

MINUTES of a Meeting of the **HISTORIC PLACES ADVISORY COMMITTEE**, held on January 22nd, 2020, at 12:00 p.m. at the City Hall, Meeting Room 333 in the City of Lethbridge with the following in attendance:

HPAC MEMBERS: Jean Johnstone (Chaired meeting in C. Babits absence), Hope Wiebe and Andrea Cuellar
CITY OF LETHBRIDGE: Ross Kilgour and Cidnee Lorenz (Recorder)
REGRETS: Christopher Babits (Chair)

1. CALL TO ORDER:

Meeting was called to order at 12:05 p.m.

2. ACKNOWLEDGMENT:

“The City of Lethbridge acknowledges that we are gathered on the lands of the Blackfoot people of the Canadian Plains and pays respect to the Blackfoot people, past, present and future while recognizing and respecting their cultural heritage, beliefs and relationship to the land. The City of Lethbridge is also home to the Metis Nation of Alberta, Region III.”

3. ADOPTION OF AGENDA:

A. Cuellar moved that the agenda be approved with the following addition:

- 7. f) City Clerk’s – Committee 101

CARRIED

4. ADOPTION OF MINUTES:

H. Wiebe moved that the December 4th, 2019 minutes be approved as presented.

CARRIED

5. 2020 HPAC CHAIR APPOINTMENT:

C. Babits was re-elected as the Chair of the Historic Places Advisory Committee and J. Johnstone as the Vice Chair.

6. BUSINESS ARISING FROM THE MINUTES:

- a. Paramount – R. Kilgour has been unsuccessful in making contact with the owner and will talk to C. Babits about reaching out to the owner instead.
- b. Catwalk (Hick Sehl) – The letter drafted by HPAC was sent to. L. Cox.
- c. Intervention Approval (IA) – Knights of Pythias – The IA may no longer be necessary as the location of the sign may change. R. Kilgour is waiting for confirmation from M. Boh.
- d. Committee Vacancy Update – No applications have been received. A. Cuellar will reach out to her colleagues to see if there would be any Indigenous graduate students that might be interested in applying.
- e. Heritage Management Plan Update:
 - The matching grant application for \$20,000 will be mailed to the Province on Monday.
 - There is currently \$15,000 set aside from the Planning Budget and \$5,000 from HPAC’s budget.
 - How does HPAC want to be involved in the HMP process? Engagement session? Pre-consultant engagement?
 - R. Kilgour will reach out to P. Stein to get advice on how to move forward.
 - Leave HPAC engagement until the Indigenous person vacancy has been filled.
- f. City Website Update – R. Kilgour put forward a request to IT to make the HPAC page more searchable.
- g. The Gate (Bank of Montreal) Plaque Wording:
 - Amendments were made to the plaque wording as per committee discussion.

- Before and after pictures should be added to the plaque. H. Wiebe will try to locate the photo she saw and send it to the committee.
- Once the photos have been added, R. Kilgour will show the updated draft to the building owner for their approval.
- When the plaque wording and photos have been finalized, a copy should be sent to J. Johnstone for her records.
- The plinth will need to match the ribbon plaque.

7. NEW BUSINESS:

- a. Bentley Block Update - F. Shaw and R. Kilgour attended a site visit and updated photos were shown to the committee. Plans have not changed and still do not affect the listed Character-Defining Elements.
- b. Post Office Update:
 - An email from B. Songer was attached for committee review.
 - i. An intervention approval is needed and ok with F. Shaw as they are reversible.
 - ii. As per C. Babits email of January 21st, 2020, he has no issues with B. Songer’s suggestion of covering the flooring in the basement of the Post Office.
 - iii. A. Cuellar moved that an Intervention Approval be issued for the proposed works in the email from B. Songer dated January 16th, 2020.
- c. Committee Member Roles Discussion – Nothing to note
- d. Recommendation from TKUA (A. Cuellar):
 - Report drafted by A. Cuellar was attached for committee information and discussion.
 - The committee recommends information from the report be used in the grant application.
- e. HPAC Council Presentation – R. Kilgour will talk to City Clerk’s about HPAC presenting to Council and further discussion to follow at the next meeting when C. Babits is in attendance.
- f. City Clerk’s – Committee:
 - City Clerk’s Committee 101 Presentation will take place at a future meeting.
 - Committee meetings are open to public and agendas should be posted on the City of Lethbridge site prior to the meetings taking place.

CARRIED

8. COMMITTEE MEMBER ROUND TABLE – Nothing to note

ACTION:	<p>R. KILGOUR:</p> <ul style="list-style-type: none"> • Paramount – Talk to C. Babits about reaching out to the owner. • HMP - Reach out to P. Stein to get advice on how to move forward. • The Gate - Once the photos have been added, show the updated draft to the building owner for their approval. Send a final copy to J. Johnstone for her records and plinth will need to match the ribbon plaque. <p>A. CUELLAR:</p> <ul style="list-style-type: none"> • Committee Vacancy – Reach out to colleagues to see if there would be any Indigenous graduate students that would be interested. <p>H. WIEBE:</p> <ul style="list-style-type: none"> • The Gate - try to locate the photo and send it to the committee.
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9. NEXT MEETING DATE:

February 10th, 2020 at 12:00 p.m.

10. ADJOURNMENT

Meeting adjourned at 1:42 p.m.

MINUTES of a Meeting of the **HISTORIC PLACES ADVISORY COMMITTEE**, held on February 10th, 2020, at 12:00 p.m. at the City Hall, Meeting Room 333 in the City of Lethbridge with the following in attendance:

HPAC MEMBERS: Christopher Babits (Chair), Andrea Cuellar and Hope Wiebe (via phone)
OTHER: George Kuhl
CITY OF LETHBRIDGE: Ross Kilgour and Cidnee Lorenz (Recorder)
REGRETS: Jean Johnstone

1. CALL TO ORDER:

Meeting was called to order at 12:25 p.m.

2. ACKNOWLEDGMENT:

“The City of Lethbridge acknowledges that we are gathered on the lands of the Blackfoot people of the Canadian Plains and pays respect to the Blackfoot people, past, present and future while recognizing and respecting their cultural heritage, beliefs and relationship to the land. The City of Lethbridge is also home to the Metis Nation of Alberta, Region III.”

