 2020 at 5:00 p.m.

-
- Please RSVP to Grace Forster at: grace.forster@uleth.ca or 403-892-7830.
 - For access to City Hall at meeting time, please contact Grace Forster at 403-892-7830 or Alli Moncrieff at 403-394-5259.



CITY OF
Lethbridge

Minutes of the **Youth Advisory Council** held on **August 20, 2020** via **Microsoft Teams** at 5:30 p.m. with the following in attendance:

PRESENT: Member, Chair G. Forster
Member, Vice-Chair D. Sander
Member S. Siever
Member K. De Groot
Member C. Oyebola
Member L. van Genderen
Member, Lethbridge College Student's Association T. Watters
Representative
University of Lethbridge Student's Union R. Lindbald
Representative

OTHERS: Legislative Services Assistant C. Crisanti

ABSENT: Holy Spirit Catholic School Representative J. Kroker
Member B. Mbonihankuye

Note: Members attended remotely pursuant to Section 199(1) of the Municipal Government Act, R.S.A. 2000, c. M-26.

The meeting was called to Order at 5:32 P.M.

1. Welcome

1.1. Acknowledgement Statement

2. Approval of the Agenda: June 18, 2020

YAC 2020-08-20 – 005:

MOVED BY: L. Van Genderen:

THAT the agenda of the August 20, 2020 Youth Advisory Council Meeting be approved as amended to include the following item:

- 6.3: Youth Advisory Council Meeting Times



----- CARRIED Unanimously

3. Approval of Minutes: August 20, 2020

YAC 2020-08-20 – 006:

Moved By: S. Siever

That the minutes of the June 18, 2020 Youth Advisory Council Meeting be approved as presented.

----- CARRIED Unanimously

4. Agenda Items

4.1. Admin Support Update & Housekeeping

C. Crisanti introduced herself officially as the YAC's new administrative support, and reviewed parliamentary rules and procedures for the members.

4.2. City Council Agenda Highlights – 2020-07-13, 2020-07-27, and 2020-08-10 Regular Council Meetings

C. Crisanti gave an overview of the Council Meetings as listed.

There were no comments from the members.

4.2. Update - Conversion Therapy Ban Bylaw

C. Crisanti briefed the YAC on the status of Bylaw 6228 – A Bylaw to prohibit the Business Practice of Conversion Therapy, and informed members that the YAC were not permitted to present on this item to Council by the Priorities and Agenda Committee.



4.3. Youth Forum: Updates and Scheduling

G. Forster opened the floor to discussion on the scheduling and planning of the Youth Forum.

L. Van Genderen asked if hosting the Forum in person would be feasible considering the ongoing COVID-19 pandemic.

Several members spoke to the current reality of the pandemic and spoke to the option of hosting the forum as an online event.

Members discussed the topic, and suggested integrating a youth empowerment element to the Forum on racial discrimination. C. Crisanti updated the committee on Administrative outreach to potential speakers. S. Siever recommended that SAGE Clan be contacted to speak at the Youth Forum.

G. Forster recommended a date in November be selected to schedule the event.

K. de Groot asked what opportunity exists to reschedule the Forum if a postponement is required. C. Crisanti clarified what the planned meeting schedule is for the YAC for the foreseeable future, and that motions to postpone may be made at those meetings.

T. Watters asked when mid-term exams at educational institutions happen. Members updated the committee regarding their respective institutions.

C. Oyebola asked how timelines and planning would be impacted by extracurricular scheduling. Members clarified that there is uncertainty to what extent sports will be ongoing during the fall season, varying by institution, but that many institutions are cancelling sports in the fall.

YAC 2020-08-20 – 007:

Moved By: G. Forster

THAT the YAC Youth Forum on Racial Discrimination be held on Friday, November 27th, 2020.

