

Minutes from January 20, 2022, Animal Welfare Meeting

Present: Tammie, Cen, Deborah, barb, Jason, Shelbi, Dave

Regrets: Sheri Merchant, Cate, Anastasia

Meeting was through MS Teams (video)

Item	Discussion	Action
Approval of November 2021 Minutes	No amendments identified Dec 2021 no minutes mtg canceled, email vote to approve cat food purchase rolled in to Jan 2022	
Colony Updates	4 th Ave Colony remains the same Exhibition colony 1 cat found deceased suspected natural causes total of original colony 28 cats 10 kittens rehomed remaining in colony 13?	
Financials	2022 funding allocations: 10K Feral Cat Program 10K Non Vet Grant Funding Aprox 4K BAU availability to be determined for emergent services Dave advised group this would not be available past tis budget cycle	Dave updated Dave to check on BAU
Grant Applications	Brief discussion on 2021 Sheri Lawson request if this had been fully denied, discussion was that Anastasia was going to check on NOKA services provided to Sheri Lawson at the heritage W location as there may be duplication of accessing resources.	Anastasia to update at next meeting if available.
General Discussion	<ul style="list-style-type: none"> • Introduction of new member Jason Knorr • Check to see if members received NOKA report • Update for new members on what services are funded by the city to NOKA and history of what this program provides and request for members to review and wither bring forward additional information on report or support for the report by next meeting • Advisement that there was an inquiry on a new grant requests which may be coming by Kerry King • Brief discussion on grant application process as first come first serve and asked to limit vet service to grant applications unless it is a committee member who has reached out for one off services which are supported by the committee members • General discussion on the increase to vet services, committee member Shelbi provided back ground information as she works in this industry. There has been an increase in the number of Vet Clinics which are part of a conglomerate of Vet clinics, which may have an impact on staffing costs. • Cat food purchase 	<p>Tammy Tammy Dave</p> <p>Dave</p> <p>Dave</p> <p>Shelbi</p> <p>Dave to coordinate with Cen</p>

Next Meeting Dates

Feb 17, 2022
March 17, 2022
April 17, 2022
May 17, 2022

Minutes from February 17, 2022, Animal Welfare Meeting

Present: Tammie, Cenz, Deborah, Barb, Jason, Shelbi, Cate, Dave, Sheri

Meeting was through MS Teams (video)

Item	Discussion	Action
Approval of January 2022 Minutes	No amendments identified -Approved	
Colony Updates	-4 th Ave Colony remains the same -Exhibition colony – Owner Max Gibb has added 10 more cats to this colony. He has offered to donate food. Cenz will set out trail-cam to help identify the new ones. This brings the colony numbers up to approximately 23 cats	
Financials	2022 funding allocations: 10K Feral Cat Program 10K Non Vet Grant Funding *this will change due to the 2 approved grants from this meeting	Dave updated
Grant Applications	Kerry King (application #2) previously approved in 2021 -Asking \$1640 for spay/neuter, vaccines and food for 4 cats -Motion to approve: Barb, Second: Deborah. All in favor. Shari Koski (application #3) Previously turned down in 2020, 2021 -Asking for \$1087.25 -Motion to approve: Tammie, Second: Shelbi. All in favor	Sheri to send approval messages to David Sarsfield to begin the finance process.
NOKA Report	-went over NOKA's 2021 report. No issues or concerns from the committee members	Duane notified
General Discussion	Sheri – The City's website wording for the Animal Welfare Committee contact needs to be changed. She is receiving too many irrelevant calls (mostly looking for NOKA services).	Dave to investigate who takes care of this
Next Meeting Dates	March 17, 2022 – So far, this will be via Microsoft Teams April 21, 2022 May 19, 2022	Sheri will keep you updated as far as in-person or Microsoft Teams for meetings.