3. ADOPTION OF AGENDA:

A. Cuellar moved that the agenda be approved with the following addition:

- 6. f) Galt Mine No. 6

CARRIED

4. ADOPTION OF MINUTES:

A. Cuellar moved that the January 22nd, 2020 minutes be approved as presented.

CARRIED

6. BUSINESS ARISING FROM THE MINUTES:

- Paramount – R. Kilgour has not been able to make contact with the building owner; C. Babits may try to reach out.
- Heritage Management Plan (HMP) – Once HPAC vacancies have been filled, R. Kilgour will arrange to have P. Beebe, Indigenous Relations Coordinator attend the meeting to talk about the HMP.
- The Gate – Photos have been added to the plaque wording draft and will be sent to the building owner for review.

7. NEW BUSINESS:

- a. Membership – J. Johnstone Resignation:
 - J. Johnstone has submitted her resignation and G. Kuhl will take her place as the Lethbridge Historic Society representative once he has been officially ratified by City Council.
 - Due to a misunderstanding, J. Johnstone was removed from today’s meeting invite and otherwise would have attended.
 - The Committee would like to thank J. Johnstone for her many years of work on the HPAC by putting together a small gift and card.
- b. Council Presentation April 27th:
 - The City Clerk’s Office is planning a Boards, Committee and Commissions day on April 27th.
 - There will be a report template for Committees to use; R. Kilgour will work on a summary of what the committee has accomplished during the past two (2) years and bring it to the next meeting.
- c. Request for Letter of Support for HMP Grant Application:

- An application for Provincial funding has been submitted and R. Kilgour is gathering letters of support to submit as well.
- R. Kilgour will sign the draft letter of support on behalf of C. Babits and send a copy to G. Kuhl who will use it as a template for the LHS letter of support.

d. Post Office:

- Removed from Federal Register - Due to the sale of the building, the Post Office has been removed from the Federal Register but remains Provincially and Municipally designated.
- 2nd Set of Drawings:
 - Drawings were reviewed and discussed by the committee.
 - C. Babits will touch base with F. Shaw for further discussion.
 - R. Kilgour will let B. Songer know that the committee is inconclusive at this time and that comments will be provided by early next week.

e. Watson Residence (323 14th Street S):

- The Owner has submitted a grant application to the province to assist with foundation repair and other work. The work would involve significant changes to the basement, which is in very poor condition. The work would make the basement suitable for a secondary suite, though the owners are not pursuing this at this time.
- F. Shaw has reviewed the proposed work and was happy with it and the committee feels these changes will ensure the longevity of the property.
- A. Cuellar moved that an Intervention Approval be issued for the proposed works (323 14th Street South) in the e-mail from Alvin Fritz Architect dated January 28th, 2020.

CARRIED

f. Galt Mine No. 6:

- Stantec would like to proceed with graffiti removal and pillar restoration; detailed plan and estimate was attached for committee review.
- The committee would prefer that the graffiti be removed carefully, no patching be done (lose character) and that a small test section be done with the anti-graffiti coating as there is concern it may change the coloring.
- R. Kilgour will share the committee's comments and no Interventional Approval will be issued at this time.
- R. Kilgour will arrange for a site tour.

8. COMMITTEE MEMBER ROUND TABLE – Nothing to note

ACTION:	<p>R. KILGOUR:</p> <ul style="list-style-type: none"> • HMP – Once HPAC vacancies have been filled, arrange to have P. Beebe attend the meeting to talk about the HMP. • April 27th Council Presentation - Work on a summary and/or report of what the committee has done for the past two (2) years and bring it to the next meeting. • Letter of Support for Grant Application - Sign the draft letter of support on behalf of C. Babits and send a copy to G. Kuhl who will use it as a template for the LHS letter of support. • Post Office Drawings - Let B. Songer know that the committee is inconclusive at this time and that comments will be provided by early next week. • Watson Residence – Complete Intervention Approval. • Galt Mine No. 6 – Share committee comments with Stantec and arrange a site tour. <p>C. BABITS - Post Office Drawings -touch base with F. Shaw for further discussion.</p>
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9. NEXT MEETING DATE:

March 9th, 2020 at 12:00 p.m.

10. ADJOURNMENT

Meeting adjourned at 1:35 p.m.

MINUTES of a Meeting of the **HISTORIC PLACES ADVISORY COMMITTEE**, held on March 9th, 2020, at 12:00 p.m. at the City Hall, Meeting Room 333 in the City of Lethbridge with the following in attendance:

HPAC MEMBERS: Andrea Cuellar, George Kuhl and Camina Weasel Moccasin
CITY OF LETHBRIDGE: Ross Kilgour and Cidnee Lorenz (Recorder)
REGRETS: Christopher Babits and Hope Wiebe

- In C. Babits absence, the meeting was Chaired by R. Kilgour, as a new Vice Chair has not been elected since J. Johnstone's resignation. -

1. CALL TO ORDER:

Meeting was called to order at 12:04 p.m.

2. ACKNOWLEDGMENT:

"The City of Lethbridge acknowledges that we are gathered on the lands of the Blackfoot people of the Canadian Plains and pays respect to the Blackfoot people, past, present and future while recognizing and respecting their cultural heritage, beliefs and relationship to the land. The City of Lethbridge is also home to the Metis Nation of Alberta, Region III."

3. ADOPTION OF AGENDA:

G. Kuhl moved that the agenda be approved as presented.

CARRIED

4. ADOPTION OF MINUTES:

A. Cuellar moved that the February 10th, 2020 minutes be approved as presented.

CARRIED

5. BUSINESS ARISING FROM THE MINUTES:

- Heritage Management Plan (HMP) update – R. Kilgour will invite P. Beebe to the next meeting.

6. MEMBERSHIP:

- a. Camina Weasel Moccasin – Was appointed on February 10th, 2020 as the new HPAC Indigenous representative.
- b. George Kuhl – Was appointed on February 10th, 2020 as the new Lethbridge Historical Society representative.

7. NEW BUSINESS:

- a. Bylaw 6206 – Code of Conduct – The draft bylaw was previously circulated to the committee for feedback and the HPAC was in agreement that the draft was acceptable.
- b. Boards, Commissions and Committees Day Report:
 - Draft BBC report was attached for committee review and discussion. Points of interest were as follows:
 - Ideas for HPAC's future include a new inventory, identify places of historic significance that aren't buildings, identifying prisoner of war camps with a plaque, identify Indigenous heritage work that can be undertaken prior to the new HMP being completed, consider producing newsletters, make committee more public, hold an annual open house, arrange walking tours, publicise heritage through social media and the school system, and conduct an exit interview with J. Johnstone.
 - Indigenous Heritage - Consider scheduling the HMP engagement sessions to coincide with dates such as June 21st, National Indigenous Day or September 22nd, signing of Treaty 7.