----- **CARRIED Unanimously**

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|---|
| Action: Members to contact G. Forster to coordinate working group to plan and advertise the Youth Forum. |
|---|

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|--|
| Action: Administration to secure YAC budget and finances for advertising initiatives. |
|--|



4.5. Social Media Initiatives - Interview with Communications; Additional

Info

C. Crisanti reviewed the results of the discussion between communications and The YAC Administrative Support. C. Crisanti also provided input on effective social media techniques.

G. Forster called for members to post frequently and to provide topical and relevant content for members of the community on YAC Social Media.

5. Unfinished Business

None

6. Emergent Business

6.1. Advocacy for Council – BCC Reporting Structure

C. Crisanti briefed members on the current reporting structure for BCCs, and explained that the Boards, Commissions, and Committees of Council will have an opportunity to share their work at BCC day on September 14, 2020.

G. Forster opened the floor to discussion on potential ways the YAC could increase communications with Council.

G. Forster recommended the committee wait until after BCC day to discuss alternative reporting options.

6.2. Recreation and Culture Master Plan Survey

K. De Groot spoke to the item and recommended social media outreach and sharing for similar initiatives in the future. G. Forster also distributed the Municipal Development Plan Policy Objectives Survey with members.

Action: Members to share City surveys and calls for public input on YAC social media.



6.3. Youth Advisory Council Meeting Times

L. Van Genderen recommended that the YAC decide on a different meeting time to better accommodate the schedules of all members.

C.Crisanti clarified that this would require an amendment to the YAC's Terms of Reference, which can be requested at the BCC Day Meeting on September 14th, 2020.

Members noted that the current time is functional. No members explicitly stated that the current schedule is not incompatible with their needs. No action was taken on this item.

7. Review of Action Items

7.1. Review of Strategic Plan

Postponed to the September 17, 2020 Meeting.

8. Round Table

G. Forster notified the YAC that the coordinators of the Lethbridge Rotary Dragon Boat Festival reached out to the chair to recommend working collaboratively.

9. Next Meetings

- ❖ September 17, 2020

10. Adjournment

The meeting was adjourned by consensus at 7:13 p.m.



CITY OF
Lethbridge

Minutes of the **Youth Advisory Council** held on **September 17, 2020** via **Microsoft Teams** at 5:00 p.m. with the following in attendance:

PRESENT: Member, Chair G. Forster
Member, Vice-Chair D. Sander
Member S. Siever
Member K. De Groot
Member C. Oyebola
Member L. van Genderen
Member, Lethbridge College Student's Association T. Watters
Representative
University of Lethbridge Student's Union R. Lindbald
Representative

OTHERS: Legislative Services Assistant C. Crisanti

ABSENT: Holy Spirit Catholic School Representative J. Kroker
Member B. Mbonihankuye

Note: Members attended remotely pursuant to Section 199(1) of the Municipal Government Act, R.S.A. 2000, c. M-26.

The meeting was called to Order at 5:34 P.M.

1. Welcome

1.1. Acknowledgement Statement

2. Approval of the Agenda: September 17, 2020

YAC 2020-09-17 – 008:

MOVED By: K. De Groot:

That the agenda of the September 17, 2020 Youth Advisory Council Meeting be approved as presented.

----- CARRIED Unanimously



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3. Approval of Minutes:

YAC 2020-09-17 – 009:

Moved By S. Siever:

That the minutes of the August 20, 2020 Youth Advisory Council Meeting be approved as presented.

----- CARRIED Unanimously

4. Agenda Items

4.1. Review of City Council Agenda – 2020-09-14 CIC Meeting, 2020-09-21 Regular Council Meeting

C. Crisanti reviewed the outcome of the 2020-09-14 CIC Meeting, including an overview of the matters discussed during the BCC Reports.

Members had no questions regarding this meeting.

C. Crisanti gave an overview of the upcoming agenda for the 2020-09-21 Regular Council Meeting.

Members had no questions regarding this meeting.

4.2. Youth Forum: Update and Scheduling

D. Sander asked members if there was any feedback from potential speakers for the Youth Forum. R. Lindbald noted that they reached out to their professor, and that the professor in question was unable to attend as a speaker.

