

Development Permit Application

Multi-Family, Commercial, Industrial, and Public Use Developments

All of the following information is necessary to facilitate a thorough and timely evaluation and decision of your application. All materials submitted must be clear, legible and precise. Only applications that are complete will be accepted. **PLEASE NOTE: this application is ONLY for a development permit. If a building permit is also required, you must apply for it separately.**

Project Address 	Access Code
Applicant Name _____ Address _____ City _____ Postal Code _____ Phone _____ E-mail _____ Signature _____	Property Owner Name _____ Address _____ City _____ Postal Code _____ Phone _____ B/L # _____ E-mail _____ Signature _____

Providing an email means you consent to receiving documents or communications related to this application, including but not limited to development permit decisions, acknowledgments confirming an application is complete, and any notices identifying any outstanding documents and information, by email.

Have you reviewed all registrations on title pertaining to the property? ☐ Yes

I acknowledge and agree that this application does not relieve the owner, the applicant, or the owner's authorized agent from full compliance with (i) the terms and conditions of any easement, covenant, building scheme or other agreement affecting the property, or (ii) the requirements of any applicable laws and regulations.

Signature _____ Date _____

As the applicant I affirm:

- ☐ I am the registered owner of the above noted property
- ☐ I have entered into a binding agreement to purchase the above noted property with the registered owner(s)
- ☐ I have written permission of the registered owner(s) (if the landowner has not signed the landowner section above) of the above noted property to make the attached application for a Development Permit and have attached the document.

Description of Work: (Check all applicable)

- | | | | |
|--|---|--|--|
| <input type="checkbox"/> New Commercial, Industrial, or Public Use | <input type="checkbox"/> New Multi-Residential Building | <input type="checkbox"/> Site & Civil Amendments | <input type="checkbox"/> Compliance Waiver |
| <input type="checkbox"/> Addition to Existing | <input type="checkbox"/> Exterior Alteration | <input type="checkbox"/> Landscaping | <input type="checkbox"/> Fence (Over-height) |
| <input type="checkbox"/> Change of Use | <input type="checkbox"/> WECS | <input type="checkbox"/> Solar Energy System | |

Detailed Description of Work:

Development Permit Application

Multi-Family, Commercial, Industrial, and Public Use Developments

Provincial Approvals

☐ Alberta Environment and Parks ☐ AUC ☐ NRCB ☐ AER ☐ ERCB ☐ AEUB Authorization Number _____

All Buildings, Alterations, and/or Additions to Existing Buildings

Occupant / Use _____ # of off-street parking stalls _____ Total Site Area (M²) _____

Total Gross Floor Area (m²) including all floors and mezzanine for each separate use

Use 1 _____ Use 2 _____ Use 3 _____ Use 4 _____ Use 5 _____

Total Net Floor Area (m²) for C-D (Downtown Commercial), DT-1 (Downtown 1), and DT-2 (Downtown 2)

Use 1 _____ Use 2 _____ Use 3 _____ Use 4 _____ Use 5 _____

Alterations / Additions to Commercial / Industrial / Public Buildings

Existing Floor Area (m²) _____ # of off-street parking stalls _____ Proposed New Floor Area (m²) _____

Multi-Unit Residential Development

of studio / bachelor units _____ # of 1 bedroom units _____ # of 2 bedroom units _____

of ≥3 bedroom units _____ Total # of dwelling units proposed _____ # of off-street parking stalls _____

Change of Use within a specific building

Previous tenant / occupant _____

Total area of space occupied by this use (m²) _____

Number of off-street parking stalls provided _____

Will you be sharing this space with another tenant _____

Adjacent tenant(s) _____

Will you be doing any construction or modification of the space (e.g. adding a mezzanine, second story, adding or removing walls, washrooms, etc)?
If so, explain (other permits may be required) _____

Will there be any combustible, flammable or explosive materials stored, used or produced at this business? _____

Will the business activities or uses occurring at this location produce any dust, liquids or gases? For example, manufacturing, furniture refinishing, vehicle repairs, welding, cooking or food preparation? _____

Office Use Only

Permit Required ☐ Yes ☐ No

Overlay _____

Development Fees to be charged

Permit Fee _____

Zoning _____

Development Permit # _____

Advertising Fee _____

Allowable Use ☐ Permitted ☐ Discretionary

Building Permit # _____

Total _____

Privacy Notice:

The personal information collected on the permit application form is authorized by sections 4(a) and 4(c) of the Protection of Privacy Act. This information is necessary to process your permit application. Please be aware that some or all of the information you provide on this form may be made public. If you have questions about the collection, or management of personal information, you can contact the City of Lethbridge Privacy Officer at APO@lethbridge.ca, or by phoning 311, or 403-320-3111 (if outside of Lethbridge).