Minutes from March 17, 2022, Animal Welfare Meeting

Present: Tammie, Cenz, Deborah, Barb, Jason, Shelbi, Cate, Dave, Sheri

Meeting was through MS Teams (video)

Item	Discussion	Action
Approval of February 2022 Minutes	No amendments identified -Approved	
Colony Updates	-4 th Ave Colony remains the same -Exhibition colony – Cenz set up the trail cam on 2 separate occasions. Only consistently saw 7 of the cats. She isn't sure where the other ones are. Horsemen are happy for no mice	
Financials	2022 funding allocations: 10K Feral Cat Program \$6,907.48 Non Vet Grant Funding *this includes the Kerry King and Shari Koski grants	Dave updated
Grant Applications	Kerry King (\$1640) and Shari Koski (\$1087.25) have not been paid out as of yet. No new grants at this time	Dave/Sheri will continue to monitor/remind Finance of this task.
Last Chance Cat Ranch	Updated the committee members of this situation (the closing of the LCCR's residential rescue location). It is not the responsibility of the AWC to re-home the cats. It's up to LCCR.	
Dave & Sheri Updates	Animal Shelter has a new contractor – Community Animal Services . Skylar Plourde and his partner have formed a company and have a 3 year contract with the City of Lethbridge to manage the Animal Shelter	Skylar to be invited to the next meetings.
Next Meeting Dates	April 21, 2022 May 19, 2022 June 16, 2022 July and August – no meetings	Meetings will be in person starting in April Sheri will send out the particulars once a location is confirmed.

Minutes from June 16 , 2022, Animal Welfare Meeting

Present: Skylar Plourde, Barb Grodzicky, Cate Rigaux, Cenz Rossi, Debroah Bowden, Jason Knorr, Tammy Belanger, Dave Henley, Stephanie Parsonage (city Clerks Office)

Regrets: carol Tunnah, Duane Ens, Shelbi Kamphius (Sheri Merchant no longer with the City)

Meeting was person

Item	Discussion	Action
Approval of Last meetings Minutes	No changes requested	Approved
Colony Updates	4th Ave (original Colony) no Change, 13 St N Cluster Colony no information, Heritage colony (Shari Koski) no information, Ex 1 10 cats one needs vet care, ex 2 7 cats Try and make contact with colony care givers to report out	Cenz to attempt to contact colony care givers
Financials	No Change, may need to purchase food for colony and have medical care should injured cat at EX1 be trapped	
Grant Applications	No new grant applications s	
General Discussion	Stephanie Parsonage from the Clerk's Office attended mtg and reviewed the process of the Boards, & Committees Discussion of amending the grant applications requiring those applying for vet services to spay or neuter cats in a managed colony to have reporting back on a regular basis to keep colony information updated. Discussion of increase in vet fees LAS reports that there has been a significant increase in the number of both dogs and cats housed and slower adoption rates. This was identified as a universal struggle for all shelters thoughts are based on COVID changes and people going back to work unable to care for their pets, combined with increase litters of dogs through COVID	More discussion on this topic needed.
Next Meeting	Sep 15 or 22 Oct 20 Nov 17 Dec 15	



Minutes of the **Animal Welfare Committee** held on **Thursday September 15, 2022** in the **Culver City Room and TEAMS** with the following attendance:

PRESENT:

Tammie Belanger - Chair	Windy City Canine Rescue
Barb Grodzicky	Lethbridge & District Humane Society
Carol Tunnah	NOKA
Shelbi Kamphuis	Public Member
Cenz Rossi	Public Member
Jason Knorr	Public Member
Cate Rigaux	Public Member
Deborah Bowden	Public Member

OTHERS:

Stephanie Parsonage	Legislative Services Assistant
Dave Henley	Senior Bylaw Enforcement Officer
Skylar Plourde	Manager, Lethbridge Animal Shelter

ABSENT:

Note: Members attended remotely pursuant to Section 199(1) of the Municipal Government Act, R.S.A. 2000, c. M-26.

The meeting was called to order at 7:03pm. by consensus.

1. Welcome

1.1. Acknowledgment Statement

2. Approval of the Minutes: June 16, 2022

Barb,

BE IT RESOLVED THAT the minutes of Animal Welfare Committee held on June 16, 2022 be approved.

CARRIED

3. Adoption of Agenda: September 15, 2022

Deborah,

BE IT RESOLVED THAT the agenda be adopted as is.