G. Forster asked about expenses and budgeting for the Youth Forum. C. Crisanti clarified the YAC's budget and spending options.

K. de Groot recommended that gift cards for the speakers be incorporated into the budgeting for the Youth Forum.



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YAC 2020-09-17 – 010:

Moved By G. Forster:

That a budget of \$900.00 be established to facilitate the Youth Forum on Racial Discrimination, with funds to come from the Youth Advisory Council's annual budget.

----- **Carried Unanimously**

G. Forster asked which mediums could be used to broadcast the Forum. C. Crisanti clarified that the Clerk's Office has access to Microsoft Team, which it is an accessible option for users, and that moderation options are available within MS Teams to ensure a smooth and orderly Forum. Members decided by consensus to use MS Teams as the medium through which the Youth Forum will be conducted.

G. Forster asked about scheduling and timing for the Forum. Members decided by consensus that the Youth Forum will occur from 6:00 p.m. to 8:00 p.m. on November 27th.

K. De. Groot asked if the City's social media accounts could be used to increase awareness of the Youth Forum. C. Crisanti noted that she will share the YAC's event pages and materials with Communications once those resources have been developed.

5. Unfinished Business

None

6. Emergent Business

None

7. Review of Action Items

7.1. Review of Strategic Plan



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C. Crisanti gave an overview of the strategic plan for YAC members, and provided advice on how these initiatives may be pursued using alternative methods, taking the current state of the COVID-19 pandemic into consideration.

D. Sander noted that their volunteer work with L'Arche could be incorporated as part of YAC's health initiatives, and that the YAC could collectively volunteer to give back to the community and to spread awareness. G. Forster also noted that her contact with the Lethbridge Rotary Dragon Boat Festival may be interested in collaborating on a health initiative with the YAC.

C. Crisanti encouraged YAC members to independently pursue items of interest on the strategic plan, and to bring actionable plans and results to future YAC meetings.

8. Round Table

G. Forster informed the YAC that due to a conflict with an evening class, she will be attending YAC meeting late for the remainder of the calendar year, and that D. Sander as Vice Chair will be chairing meetings in that time.

9. Next Meetings

❖ October 15, 2020

10. Adjournment

The meeting was adjourned by consensus at 6:31 p.m.



CITY OF
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Minutes of the **Youth Advisory Council** held on **October 15, 2020** via **Microsoft Teams** at 5:00 p.m. with the following in attendance:

PRESENT: Member, Chair G. Forster
Member, Vice-Chair D. Sander
Member S. Siever
Member K. De Groot
Member C. Oyebola
Member L. van Genderen
Member, Lethbridge College Student's Association T. Watters
Representative
University of Lethbridge Student's Union R. Lindbald
Representative

OTHERS: Legislative Services Assistant C. Crisanti

ABSENT: Member B. Mbonihankuye
Holy Spirit Catholic School Representative J. Kroker

Note: Members attended remotely pursuant to Section 199(1) of the Municipal Government Act, R.S.A. 2000, c. M-26.

The meeting was called to Order at 5:41 P.M.

1. Welcome

1.1. Acknowledgement Statement

2. Approval of the Agenda: June 18, 2020

YAC 2020-10-15 - 011:

MOVED BY: T. Watters

THAT the agenda of the October 15, 2020 Youth Advisory Council Meeting be approved as presented.



----- CARRIED UNANIMOUSLY

3. Approval of Minutes: September 17, 2020

YAC 2020-10-15 - 012:

MOVED BY: T. Watters

That the minutes of the September 17, 2020 Youth Advisory Council Meeting be approved as presented.

----- CARRIED UNANIMOUSLY

4. Agenda Items

4.1 City Council Agenda Highlights – 2020-10-05 Regular Council Meetings

C. Crisanti gave an overview of the 2020-10-05 Council Meeting.

There were no comments from the members.

4.2 Youth Forum: Updates and Scheduling

Members discussed advertising methods, new posters, and guest speaker booking for the Youth Forum on Racism and Discrimination.