- Bentley Block challenges – Should something be added in the report with regards to committee challenges? Discuss at the next meeting or over e-mail with C. Babits.
- Minor changes and additions will be made to the report as per meeting discussion. Any further comments or suggestions can be e-mailed to R. Kilgour.
- c. Post Office Update - Committee comments were submitted to the project proponents and they may submit revised designs in due course.
- d. Galt Mine Update – Committee comments were shared with Stantec. R. Kilgour will continue to try and arrange a site visit.
- e. Shackelford House (1317 – 4 Avenue South):
 - A request for intervention approval was submitted by the owners. The installation of a gas fireplace insert in the living room with no changes to the surrounding brick or mantle is being proposed.
 - G. Kuhl moved that an Intervention Approval be issued for the proposed works (1317 - 4th Avenue South) described in the application and e-mail correspondence submitted on February 23rd, 2020.

CARRIED

8. COMMITTEE MEMBER ROUND TABLE – Nothing to note

ACTION:	R. KILGOUR: <ul style="list-style-type: none"> • Add “Vice Chair election” to the next meeting’s agenda. • Invite P. Beebe to the next meeting to discuss HMP. • Discuss with C. Babits or add to next agenda whether Bentley Block challenges should be added to the BBC report.
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9. NEXT MEETING DATE:

April 7th, 2020 at 12:00 p.m.

10. ADJOURNMENT

Meeting adjourned at 1:06 p.m.

MINUTES of a Meeting of the **HISTORIC PLACES ADVISORY COMMITTEE**, held on April 7th, 2020, at 12:00 p.m., Microsoft Teams Conference Call with the following in attendance:

HPAC MEMBERS: Christopher Babits (Chair), Hope Wiebe, Andrea Cuellar and Camina Weasel Moccasin
CITY OF LETHBRIDGE: Ross Kilgour and Cidnee Lorenz (Recorder)
REGRETS: George Kuhl

1. CALL TO ORDER:

Meeting was called to order at 12:04 p.m.

2. ACKNOWLEDGMENT:

“The City of Lethbridge acknowledges that we are gathered on the lands of the Blackfoot people of the Canadian Plains and pays respect to the Blackfoot people, past, present and future while recognizing and respecting their cultural heritage, beliefs and relationship to the land. The City of Lethbridge is also home to the Metis Nation of Alberta, Region III.”

3. ADOPTION OF AGENDA:

H. Wiebe moved that the agenda be approved as presented.

CARRIED

4. ADOPTION OF MINUTES:

A. Cuellar moved that the March 9th, 2020 minutes be approved as presented.

CARRIED

5. BUSINESS ARISING FROM THE MINUTES:

- Heritage Management Plan (HMP) - R. Kilgour will invite P. Beebe to the next meeting.

6. APPOINTMENT OF VICE CHAIR:

- G. Kuhl will replace J. Johnstone as the Vice Chair of HPAC.

7. AGENDA ITEMS:

- a. Post Office Drawings:
 - Updated drawings along with the exterior design approach summary were attached for committee review.
 - C. Weasel Moccasin moved that an Intervention Approval be issued for the proposed works at the Post Office Building detailed in the summary dated April 6th, 2020 and drawings dated April 3rd, 2020.

CARRIED

8. NEXT MEETING DATE – May 5th, 2020

9. COMMITTEE MEMBER ROUND TABLE:

- C. Babits:
 - Chris and his family have made the decision to move to Calgary. Today will serve as two (2) months’ notice in stepping down from his position on the HPAC committee.
 - R. Kilgour will contact City Clerks.

ACTION:	R. KILGOUR: <ul style="list-style-type: none">• Heritage Management Plan (HMP) – Invite P. Beebe to the next meeting.• Notify City Clerks that C. Babits has provided two (2) months’ notice.
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10. ADJOURNMENT

Meeting adjourned at 12:22 p.m.

MINUTES of a Meeting of the **HISTORIC PLACES ADVISORY COMMITTEE**, held on May 5th, 2020, at 12:00 p.m., Microsoft Teams Conference Call with the following in attendance:

HPAC MEMBERS: Christopher Babits (Chair), Andrea Cuellar, Camina Weasel Moccasin and George Kuhl
CITY OF LETHBRIDGE: Ross Kilgour and Cidnee Lorenz (Recorder)
REGRETS: Hope Wiebe

1. CALL TO ORDER:

Meeting was called to order at 12:07 p.m.

2. ACKNOWLEDGMENT:

“The City of Lethbridge acknowledges that we are gathered on the lands of the Blackfoot people of the Canadian Plains and pays respect to the Blackfoot people, past, present and future while recognizing and respecting their cultural heritage, beliefs and relationship to the land. The City of Lethbridge is also home to the Metis Nation of Alberta, Region III.”

3. ADOPTION OF AGENDA:

A. Cuellar moved that the agenda be approved as presented.

CARRIED

4. ADOPTION OF MINUTES:

C. Weasel Moccasin moved that the April 7th, 2020 minutes be approved as presented.

CARRIED

5. BUSINESS ARISING FROM THE MINUTES:

- HPAC Resignation - C. Babits will submit a formal resignation letter to City Clerks within the next few days. Today will be his last meeting.

6. AGENDA ITEMS:

- Southminster United Church Potential Repairs:
 - Southminster has had ongoing issues with their sandstone and will be needing to make some repairs. An Intervention Approval is not being requested at this point and they will keep HPAC in the loop.
 - F. Shaw has been advising them on different sources and they will be applying for a matching grant.
- Post Office Update:
 - The Intervention Approval was completed as per HPAC’s direction and Provincial approval has also been granted.
 - The project is now at the Development Permit stage and work should begin in the summer.
- Architect Position Update – Discussed above.
- Heritage Management Plan (HMP) (P. Beebe):
 - The grant application was submitted to the Province for a matching research grant and we should know if successful by late June.
 - The central motivation of the HMP update is to have the existing heritage program include Indigenous Heritage.
 - Discussion took place on what goals the HPAC would like the HMP project update to achieve and points of interest were as follows:
 - Meaningful Indigenous engagement with Blackfoot people, asking elders what “meaningful” means to them and using some of that language.

