

## Legacy Pavilion Shutter Instructions

### Opening Shutters

1. Find the Silver Key labeled Shutter found on The Legacy Pavilion Key Ring
2. Locate Shutter controls on the right side of the south double doors of the main room
3. Insert key
4. Turn the Key
5. Push and hold up the white control switch to the right of the key
6. Hold until shutter is all the way up
7. Turn off the key and remove key

### Closing Shutters

1. Insert Key
2. Turn the key
3. Push and hold down the white control switch to the right of the key
4. Hold until shutter is all the way down and you see no light through shutter
5. Turn off the key and remove key