5. Unfinished Business

None

6. Emergent Business

None



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7. Review of Action Items

7.1. Review of Strategic Plan

Members discussed updating the YAC's Youth Health Resources.

Action: Administration to add "Health Resources Update" to the 2020-11-19 YAC Agenda.

8. Round Table

Members discussed plans for organizing events and developing resources for the 2021 Election.

C. Crisanti updated members that City Manager Craig Dalton will be in attendance for the 2020-11-19 YAC Meeting, and that newly appointed members will be invited as well.

9. Next Meetings

❖ November 19, 2020,

10. Adjournment

The meeting was adjourned by consensus at 6:38 p.m.



Minutes of the **Youth Advisory Council** held on **November 19, 2020** via **Microsoft Teams** at 5:00 p.m. with the following in attendance:

| | | |
|-----------------|---|-----------------|
| PRESENT: | Member, Chair | G. Forster |
| | Member, Vice-Chair | D. Sander |
| | Member | S. Siever |
| | Member | K. De Groot |
| | Member | C. Oyebola |
| | Member | L. van Genderen |
| | Holy Spirit Catholic School Representative | J. Kroker |
| | Member, Lethbridge College Student's Association Representative | T. Watters |
| OTHERS: | Legislative Services Assistant | C. Crisanti |
| | City Manager | C. Dalton |
| | Public Member | S. Whiting |
| | Public Member | A. Baptista |
| ABSENT: | University of Lethbridge Student's Union Representative | R. Lindbald |

Note: Members attended remotely pursuant to Section 199(1) of the Municipal Government Act, R.S.A. 2000, c. M-26.

The meeting was called to Order at 5:09 P.M.

1. Welcome

1.1. Acknowledgement Statement



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2. Approval of the Agenda: November 19, 2020

YAC 2020-11-19 - 013:

MOVED BY: D. Sander

THAT the agenda of the October 15, 2020 Youth Advisory Council Meeting be approved as amended to include the following item:

- 4.4 Social Media Post re: L'Arche

----- CARRIED UNANIMOUSLY

3. Approval of Minutes: October 15, 2020

YAC 2020-11-19 - 014:

MOVED BY: K. De Groot

That the minutes of the October 15, 2020 Youth Advisory Council Meeting be approved as presented.

----- CARRIED UNANIMOUSLY

4. Agenda Items

4.1 Introduction to Newly Appointed Members

D. Sander opened the floor to S. Whiting and A. Baptista to introduce themselves.

4.2 Discussion with City Manager Craig Dalton

C. Dalton introduced himself and opened the floor to questions. Topics discussed were the need to balance services and budget, public interest in City services, the relationship between transit and youth, the current status of City Administration, strategic planning, creating a culture of continuous improvement, the relationship between the Province and the City regarding service provision and advocacy, the social and economic needs of the City, and the City's organizational strategic orientation.



4.3 Youth Forum Update and Scheduling

G. Forster discussed the ongoing social media campaign to advertise the youth forum, and explored the demographic data of those who have registered to attend. Members also discussed allocating budget toward giftcards for guest speakers, allocating a \$50 gift card to each of the four guest speakers.

Action: Administration to secure funds for gift cards.

4.4 Social Media Post re: L'Arche

D. Sander shared the draft of the Instagram post planned to be posted to promote volunteerism with Lethbridge L'Arche within the community. Members discussed post dimensions, timing for the post, and FOIP & legal prerequisites.

5. Unfinished Business

None

6. Emergent Business

None

7. Review of Action Items

7.1. Review of Strategic Plan

Members discussed updating the YAC's Youth Health Resources, and potential future updates to the YAC's strategic plan. Members agreed that the strategic plan requires revision, establishing plans to review the document in more detail and to approve an updated strategic plan in the new year.



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8. Round Table

Members discussed onboarding and offboarding for members and final social media initiatives for the Youth Forum.

9. Next Meetings

- ❖ December 17, 2020,

10. Adjournment

The meeting was adjourned by consensus at 6:38 p.m.