- It is important that any guideline directives that come out of the project are all primarily informed by Indigenous perspective.
- The HPAC would like to participate in the process in whatever role is appropriate and be involved in the Indigenous Engagement sessions.
- Boundaries:
 - The committee feels that the consultant will need to look at how borders are reconciled, when it comes to culture, those lines don't apply in the same way.
 - It is important to have an open conception of heritage including tangible and intangible and spatial concepts that are not tied to the Heritage site.
- Other:
 - There is a lot of interest in traditional plants and what should be protected.
 - Ceremonies – Which spaces could be used? Help people learn to smudge and tipi.
 - Consider making the plaques going forward bi-lingual; translated into Blackfoot.
 - The future of the committee:
 - It is important that the committee is inclusive.
 - The traditional work of the committee is an expectation and should continue.
- The planned date to post the Request for Proposal (RFP) is July. Due to COVID-19, timelines for the subsequent Indigenous engagement sessions may be delayed.
- R. Kilgour will take a look at what P. Stein had put together prior to his leave and circulate to the committee.
- R. Kilgour will send the committee a copy of the existing HMP as well as any other pertaining documents.

7. NEXT MEETING DATE:

- June 2nd, 2020
- As per HPAC's request, R. Kilgour will look into other meeting formats other than Microsoft Teams.

8. COMMITTEE MEMBER ROUND TABLE – Nothing to note

ACTION:	R. KILGOUR: <ul style="list-style-type: none"> • HMP - Send the committee a copy of the existing HMP as well as any other pertaining documents and take a look at what P. Stein had put together prior to his leave and circulate to the committee. • As per HPAC's request, look into other meeting formats other than Microsoft Teams.
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9. ADJOURNMENT

Meeting adjourned at 12:58 p.m.

MINUTES of a Meeting of the **HISTORIC PLACES ADVISORY COMMITTEE**, held on June 25th, 2020, at 12:00 p.m.,
Skype Conference Call with the following in attendance:

HPAC MEMBERS: George Kuhl (Chair), Hope Wiebe (Vice Chair), Andrea Cuellar and Camina Weasel Moccasin
CITY OF LETHBRIDGE: Ross Kilgour and Cidnee Lorenz (Recorder)
OTHER Stephen Deppisch

1. CALL TO ORDER:

Meeting was called to order at 12:04 p.m.

2. ACKNOWLEDGMENT:

“The City of Lethbridge acknowledges that we are gathered on the lands of the Blackfoot people of the Canadian Plains and pays respect to the Blackfoot people, past, present and future while recognizing and respecting their cultural heritage, beliefs and relationship to the land. The City of Lethbridge is also home to the Metis Nation of Alberta, Region III.”

3. ELECTION OF CHAIR:

G. Kuhl was elected as the new Historic Places Advisory Committee Chair and H. Wiebe was elected as the new Vice Chair.

4. ADOPTION OF AGENDA:

A. Cuellar moved that the agenda be approved as presented.

CARRIED

5. ADOPTION OF MINUTES:

H. Wiebe moved that the May 5th, 2020 minutes be approved as presented.

CARRIED

6. BUSINESS ARISING FROM THE MINUTES:

- Historic Management Plan – R. Kilgour sent a copy of the existing plan and other documents to the committee for their information.

7. AGENDA ITEMS:

a. Southminster United Church - Application for Intervention Approval:

- The report submitted by Southminster was attached for committee review.
- H. Wiebe moved that an Intervention Approval be issued for the proposed work to the sandstone porticos with the condition that the proponents advise the HPAC on the flashing details and materials.

CARRIED

b. Galt 6 – Application for Intervention Approval:

- The HPAC recently attended a site visit and Stantec/Melcor are requesting an Intervention Approval to run initial tests on the concrete structures.
- F. Shaw had previously suggested they take one part of a structure and do a test run of the different repairs they propose to do.
- The committee feels the same should be done for graffiti removal, testing one side of a structure.

- H. Wiebe moved that an Intervention Approval be issued for Stantec/Melcor to proceed with the proposed test repairs to a portion of a cement structure as well as a graffiti removal test patch with the expectation that they return to the HPAC with the results.

CARRIED

- R. Kilgour will put together the Intervention Approval and talk to Stantec/Melcor about the timeframe of testing and results.

c. Rescinding Registered Historic Resources:

- R. Kilgour has received a letter from the Provincial Government stating that they are considering rescinding all Registered Historic Resource designations in an effort to reduce red tape. The letter was attached for committee information.
- H. Wiebe moved that R. Kilgour draft a letter in responding to the Province stating HPAC's concerns which include the prestige element being lost, that this is an avenue that is being used to reduce costs but only \$5,000 is available to owners in a one-time grant and that this could perhaps be ended rather than rescinding designation, since if the designation is lost, then the resource will no longer be identified.

CARRIED

- R. Kilgour will send the draft letter to the committee for review.

d. First Bilingual Plaque:

- P. Beebe has provided R. Kilgour with suggestions as to some people who would be able to assist with translating plaques to Blackfoot. An honorarium of \$150.00 per plaque would come from the HPAC budget.
- Although the Bank of Montreal will be one of the plaques translated, P. Beebe suggested the first plaque translation be done and placed at a location more relevant to Blackfoot heritage such as Fort Whoop-Up, Indian Battle Park or Brewery Gardens as this could be an opportunity to celebrate and raise awareness.
- R. Kilgour will talk to A. Malcolm about a previous proposal to acknowledge Blackfoot Territory in Galt Gardens.
- The HPAC has approximately \$13,000 in funds available as of today.
- R. Kilgour will put together a budget for the three (3) proposed sites and bring it back to the committee for review at the next meeting.

e. Discussion of "Shovel-Ready" Heritage Projects to Submit to National Trust of Canada:

- A. Malcolm is looking for a list of "shovel-ready" heritage projects and their projected budgets. There is no stimulus money yet from the Federal Government however the National Trust of Canada is trying to convince them to make funds available.
- Potential projects in Lethbridge include the Post Office, Bow On Tong, SAAG expansion, Galt Mine No. 6, Nikka Yuko, Bentley Block and interpretive signage for the Blackfoot Cree Battle Site.
- R. Kilgour will put together a list of potential candidates and circulate it to the HPAC via e-mail to discuss at the next meeting.

8. NEXT MEETING DATE:

- A doodle poll for potential July meetings dates will be sent to the committee.
- The committee would like to consider having their next meeting outdoors.

9. COMMITTEE MEMBER ROUND TABLE:

- R. Kilgour:
 - S. Deppisch's position as HPAC's new architectural representative is expected to be ratified by Council on Monday.
 - Heritage Management Plan Update:
 - There has not been any news from the Province with regards to the matching grant. Regardless of whether a grant is received the project will kick-off in July.
 - Once a consultant has been chosen Ross will provide them with the background information A. Cuellar had previously put together.
 - A. Cuellar would like to go through her document with C. Weasel Moccasin.