CARRIED

4. Agenda Items:

4.1. Terms of Reference

Moved: Deborah

BE IT RESOLVED THAT the Animal Welfare Committee receive for information the Animal Welfare Committee Terms of Reference and,

FURTHER BE IT RESOLVED THAT Tammie Belanger, Chair of the Animal Welfare Committee amend the Terms of Reference for the October meeting of the Committee for review.

CARRIED

4.2. Approval for Care for Emergencies

Moved: Cenz

BE IT RESOLVED THAT the Animal Welfare Committee give permission to Dave Henley or his designate to act on behalf of the Animal Welfare Committee where approval for emergency care as needed for multiple care requests, and

FURTHER BE IT RESOLVED THAT the Animal Welfare Committee approve the use of funds for emergency care in the amount of up to \$500 per care request.

CARRIED

4.3. Budget update

Moved: No motion given

4.4. Colony Update

Moved: No motion given

4.5. Grant Application – Last Chance Cat Ranch

Moved: Cenz, Jason

BE IT RESOLVED THAT the Animal Welfare Committee approve the Last Chance Cat Ranch grant

application for the amount of \$5,000.00.

CARRIED

4.6. Feral Cat Grant Application, request for additional funds

Moved: Shelbi, Cate

BE IT RESOLVED THAT the Animal Welfare Committee approve the request for additional funds, due to increase in veterinary costs, from Shari Koski for the amount of \$326.50.

CARRIED

4.7. Food Purchase Feral Cat Colony

Moved: Barb, Deborah

BE IT RESOLVED THAT the Animal Welfare Committee approve the request for food purchase for the Feral Cat Colony from Cenz Rossi for the amount of up to \$1,400.00.

CARRIED

4.8. Vice-Chair

Moved: No motion given

5. Adjourn: Shelbi, Deborah

The meeting was adjourned at 8:06pm.

Chair

City Clerk/Designate



Minutes of the **Animal Welfare Committee** held on **Thursday October 20, 2022** in the **Culver City Room and TEAMS** with the following attendance:

PRESENT:

Tammie Belanger - Chair	Windy City Canine Rescue
Barb Grodzicky	Lethbridge & District Humane Society
Shelbi Kamphuis	Public Member
Cenz Rossi	Public Member
Jason Knorr	Public Member
Cate Rigaux	Public Member

OTHERS:

Stephanie Parsonage	Legislative Services Assistant
Ryan Westerson	Legislative Services Manager
Dave Henley	Senior Bylaw Enforcement Officer
Skylar Plourde	Manager, Lethbridge Animal Shelter

ABSENT:

Deborah Bowden	Public Member
Carol Tunnah	NOKA

Note: Members attended remotely pursuant to Section 199(1) of the Municipal Government Act, R.S.A. 2000, c. M-26.

The meeting was called to order at 7:07pm. by consensus.

1. Welcome

1.1. Acknowledgment Statement

2. Approval of the Minutes: September 15, 2022

Shelbi, Jason

BE IT RESOLVED THAT the minutes of Animal Welfare Committee held on September 15, 2022 be approved.

CARRIED

3. Adoption of Agenda: October 20, 2022

Cate, Barb

BE IT RESOLVED THAT the agenda be adopted as is.

CARRIED

4. Agenda Items:
4.1. Budget Update

During discussion of the budget update an overage in allocated spending from the Senior Bylaw Officer was noted and the following motion was presented.

Moved: Cenz, Barb

BE IT RESOLVED THAT the Animal Welfare Committee approve the additional expenditure of \$439.81 by Dave Henley, Senior Bylaw Officer for the month of September, 2022.

CARRIED

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4.2. Colony Update

Current Colonies monitored by the Animal Welfare Committee:

- Exhibition 1 & 2,
- 4th Ave,
- Kirks Tire,
- Heritage,
- Northside Cluster,
- Jason's Colony,
- 2nd Ave.

No motion was provided specific to the update on the colony

Out of the discussion regarding the colony update a motion was requested to grant Jason Knorr funds for his colony.