CITY OF
Lethbridge

Minutes of the **Youth Advisory Council** held on **December 17, 2020** via **Microsoft Teams** at 5:00 p.m. with the following in attendance:

| | | |
|-----------------|---|-----------------|
| PRESENT: | Member, Chair | G. Forster |
| | Member, Vice-Chair | D. Sander |
| | Member | S. Siever |
| | Member | K. De Groot |
| | Member | C. Oyebola |
| | Member | L. van Genderen |
| | Holy Spirit Catholic School Representative | J. Kroker |
| | Member, Lethbridge College Student's Association Representative | T. Watters |
| | University of Lethbridge Student's Union Representative | R. Lindbald |
| OTHERS: | Legislative Services Assistant | C. Crisanti |
| | Public Member | A. Baptista |

ABSENT: None

Note: Members attended remotely pursuant to Section 199(1) of the Municipal Government Act, R.S.A. 2000, c. M-26.

The meeting was called to Order at 5:02 P.M.

1. Welcome

1.1. Acknowledgement Statement



2. Approval of the Agenda: December 17, 2020

YAC 2020-11-19 - 015:

MOVED BY: J. Kroker

THAT the agenda of the December 17, 2020 Youth Advisory Council Meeting be approved as presented.

----- CARRIED UNANIMOUSLY

3. Approval of Minutes: November 19, 2020

YAC 2020-11-19 - 016:

MOVED BY: D. Sander

That the minutes of the November 19, 2020 Youth Advisory Council Meeting be approved as presented.

----- CARRIED UNANIMOUSLY

4. Agenda Items

4.1 Debrief on Culver City Meeting

G. Forster discussed the meeting with Culver City, including matters discussed, as well as Culver City's plan to host a Youth Forum on local issues, including discrimination.

Action: G. Forster to distribute invitations and meeting info on the Culver City Youth Forum.

K. De Groot spoke to the inter-municipal relations that YAC Members have developed.

Action: K. De Groot to invite Culver City Youth Members to future YAC Meetings.

4.2 Debrief on Youth Forum

Members debriefed on the process of hosting, scheduling, and planning similar events in the future.

Action: G. Forster to submit advertising receipts related to the Youth Forum to R. Westerson.



4.3 Discussion and Updates to YAC Strategic Plan

Members discussed the following potential updates to the strategic plan:

- Rewriting the Youth Services Directory
- Improving inter-municipal relations with other Youth Councils (long term)
- Updating the Youth Services Map and creating an online PDF of the pamphlet version
- Including COVID-19 Youth Engagement Revitalization (long term)

Action: G. Forster to send out invitations to the Strategic Plan Revision sub-committee.

Action: Strategic Plan Revision sub-committee to submit a final draft of the updated strategic plan at the January 21, 2021 YAC Meeting.

4.4 YQL Mask Challenge

J. Kroker reviewed the YQL Mask Challenge. Issues regarding the use of public funds, cost-balancing, youth engagement and involvement, external sponsorship, potential distributors, and timelines were discussed.

Action: C. Crisanti to coordinate a meeting between J. Kroker and R. Westerson regarding allocation of funds and potential relations with the Chamber of Commerce.

5. Unfinished Business

None

6. Emergent Business

C. Crisanti debriefed members on the process to elect a chair and vice chair at the January 21, 2021 YAC Meeting.



7. Review of Action Items

7.1. Review of Strategic Plan

See item 4.3.

8. Round Table

G. Forster congratulated the YAC for their efforts through the year.

K. De Groot asked about Council Updates being a regular part of YAC Agendas. D. Sander suggested that topical items be addressed at each YAC meeting.

Action: C. Crisanti to continue implementing Council Meeting Updates into YAC Agendas.

K. De Groot asked about updates to the Council Calendar.

Action: C. Crisanti to distribute materials regarding updated Council and SPC schedules.

9. Next Meetings

❖ January 21, 2021

10. Adjournment

The meeting was adjourned by consensus at 6:27 p.m.