ACTION:	<p>R. KILGOUR:</p> <ul style="list-style-type: none">• Southminster Intervention Approval.• Galt Mine Intervention Approval and talk to Stantec/Melcor about the timeframe of testing and results.• Province Rescinding - Draft a response to the province and send to committee for review.• Talk to A. Malcolm about a previous proposal to do an area in Galt Garden that would acknowledge Blackfoot Territory.• Put together a budget for three (3) proposed bilingual plaques and bring it back to the committee for review at the next meeting.• Put together a list of potential shovel-ready candidates and circulate it to the HPAC via e-mail to discuss at the next meeting. <p>A. CUELLAR/C. WEASEL MOCCASIN – Meet to discuss the HMP document drafted by Andrea.</p>
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9. ADJOURNMENT

Meeting adjourned at 1:09 p.m.

MINUTES of a Meeting of the **HISTORIC PLACES ADVISORY COMMITTEE**, held on July 27th, 2020, at 12:00 p.m., Henderson Park, with the following in attendance:

HPAC MEMBERS: George Kuhl (Chair), Hope Wiebe (Vice Chair), Camina Weasel Moccasin and Stephen Deppisch

CITY OF LETHBRIDGE: Ross Kilgour and Cidnee Lorenz (Recorder)

REGRETS: Andrea Cuellar

1. CALL TO ORDER:

Meeting was called to order at 12:01 p.m.

2. ACKNOWLEDGMENT:

“The City of Lethbridge acknowledges that we are gathered on the lands of the Blackfoot people of the Canadian Plains and pays respect to the Blackfoot people, past, present and future while recognizing and respecting their cultural heritage, beliefs and relationship to the land. The City of Lethbridge is also home to the Metis Nation of Alberta, Region III.”

3. ADOPTION OF AGENDA:

H. Wiebe moved that the agenda be approved with the following addition:

- Council Committee Training for Chairs

CARRIED

4. ADOPTION OF MINUTES:

H. Wiebe moved that the June 25th, 2020 minutes be approved as presented.

CARRIED

5. BUSINESS ARISING FROM THE MINUTES:

- Southminster – R. Kilgour was able to confirm that the flashing material will be 24 gauge pre-painted steel.
- Galt Mine – Work will take place in October with follow-up done the following year.
- Province Rescinding:
 - A response from the Province was received and points of interest include the following:
 - HPAC’s concerns have been recorded.
 - Owners will be able to retain their plaque.
 - Lethbridge would be the ideal place to track the possible significance of the Major Burnett Residence moving forward.
- A shovel-ready candidates list was submitted to the National Trust by A. Malcolm.

6. AGENDA ITEMS:

- a. Skills Matrix for Boards, Commissions and Committees:
 - The Skills Matrix for current and future members was attached for committee review and the City Clerk’s office is asking for it to be reviewed, recommendations made and returned by August 31st.
 - The committee would like to take some time to review the matrix and are asked to submit their notes to R. Kilgour so they can be added to the August meeting’s agenda for further discussion.
- b. Investment in Alberta’s Heritage Places:

- The director of the Edmonton Heritage Council is asking HPAC for support in making a request to the Office of Minister, Infrastructure for investment in heritage buildings.
 - R. Kilgour will check with the City Clerk’s office and D. Hawkins to confirm there will be no political or administrative ramifications in HPAC writing a letter.
- c. Heritage Management Plan (HMP) Update:
- Notification has been received that there will be no provincial grant funding this year.
 - Total funding available for the HMP update is \$20,000; \$5,000 from HPAC’s budget and \$15,000 from the Planning Department.
 - H. Wiebe made a notice of motion that the Historic Places Advisory Committee consider allocating an additional \$5,000 to the Heritage Management Plan update; additional discussion will take place at the August meeting.
- CARRIED**
- d. Proposed Bilingual Plaques:
- Potential sites for the first bilingual heritage plaque include “Indian Battle Park”, Fort Whoop-Up and the Brewery Gardens. The total cost for one installed plaque is estimated at \$1,600.
 - An additional site suggestion put forward by C. Weasel Moccasin would be outside of the Galt Museum (Mookakin Elders Society).
 - R. Kilgour will arrange a meeting with P. Beebe and interested HPAC members to discuss how to consult Elders on potential sites.
 - People have been engaged for the BMO plaque translation, which is now being worked on.
 - R. Kilgour mentioned Galt Gardens as a possibility to Andrew Malcolm. He is reaching out to the subcommittee working on the Blackfoot Plaza component of the Galt Gardens Master Plan to see if there is desire to move that along outside of the Blackfoot Plaza project.
 - In addition, the Transportation Department has three (3) large, stone “Welcome to Lethbridge” signs on the outskirts of the city. R. Kilgour reached out to them about the possibility of adding the Blackfoot name to these signs as well. Transportation responded positively and are looking into how to proceed.
- e. Council Committee Training for Chairs:
- The City Clerk’s Office is providing training for existing committee Chairs.
 - S. Deppisch would be interested if an opportunity arises for committee members as well.

7. NEXT MEETING DATE:

Tuesday, August 25th, 2020

8. COMMITTEE MEMBER ROUND TABLE:

- G. Kuhl:
 - The 150th Anniversary of the battle takes place on October 27th and the Lethbridge Historic Society is working with Francis First Charger and the Reconciliation Committee to add missing context to the Blackfoot-Cree battle publication.

ACTION:	<p>R. KILGOUR:</p> <ul style="list-style-type: none"> ● Skills Matrix for Boards, Commissions and Committees – Add notes submitted by committee members to the next agenda for discussion. ● Investment in Alberta’s Heritage Places - Check with the City Clerk’s office and D. Hawkins to confirm there will be no political or administrative ramifications in HPAC writing a letter. ● Heritage Management Plan (HMP) Update – Add discussion on HPAC allocating additional funding to HMP update. Provide data on expected consultant fee, engagement costs, additional expected funding from Planning budget. ● Proposed Bilingual Plaques - Arrange a meeting with P. Beebe, elders and HPAC to discuss potential sites and gain approval.
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	ALL HPAC MEMBERS - Review the Boards, Commissions and Committees skills matrix and submit their notes to R. Kilgour so they can be added to the August meeting's agenda for further discussion
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9. ADJOURNMENT

Meeting adjourned at 1:03 p.m.

MINUTES of a Meeting of the **HISTORIC PLACES ADVISORY COMMITTEE**, held on September 14th, 2020, at 12:00 p.m., Microsoft Teams Conference Call, with the following in attendance:

HPAC MEMBERS: George Kuhl (Chair), Hope Wiebe (Vice Chair), Camina Weasel Moccasin, Andrea Cuellar and Stephen Deppisch

CITY OF LETHBRIDGE: Ross Kilgour, Cidnee Lorenz (Recorder), Chris Witkowski and Jackie Cardinal

1. CALL TO ORDER:

Meeting was called to order at 12:01 p.m.