Moved: Cenz, Shelbi

BE IT RESOLVED THAT the Animal Welfare Committee approve the cost of up to and including \$1,000.00 to Jason Knorr for capture and vet costs of his feral colony.

CARRIED

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4.3. Grant Application – Nygaard J.

Moved: Shelbi, Cenz

BE IT RESOLVED THAT the Animal Welfare Committee approve the Jane Nygaard grant application for the amount of up to and including \$3,760.00 and for a maximum of 8 feral cats.

CARRIED

Out of the discussion regarding the grant application the below motion was presented.

Moved: Cate, Jason

BE IT RESOLVED THAT the Animal Welfare Committee approve the distribution of up to and including 2 bags a month of cat food for all recognized Animal Welfare Committee Colonies.

CARRIED

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4.4. Feral Cats 18a St. N.

No motion needed, City of Lethbridge contacted the individual and no further action is needed by the Animal Welfare Committee.

Out of the discussion regarding the feral cats at 18a St N the below motion was presented.

MOVED: Shelbi, Jason

BE IT RESOLVED THAT the Animal Welfare Committee create a one-pager document on managing a Feral Colony for public use and information.

Update to be provided at next meeting.

CARRIED

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4.5. Terms of Reference Update

Deferred to next meeting.

4.6. Vice-Chair

Vice-Chair nomination, Cenzi Rossi nominated Shelbi Kamphuis.
No other nominations were brought forth.
Shelbi Kamphuis accepted the nomination for Vice-Chair.

5. Adjourn: Barb

The meeting was adjourned at 8:29pm.

Chair

City Clerk/Designate



Minutes of the **Animal Welfare Committee** held on **Thursday November 17, 2022** in the **Culver City Room and TEAMS** with the following attendance:

PRESENT:

Tammie Belanger - Chair	Windy City Canine Rescue
Barb Grodzicky	Lethbridge & District Humane Society
Shelbi Kamphuis – Vice-Chair	Public Member
Jason Knorr	Public Member
Cate Rigaux	Public Member

OTHERS:

Stephanie Parsonage	Legislative Services Assistant
Dave Henley	Senior Bylaw Enforcement Officer
Skylar Plourde	Manager, Lethbridge Animal Shelter
Verna Masuda	NOKA

ABSENT:

Deborah Bowden	Public Member
Cenz Rossi	Public Member
Carol Tunnah	NOKA

Note: Members attended remotely pursuant to Section 199(1) of the Municipal Government Act, R.S.A. 2000, c. M-26.

The meeting was called to order at 7:06pm. by consensus.

1. Welcome

1.1. Acknowledgment Statement

2. Approval of the Minutes: October 20, 2022

MOVED: Jason

BE IT RESOLVED THAT the minutes of Animal Welfare Committee held on October 20, 2022 be approved.

CARRIED

3. Adoption of Agenda: November 17, 2022

No mover

BE IT RESOLVED THAT the agenda be adopted as amended.

CARRIED

4. Agenda Items:

4.1. Budget Update

Update provided by D. Henley. No motion provided.

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4.2. Colony Update

Current Colonies monitored by the Animal Welfare Committee:

- Exhibition 1 & 2,
- 4th Ave,
- Kirks Tire,
- Heritage,
- Northside Cluster,
- Jason’s Colony,
- 2nd Ave.

No motion was provided specific to the update on the colony

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4.3. Update Shari Koski

No motion provided.

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4.4. December Meeting Date.

MOVED: Shelbi

BE IT RESOLVED THAT the Animal Welfare Committee cancel the December 15, 2022 meeting and reconvene on January 19, 2023.

CARRIED

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4.5. Terms of Reference Update

MOVED: Barb

BE IT RESOLVED THAT the Animal Welfare Committee continue the Terms of Reference Update at the January 19, 2023 meeting.

CARRIED

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4.6. Resignation, Member Change

MOVED: Shelbi

BE IT RESOLVED THAT the Animal Welfare Committee accept the resignation of Jason Knorr as of November 17, 2022

5. Adjourn: Shelbi

The meeting was adjourned at 8:30pm.

Chair

City Clerk/Designate