



Minutes of the **Animal Welfare Committee** held on **Thursday February 20, 2025** in the **Culver City Room and TEAMS** with the following attendance:

PRESENT:

Tammie Belanger	Windy City Canine Rescue
Shelbi Gibson	Public Member
Barb Grodzicky	Lethbridge & District Humane Society
Shannon Jarvie	Public Member
Charlotte Wolters	Public Member

OTHERS:

Dave Henley	Senior Bylaw Enforcement Officer <i>arrived at 7:03PM</i>
Ryan Westerson	Legislative Services Manager <i>participated via TEAMS</i>
Stephanie Parsonage	Legislative Services Assistant
Skylar Plourde	Manager Lethbridge Animal Shelter <i>arrived at 7:02PM</i>

ABSENT:

Note: Members attended remotely pursuant to Section 199(1) of the Municipal Government Act, R.S.A. 2000, c. M-26.

The meeting was called to order at 7:00PM by consensus.

1. Election of Chair and Vice-Chair

Barb Grodzicky nominated Tammie Belanger as Chair

The nomination for the position of Chair was accepted by Tammie Belanger.

There were no further nominations.

Tammie Belanger was declared elected through acclamation as Chair for the Animal Welfare Committee.

Charlotte Wolters nominated Shelbi Gibson as Vice-Chair

The nomination for the position of Vice-Chair was accepted by Shelbi Gibson.

There were no further nominations.

Shelbi Gibson was declared elected through acclamation as the Vice-Chair for the Animal Welfare Committee.

Tammie Belanger assumed the Chair.



2. Acknowledgment Statement

3. Adoption of Agenda: February 20, 2025

MOVED: Charlotte

BE IT RESOLVED THAT the agenda of the Regular Meeting of the Animal Welfare Committee held on February 20, 2025 be adopted.

CARRIED

4. Approval of the Minutes: December 12, 2024

MOVED: Barb

BE IT RESOLVED THAT the minutes of the Animal Welfare Committee of December 12, 2024 be approved.

CARRIED

5. Agenda Items:

5.1. Community Animal Services 2024 Annual Update

MOVED: Charlotte

BE IT RESOLVED THAT the Animal Welfare Committee receive for information the Community Animal Services 2024 Annual Update.

CARRIED

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5.2. City Council Decision on Continuation of Committee

No Motion

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5.2.1. Review of Mandate/Statement of Purpose

MOVED: Charlotte



BE IT RESOLVED THAT the Animal Welfare Committee defer to the meeting in March of 2025.

CARRIED

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5.2.2. Year Planning and Goals

MOVED: Charlotte

BE IT RESOLVED THAT the Animal Welfare Committee defer to the meeting in March of 2025.

CARRIED

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5.3. Succession Planning

MOVED: Charlotte

BE IT RESOLVED THAT the Animal Welfare Committee request Shannon Jarvie develop a succession planning document for the committee to bring back to a future meeting of the Animal Welfare Committee.

CARRIED

5. Adjourn:

The next meeting is March 27, 2025.

Meeting was adjourned 8:13PM

Chair

City Clerk/Designate



Minutes of the **Animal Welfare Committee** held on **Thursday March 27, 2025** in **the Culver City Room and TEAMS** with the following attendance:

PRESENT:

Tammie Belanger	Windy City Canine Rescue
Shelbi Gibson	Public Member
Barb Grodzicky	Lethbridge & District Humane Society
Shannon Jarvie	Public Member
Charlotte Wolters	Public Member

OTHERS:

Dave Henley	Senior Bylaw Enforcement Officer
Stephanie Parsonage	Legislative Services Assistant

ABSENT:

Skylar Plourde	Manager Lethbridge Animal Shelter
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Note: Members attended remotely pursuant to Section 199(1) of the Municipal Government Act, R.S.A. 2000, c. M-26.

The meeting was called to order at 7:03PM by consensus.