2. ACKNOWLEDGMENT:

“The City of Lethbridge acknowledges that we are gathered on the lands of the Blackfoot people of the Canadian Plains and pays respect to the Blackfoot people, past, present and future while recognizing and respecting their cultural heritage, beliefs and relationship to the land. The City of Lethbridge is also home to the Metis Nation of Alberta, Region III.”

3. ADOPTION OF AGENDA:

A. Cuellar moved that the September 14th, 2020 agenda be approved as presented.

CARRIED

4. ADOPTION OF MINUTES:

S. Deppisch moved that the July 27th, 2020 minutes be approved as presented.

CARRIED

5. BUSINESS ARISING FROM THE MINUTES:

a. Skills Matrix for Boards, Commissions and Committees:

- C. Weasel Moccasin moved that suggestions made and submitted to R. Kilgour with regards to the Historic Places Advisory Committee’s Indigenous Representative be forwarded to the City Clerk’s Office.

CARRIED

- R. Kilgour will forward suggestions on to the City Clerk’s office.

b. Heritage Management Plan Update/Budget Discussion:

- The draft Request for Proposal was circulated to the committee for review and is in final draft form now.
- Budget:
 - The Planning Department has agreed to increase their original contribution and will be committing a total of \$25,000 to the HMP update.
 - HPAC had previously committed \$5,000.
- A. Cuellar moved that the Historic Places Advisory Committee commit an additional \$5,000 for a total contribution of \$10,000.

CARRIED

c. Proposed Bilingual Plaques Update:

- R. Kilgour, A. Cuellar and C. Weasel Moccasin attended the RLAC meeting a couple of weeks ago and there was varying opinions on whether all future plaques should be bilingual.
- Discussion took place and points of interest were as follows:
 - Consider arranging another meeting with elders to get more clarification.
 - The location on where the first plaque would go was not addressed appropriately.

- In general, people think it would be appropriate that content be in Blackfoot and translated to English.
- Importance of storytelling.
- Consider including an acknowledgment on each plaque.
- Defer process to the HMP update?
- Continue working with the RLAC.
- BMO:
 - BMO plaque is time sensitive, proceed with the plaque in English and include an acknowledgment?
 - The acknowledgment should be crafted by an Elder.
 - G. Kuhl will circulate a previously approved statement to the committee for review.
 - Add an acknowledgment to the acknowledgment.
- A. Cuellar will forward her notes and ideas to the committee for review and revision and continue the discussion at the next meeting.

6. AGENDA ITEMS:

- a. Council Update:
 - HPAC’s report was attached for committee information and will go to City Council today.
- b. Interpretive Sign:
 - C. Weasel Moccasin came across a photo of an interpretive sign which was circulated for information.
 - HPAC will flag this for the future and R. Kilgour will share this with Melcor to see if this idea would interest them as a pilot project.
- c. River Valley Recreational Use (C. Witkowski and J. Cardinal):
 - G. Kuhl and H. Wiebe will meet with the consultant on behalf of the committee.
 - R. Kilgour will provide the details and J. Cardinal will coordinate the meeting.
- d. Ghost Sign Restoration:
 - Defer to next meeting top of agenda.
- e. 721 3 Street S:
 - R. Kilgour will arrange a site visit and provide any additional information.
- f. Intervention Approval Request: Revised Southminster Portico Repair:
 - The exact stone was not able to be sourced and the revised approach was attached for committee review. F. Shaw has reviewed the revision and is happy with the proposal.
 - S. Deppisch moved that the Historic Places Advisory Committee approve the revised portico repair proposal and that a new Intervention Approval be issued.

CARRIED

7. NEXT MEETING DATE:

Thursday, October 15th, 2020

8. COMMITTEE MEMBER ROUND TABLE – Nothing to note

ACTION:	R. KILGOUR: <ul style="list-style-type: none"> ● Skills Matrix for Boards, Commissions and Committees – Forward suggestions with regards to the HPAC’s Indigenous Representative to the City Clerk’s Office. ● Interpretive Sign - Flag this for the future and share with Melcor to see if this idea would interest them as a pilot project. ● River Valley Recreational Use - Provide the details to the committee and assist in meeting coordination. ● Ghost Sign Restoration - Defer to next meeting top of agenda. ● 721 3 Street S - Arrange a site visit and provide the committee with any additional information.
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	<p>G. KUHL – BMO - Circulate a previously approved acknowledgment statement to the committee for review.</p>
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	<p>A. CUELLAR - Forward notes and ideas to the committee for review and revision.</p>
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9. ADJOURNMENT

Meeting adjourned at 1:03 p.m.

MINUTES of a Meeting of the **HISTORIC PLACES ADVISORY COMMITTEE**, held on October 15th, 2020, at 12:00 p.m., Microsoft Teams Conference Call, with the following in attendance:

HPAC MEMBERS: George Kuhl (Chair), Hope Wiebe (Vice Chair), Andrea Cuellar and Stephen Deppisch

CITY OF LETHBRIDGE: Ross Kilgour and Cidnee Lorenz (Recorder)

REGRETS: Camina Weasel Moccasin

1. CALL TO ORDER:

Meeting was called to order at 12:03 p.m.

2. ACKNOWLEDGMENT:

“The City of Lethbridge acknowledges that we are gathered on the lands of the Blackfoot people of the Canadian Plains and pays respect to the Blackfoot people, past, present and future while recognizing and respecting their cultural heritage, beliefs and relationship to the land. The City of Lethbridge is also home to the Metis Nation of Alberta, Region III.”

