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# Community Wellbeing Advisory Board

**Recruitment and Membership Information Session**

June 8<sup>th</sup>, 2026



# Community Wellbeing Advisory Board (CWAB)

## Recruitment Information Session

- Advisory role to the City of Lethbridge
- Supports funding decisions and community wellbeing strategy
- Recruitment for community membership



# Community Wellbeing Advisory Board

## Mandate

- The CWAB is an advisory body established to support the City of Lethbridge in advancing community wellbeing through evidence-informed recommendations aligned with:
- Municipal Development Plan (MDP)
- Community Wellbeing & Safety Strategy (CWSS)
- Federal Reaching Home directive
- Provincial FCSS framework

## Role of the CWAB

- A Community Advisory Board under the **Reaching Home**
- An advisory body for **Family and Community Support Services (FCSS)**
- A strategic advisory committee on community wellbeing priorities

## Core Responsibilities

- Reviewing and recommending funding allocations
- Providing strategic advice on community wellbeing priorities
- Reviewing program performance and outcomes
- Advising on system gaps and service coordination
- Supporting required public engagement processes

## Decision-Making Scope

CWAB recommendations inform funding decisions related to:  
Federal Reaching Home investments  
Provincial FCSS allocations  
Select municipal program funding (as required)  
All recommendations are made through formal motion and recorded vote processes.



### **Membership Composition**

- 9 voting members- Including Indigenous and at-large representatives
- Up to 5 non-voting ex-officio members

### **Eligibility & Conflict of Interest**

- Individuals employed by or in governance/financial decision-making roles within FCSS or Reaching Home-funded organizations

### **Term, & Time Commitment**

- Appointment term: 2 years
- Maximum tenure: 6 years
- Monthly meetings (approximately 3 hours)

*Honoring diverse ways of knowing to strengthen community wellbeing.*

# **CWAB**

Term 2026-2029

**August 10 to 21, 2026: Potential CWAB member interviews**

*Half hour interview within working hours*

**August 2026: CWAB members confirmed**

**September 2026: CWAB onboarding**

*Review relevant documents, policies, strategies, etc. and a two-hour orientation meeting*

**September 2026: CWAB meeting**

# CWAB

## **Governance Framework-** *CWAB operates under formal governance principles:*

- Consensus-based decision-Majority voting where required
- Quorum requirements apply
- Meeting minutes and decisions are publicly documented unless closed under ATIA and POPA legislation.

## **Conduct Expectations-** *Members are expected to demonstrate:*

- Respectful engagement and healthy debate
- Evidence-informed decision-making (including Indigenous ways of knowing where applicable)
- Commitment to equity, inclusion, and accessibility
- Integrity in handling confidential information
- Focus on system-level outcomes

# CWAB

## Confidentiality & Accountability

- All members sign a confidentiality agreement
- Closed meetings are used where required under legislation
- Public reporting is standard unless restricted under ATIA-POPA
- Attendance and participation expectations are enforced



# How to Apply

## 1. Application

### Submit Your Application

- Complete the online application
- Share relevant experience, skills, and perspectives
- Demonstrate interest in advancing community wellbeing

## 2. Review & Assessment Skills-Based Evaluation

- Applications reviewed against the CWAB Skills Matrix
- Consideration of experience, lived expertise, and community representation
- Interviews may be conducted as part of the assessment process

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## 3. Selection & Appointment

### Appointment Process

- Candidates are recommended based on board composition needs and competencies
- Appointments are made through City processes
- Successful applicants are notified and confirmed

## 4. Orientation & Service

### Preparing for Success

- Orientation to CWAB's mandate and governance framework
- Review of confidentiality and conflict of interest requirements
- Begin participation as a CWAB member

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## Help Shape Community Wellbeing in Lethbridge

**CWAB members play an important role in:**

Informing funding recommendations

Bringing community perspectives to decision-making

Supporting strategic community wellbeing priorities

Strengthening outcomes for residents through collaborative leadership



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# THANK YOU!

## Contact Information

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