1. Acknowledgment Statement

2. Adoption of Agenda: March 27, 2025

MOVED: Charlotte

BE IT RESOLVED THAT the agenda of the Regular Meeting of the Animal Welfare Committee held on March 27, 2025 be adopted as amended.

CARRIED

3. Approval of the Minutes: February 27, 2025

MOVED: Shelbi

BE IT RESOLVED THAT the minutes of the Animal Welfare Committee of February 27, 2025 be approved.

CARRIED



4. Agenda Items:

4.1. Grant Applications

4.1.1. Paw Society

MOVED: Charlotte

BE IT RESOLVED THAT the Animal Welfare Committee approve the Non-Veterinary Assistance Grant Application from the Paw Society for the amount of up to and including \$5,000.00.

CARRIED

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4.1.2. Shari Koski

MOVED: Shelbi

BE IT RESOLVED THAT the Animal Welfare Committee approve the Management of Feral Cat Colony Grant Application from Shari Koski for the amount of up to and including \$1,525.00.

CARRIED

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4.1.3. Kerry King

MOVED: Charlotte

BE IT RESOLVED THAT the Animal Welfare Committee approve the Management of Feral Cat Colony Grant Application from Kerry King for the amount of up to and including \$3,080.30.

CARRIED

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4.2. NOKA 2024 Report

MOVED: Shannon

BE IT RESOLVED THAT the Animal Welfare Committee accept the NOKA 2024 Report as information.



CARRIED

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4.3. 2025 Workplan

4.3.1. Review of Mandate/Statement of Purpose

4.3.2. 2025 Year Planning and Goals

MOVED: Charlotte

BE IT RESOLVED THAT the Animal Welfare Committee continue to brainstorm ideas to share with the committee at the April 2025 meeting.

CARRIED

4.4. Succession Planning

MOVED: Shelbi

BE IT RESOLVED THAT the Animal Welfare Committee ask Shannon to continue with succession planning and provide an update at the May 2025 meeting.

CARRIED

5. Adjourn:

The next meeting is April 17, 2025.

Meeting was adjourned 8:08PM

Chair

City Clerk/Designate



Minutes of the **Animal Welfare Committee** held on **Thursday April 17, 2025** in the **Culver City Room and TEAMS** with the following attendance:

PRESENT:

Tammie Belanger	Windy City Canine Rescue
Shelbi Gibson	Public Member
Barb Grodzicky	Lethbridge & District Humane Society
Shannon Jarvie	Public Member
Cenz Rossi	Public Member
Charlotte Wolters	Public Member

OTHERS:

Dave Henley	Senior Bylaw Enforcement Officer
Stephanie Parsonage	Legislative Services Assistant

ABSENT:

Skylar Plourde	Manager Lethbridge Animal Shelter
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Note: Members attended remotely pursuant to Section 199(1) of the Municipal Government Act, R.S.A. 2000, c. M-26.

The meeting was called to order at 7:00PM by consensus.

1. Acknowledgment Statement

2. Adoption of Agenda: April 17, 2025

MOVED: Shannon

BE IT RESOLVED THAT the agenda of the Regular Meeting of the Animal Welfare Committee held on April 17, 2025 be adopted as amended.

CARRIED

3. Approval of the Minutes: March 27, 2025

MOVED: Charlotte

BE IT RESOLVED THAT the minutes of the Animal Welfare Committee of March 27, 2025 be approved.

CARRIED



4. Agenda Items:

4.1. Budget Update

MOVED: Shelbi

BE IT RESOLVED THAT the Animal Welfare Committee receive for information the 2020-2025 budget expenditures.

CARRIED

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4.2. 2025 Workplan

4.2.1. 2025 Year Planning and Goals

MOVED: Charlotte

BE IT RESOLVED THAT the Animal Welfare Committee provide an update on their assigned planning items at the May 22, 2025 meeting.