3. ADOPTION OF AGENDA:

S. Deppisch moved that the October 15th, 2020 agenda be approved with the following addition:

- Heritage Management Plan Update

CARRIED

4. ADOPTION OF MINUTES:

H. Wiebe moved that the September 14th, 2020 minutes be approved as presented.

CARRIED

5. BUSINESS ARISING FROM THE MINUTES:

a. River Valley Recreational Use Update:

- G. Kuhl and H. Wiebe attended the session virtually and the Stakeholder Discussion Session document was attached for committee information.
- The comments that HPAC made were identified and relate to the acknowledgment of indigenous presence, particularly the battle.
- There will be an online engagement session which is open to the public and the committee.
- There is an opportunity for HPAC and the Reconciliation Committee to meet and discuss some formal type recognition to take place in the River Valley with regard to indigenous events that have taken place.
- Any additional comments can be sent to R. Kilgour and he will forward them to the Parks Department.

b. BMO Plaque:

- An example of another Acknowledgement Statement and Map which was written for the Lethbridge Historical Society was attached for committee information.
- The conversation is deferred until C. Weasel Moccasin is present.

c. 721 3rd St S:

- An exterior site visit has been arranged for October 22nd however the owner is unable to attend.
- The property was rejected for designation by HPAC in 2009, possibly due to a lack of historical information. But there may be significance in terms of the architecture.
- Following the site visit, the committee may consider inviting the owner to the next HPAC meeting.

d. Heritage Management Plan Update:

- R. Kilgour advised the consultant should be in place by the next HPAC meeting.
- R. Kilgour will reach out to Procurement to see if the committee will have an opportunity to speak to consultants.

6. AGENDA ITEMS:

a. Ghost Sign Restoration:

- Example of restoration from Burns Block (Shanghai sign). Intervention Approval issued by HPAC in Jan 2018 for this work.
- The discussion will be deferred to the next meeting while the committee reviews the information provided by F. Shaw.
- R. Kilgour will advise the BRZ (T. Stilson and E. Chong) on the status of this discussion and also talk to G. Woods to find out if he may have any previous information.

7. NEXT MEETING DATE:

- R. Kilgour will send out a doodle poll targeting mid-November.

8. COMMITTEE MEMBER ROUND TABLE:

- G. Kuhl:
 - A. Cuellar has been selected to continue with her position in January and will be contacted by the City Clerk's Office.
 - The Lethbridge Historical Society has been contacted by a tree preservation group and they may be approaching the HPAC for support.

ACTION:	<p>R. KILGOUR:</p> <ul style="list-style-type: none">• 721 – 3 St S – R. Kilgour to invite owner to next HPAC meeting.• BMO Plaque – Defer to November meeting when C. Weasel Moccasin is present.• Heritage Management Plan Update - Reach out to Procurement to see if the committee will have an opportunity to speak to consultants.• Ghost Sign Restoration – Defer to November meeting, advise the BRZ (T. Stilson and E. Chong) on the status of this discussion and talk to G. Woods to find out if he may have any previous information.• Next Meeting Date - Send out a doodle poll targeting mid-November. <p>HPAC - Review the Ghost Sign Restoration information provided by F. Shaw prior to next meeting.</p>
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9. ADJOURNMENT

Meeting adjourned at 12:57 p.m.

MINUTES of a Meeting of the **HISTORIC PLACES ADVISORY COMMITTEE**, held on November 19th, 2020, at 12:00 p.m., Microsoft Teams Conference Call, with the following in attendance:

HPAC MEMBERS: George Kuhl (Chair), Hope Wiebe (Vice Chair), Andrea Cuellar, Stephen Deppisch and Camina Weasel Moccasin

CITY OF LETHBRIDGE: Ross Kilgour and Cidnee Lorenz (Recorder)

OTHER: Bev Lanz (Owner of 721 3rd Street South)

1. CALL TO ORDER:

Meeting was called to order at 12:08 p.m.

2. ACKNOWLEDGMENT:

“The City of Lethbridge acknowledges that we are gathered on the lands of the Blackfoot people of the Canadian Plains and pays respect to the Blackfoot people, past, present and future while recognizing and respecting their cultural heritage, beliefs and relationship to the land. The City of Lethbridge is also home to the Metis Nation of Alberta, Region III.”

3. ADOPTION OF AGENDA:

A. Cuellar moved that the agenda be approved as presented.

CARRIED

4. ADOPTION OF MINUTES:

H. Wiebe moved that the October 15th, 2020 minutes be approved as presented.

CARRIED

5. BUSINESS ARISING FROM THE MINUTES:

- a. 721 3rd Street South (B. Lanz):
 - The HPAC attended a site visit on October 22nd, 2020.
 - An amended SOS was attached for committee review and discussion.
 - B. Lanz would like to talk further with R. Kilgour prior to proceeding with her application to municipally designate her property.
 - S. Deppisch would need to get clarification and further information from R. Kilgour prior to making a recommendation.
 - R. Kilgour will arrange separate phone meetings with both S. Deppisch and B. Lanz to provide clarification and information on the process of designation.
 - C. Lorenz will add this item to the December agenda for further discussion.
- b. Heritage Management Plan – Procurement Follow-Up and Update:
 - “Know History” was the consultant selected through the City of Lethbridge procurement process. The RFP selection group included R. Kilgour, M. Gaehring, P. Beebe, and A. St. Amant.
 - The HMP working group will include A. Cuellar, C. Weasel Moccasin, R. Kilgour, P. Stein and a RLAC representative.
 - The committee is very concerned with how the consultant was selected and feels that by proceeding with the selected consultant, the City will be taking a step backwards in steps toward reconciliation.

- A. Cuellar moves that the City of Lethbridge reconsider the decision made with regards to the procurement and selection of a consultant for the Heritage Management Plan update, for the following reasons:
 - The selection process is not as compatible with the goals of reconciliation as HPAC expected.
 - The Request for Proposals should have included, as a minimum requirement, Blackfoot members on the project team.
 - Working to supplement the project team’s bid after the selection process is a concern.
 - Concerns with the use of in-kind labour to reduce final bid price, and the need for confirmation that the final bid price was submitted as required.
 - Concerns that this would affect the quality of the project outcome, in that the project team does not have Blackfoot membership, nor does it have sufficient experience working with Blackfoot communities.

CARRIED

-H. Wiebe left the meeting at 1:04 p.m.-

- R. Kilgour will share concerns brought forward by the committee with the Planning Manager and Procurement and will follow-up with the committee as soon as possible.
- c. BMO Plaque – Defer to the top of the December agenda.
- d. Ghost Sign Restoration – Defer to the top of the December agenda.

-S. Deppisch left the meeting at 1:15 p.m.-

6. AGENDA ITEMS:

- a. Interventional Approval Re: Post Office Lighting:
 - The light fixture mounting proposal dated November 6th, 2020 was attached for committee review. It has been reviewed and approved by F. Shaw (for the provincial designation) with the condition that the report would confirm electrical cable routing and façade penetrations required for the power supply before proceeding.
 - The committee also feels it is important to condition that the works be reversible so that if at some point in time the lighting is removed, adequate repair of the building may take place.
 - C. Weasel Moccasin moved that an Interventional Approval be issued for the proposed light fixture mounting as detailed in the November 6th, 2020 summary with the conditions that the works be reversible and that the proponent confirm electrical cable routing and façade penetrations required for the power supply before proceeding.