CARRIED

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4.2.2. Succession Planning

MOVED: Shelbi

BE IT RESOLVED THAT the Animal Welfare Committee request that Shannon continue to work on succession planning and provide an update at the May 22, 2025.

CARRIED

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4.3. Formal Request for Information from the City of Lethbridge

MOVED: Charlotte

BE IT RESOLVED THAT the Animal Welfare Committee request administration provide answers to the list of Animal Welfare questions to assist with reporting to City Council in Q3 2025.

CARRIED



5. Adjourn:

The next meeting is May 22, 2025.

Meeting was adjourned 8:30PM

Chair

City Clerk/Designate



Minutes of the **Animal Welfare Committee** held on **Thursday May 22, 2025** in the **Culver City Room and TEAMS** with the following attendance:

PRESENT:

Tammie Belanger	Windy City Canine Rescue
Shelbi Gibson	Public Member
Barb Grodzicky	Lethbridge & District Humane Society
Shannon Jarvie	Public Member
Cenz Rossi	Public Member
Charlotte Wolters	Public Member

OTHERS:

Dave Henley	Senior Bylaw Enforcement Officer
Stephanie Parsonage	Legislative Services Assistant

ABSENT:

Skylar Plourde	Manager Lethbridge Animal Shelter
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Note: Members attended remotely pursuant to Section 199(1) of the Municipal Government Act, R.S.A. 2000, c. M-26.

The meeting was called to order at 7:00PM by consensus.

1. Acknowledgment Statement

2. Adoption of Agenda: May 22, 2025

MOVED: Shannon

BE IT RESOLVED THAT the agenda of the Regular Meeting of the Animal Welfare Committee held on May 22, 2025 be adopted as amended.

CARRIED

3. Approval of the Minutes: April 17, 2025

MOVED: Charlotte

BE IT RESOLVED THAT the minutes of the Animal Welfare Committee of April 17, 2025 be approved.

CARRIED



4. Agenda Items:

4.1. Budget Update

No Motion Required

4.2. Colony Update

No Motion Required

4.3. Information Update re-Questions to Administration

MOVED: Charlotte

BE IT RESOLVED THAT the Animal Welfare Committee request the Chair, Tammie, to follow-up with Ryan Westerson regarding the questions submitted to Administration.

CARRIED

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4.4. 2025 Workplan

4.4.1. 2025 Year Planning and Goals

MOVED: Shannon

BE IT RESOLVED THAT the Animal Welfare Committee review and submit feedback and any suggestions for the Workplan, Quarterly template, and Annual Report template for the June 19, 2025 meeting.

CARRIED

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4.4.2. Succession Planning

MOVED: Charlotte

BE IT RESOLVED THAT the Animal Welfare Committee request Shannon:

- a. Finalize the Skills Matrix for 2025 recruitment cycle;
- b. Continue with the development of the Orientation Manual; and
- c. Provide an update at the July 17, 2025 meeting of the Animal Welfare Committee.

CARRIED



5. Adjourn:

The next meeting is June 19, 2025.

Meeting was adjourned 8:05PM

Chair

City Clerk/Designate



Minutes of the **Animal Welfare Committee** held on **Thursday June 19, 2025** in the **Culver City Room and TEAMS** with the following attendance:

PRESENT:

Tammie Belanger	Windy City Canine Rescue
Shelbi Gibson	Public Member
Barb Grodzicky	Lethbridge & District Humane Society
Shannon Jarvie	Public Member
Cenz Rossi	Public Member
Charlotte Wolters	Public Member

OTHERS:

Dave Henley	Senior Bylaw Enforcement Officer
Stephanie Parsonage	Legislative Officer
Skylar Plourde	Manager Lethbridge Animal Shelter

ABSENT:

Note: Members attended remotely pursuant to Section 199(1) of the Municipal Government Act, R.S.A. 2000, c. M-26.

The meeting was called to order at 7:00PM by consensus.