CARRIED

7. NEXT MEETING DATE:

- C. Lorenz will send out a doodle poll targeting mid-November.

8. COMMITTEE MEMBER ROUND TABLE – Nothing to note

ACTION:	<p>R. KILGOUR:</p> <ul style="list-style-type: none"> • 721 3rd Street S. - Arrange separate phone meetings with both S. Deppisch and B. Lanz to provide clarification and information on the process of designation. • HMP - Share concerns brought forward by the committee with the Planning Manager and Procurement. Follow-up with the committee as soon as possible. • Prepare and issue an Intervention Approval for the exterior lighting on the Post Office, with conditions as detailed above.
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C. LORENZ:

- BMO Plaque – Defer to the top of the December agenda.
- Ghost Sign Restoration – Defer to the top of the December agenda.
- 721 3rd Street S. – Add to the December agenda for further discussion.
- Send out a doodle poll targeting mid-December.

9. ADJOURNMENT

Meeting adjourned at 1:25 p.m.

MINUTES of a Meeting of the **HISTORIC PLACES ADVISORY COMMITTEE**, held on December 16th, 2020, at 12:00 p.m., Microsoft Teams Conference Call, with the following in attendance:

HPAC MEMBERS: George Kuhl (Chair), Andrea Cuellar, Stephen Deppisch and Camina Weasel Moccasin

CITY OF LETHBRIDGE: Ross Kilgour, Cidnee Lorenz (Recorder) and Perry Stein

OTHER: Al Fritz, Alvin Reinhard Fritz Architect Inc.

1. CALL TO ORDER:

Meeting was called to order at 12:04 p.m.

2. ACKNOWLEDGMENT:

“The City of Lethbridge acknowledges that we are gathered on the lands of the Blackfoot people of the Canadian Plains and pays respect to the Blackfoot people, past, present and future while recognizing and respecting their cultural heritage, beliefs and relationship to the land. The City of Lethbridge is also home to the Metis Nation of Alberta, Region III.”

3. ADOPTION OF AGENDA:

C. Weasel Moccasin moved that the agenda be approved with the following addition:

- Circulation of Agenda

CARRIED

4. ADOPTION OF MINUTES:

C. Weasel Moccasin moved that the November 19th, 2020 minutes be approved as presented.

CARRIED

5. BUSINESS ARISING FROM THE MINUTES:

a. Heritage Management Plan (P. Stein):

- The agreement with “Know History” had not been executed, was cancelled and the project is being re-scoped.
- The HMP Project Charter was attached for committee information and comments should be sent to R. Kilgour by the end of December.
- Discussion took place and points of interest were as follows:
 - Consider having a Blackfoot person co-write parts of the document that pertain to Indigenous heritage.
 - R. Kilgour and P. Stein will meet to discuss this and the additional budgeting component that may be required.
 - The primary purpose of the HMP update is to ensure that Indigenous peoples are the authors of their own history.
 - How do we implement the framework that is developed by the consultants and the committee?
 - Item 13 in the Charter – Consider changing wording from “develop and leverage relationships” to “develop and nurture relationships”.
 - A HMP Subcommittee has been created and will include R. Kilgour, C. Weasel Moccasin, A. Cuellar; updates will be brought back to HPAC as applicable.
 - R. Kilgour will arrange a subcommittee meeting.

- b. BMO Plaque – Defer to January 2021 meeting.
- c. Ghost Sign Restoration – Deferred from November 19th, 2020 Meeting:
 - Discussion took place and the committee feels that it is better to leave the ghost signs as are letting them tell the story, as opposed to having them restored.
 - The HPAC recommends that the DBRZ undertake a photographic cataloging of the signs and the committee will take no further action at this time.
- d. 721 3rd Street South (Lanz Residence):
 - R. Kilgour met with B. Lanz and S. Deppisch separately providing them with more information as requested and B. Lanz would like to proceed with her application for municipal designation.
 - S. Deppisch moved that 721 3rd Street South (Lanz Residence) be recommended to City Council for municipal designation.

CARRIED

6. AGENDA ITEMS:

- a. 110 – 8th Street South (Alberta Rooms/Vendome Hotel) Ghost Sign (A. Fritz):
 - The building is a Municipal Historic Resource and there is a proposed development on the adjacent parcel.
 - In terms of the municipal designation, the City Solicitor has confirmed that there is no protection for the building that would overwrite the rights of the adjacent property.

C. Weasel Moccasin left the meeting at 1:05 p.m.

- F. Shaw provided feedback to R. Kilgour and was amenable to the suggestion from Al Fritz about leaving the ghost sign where it is but exposing it within the new adjacent building with some type of internal glazed element along the shared property line. Advised against moving the ghost sign and trying to incorporate into the new building.
- If it is possible to retain the original part of the smaller (non-designated) building at 712 – 1 Ave S, that would be good. HPAC is not in opposition to the proposal.
- HPAC’s preference would be maintaining visibility of the ghost sign on the Alberta Rooms building through the internal glazing proposal that Al Fritz has suggested, as well as Al Fritz’s suggestion for the potential retention of part of the (non-designated) 712 – 1 Ave S building if possible.
- b. 721 1st Avenue South Proposed Demolition:
 - Discussed above.
 - It is not a designated building so there are no issues with the owner demolishing. As discussed above, Al Fritz indicated there may be an opportunity to preserve heritage elements of the building and HPAC encourage this.
- c. Membership:
 - Due to ongoing health issues H. Wiebe has resigned from the HPAC and the City Clerk’s office has been notified.
- d. Circulation – The committee has asked that the agenda package be circulated one (1) week prior to the meeting each month.

7. NEXT MEETING DATE:

- C. Lorenz will send out a Doodle Poll for January meeting date options.

8. COMMITTEE MEMBER ROUND TABLE – Nothing to note

ACTION:	R. KILGOUR: <ul style="list-style-type: none"> • HMP Update – Meet with P. Stein to discuss having a First Nations person co-write parts of the document that pertains to Indigenous heritage and arrange a HMP subcommittee meeting.
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	<ul style="list-style-type: none">• Initiate the designation process for the Lanz Residence (721 – 3 St S) by sending a Request for Decision to City Council. <p>C. LORENZ:</p> <ul style="list-style-type: none">• Add BMO Plaque to January 2021 agenda.• Send out Doodle Poll for January meeting date options. <p>HPAC COMMITTEE – Review the HMP Project Charter and send comments to R. Kilgour by the end of December.</p>
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9. ADJOURNMENT

Meeting adjourned at 1:45 p.m.