1. Acknowledgment Statement

2. Adoption of Agenda: June 19, 2025

MOVED: Charlotte

BE IT RESOLVED THAT the agenda of the Regular Meeting of the Animal Welfare Committee held on June 19, 2025 be adopted.

CARRIED

3. Approval of the Minutes: May 22, 2025

MOVED: Shelbi

BE IT RESOLVED THAT the minutes of the Animal Welfare Committee of May 22, 2025 be approved.

CARRIED



4. Agenda Items:

4.1. Budget Update

No Motion Required

4.2. Colony Update

No Motion Required

4.3. 2025 Workplan

4.3.1. Workplan

MOVED: Shelbi

BE IT RESOLVED THAT the Animal Welfare Committee continue to review the workplan and provide edits to the July 17, 2025.

CARRIED

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4.3.2. Quarterly Report Template

MOVED: Charlotte

BE IT RESOLVED THAT the Animal Welfare Committee review the quarterly report at a later date.

CARRIED

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4.3.3. Annual Report Template

MOVED: Charlotte

BE IT RESOLVED THAT the Animal Welfare Committee review the annual report at a later date.

CARRIED

5. Adjourn:



The next meeting is July 17, 2025.

Meeting was adjourned 8:05PM

Chair

City Clerk/Designate



Minutes of the **Animal Welfare Committee** held on **Thursday July 17, 2025** in the **Culver City Room and TEAMS** with the following attendance:

PRESENT:

Shelbi Gibson	Public Member
Barb Grodzicky	Lethbridge & District Humane Society
Shannon Jarvie	Public Member
Cenz Rossi	Public Member
Charlotte Wolters	Public Member

OTHERS:

Dave Henley	Senior Bylaw Enforcement Officer
Stephanie Parsonage	Legislative Officer
Skylar Plourde	Manager Lethbridge Animal Shelter

ABSENT:

Tammie Belanger	Windy City Canine Rescue
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Note: Members attended remotely pursuant to Section 199(1) of the Municipal Government Act, R.S.A. 2000, c. M-26.

The meeting was called to order at 7:04PM by consensus.

1. Acknowledgment Statement

2. Adoption of Agenda: July 17, 2025

MOVED: Charlotte

BE IT RESOLVED THAT the agenda of the Regular Meeting of the Animal Welfare Committee held on July 17, 2025 be adopted.

CARRIED

3. Approval of the Minutes: June 19, 2025

MOVED: Charlotte

BE IT RESOLVED THAT the minutes of the Animal Welfare Committee of June 19, 2025 be approved.

CARRIED



4. Agenda Items:

4.1. Budget Update

No Motion Required

4.2. Colony Update

No Motion Required

4.3. 2025 Workplan

4.3.1. Administrative Response to AWC Questions

MOVED: Charlotte

BE IT RESOLVED THAT the Animal Welfare Committee accept the Administrative Response to AWC Questions as information.

CARRIED

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4.3.2. Succession Planning Update

MOVED: Shannon

BE IT RESOLVED THAT the Animal Welfare Committee defer the Succession Planning Update to an upcoming meeting.

CARRIED

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4.3.3. Workplan Edits

MOVED: Charlotte

BE IT RESOLVED THAT the Animal Welfare Committee accept the workplan buckets as developed.

CARRIED

5. Adjourn:

The next meeting is August 21, 2025.



Meeting was adjourned 8:16PM

Chair

City Clerk/Designate



Minutes of the **Animal Welfare Committee** held on **Thursday August 21, 2025** in the **Culver City Room and TEAMS** with the following attendance:

PRESENT:

Shelbi Gibson	Public Member
Tammie Belanger	Windy City Canine Rescue
Shannon Jarvie	Public Member
Cenz Rossi	Public Member
Charlotte Wolters	Public Member

OTHERS:

Dave Henley	Senior Bylaw Enforcement Officer
Stephanie Parsonage	Legislative Officer
Skylar Plourde	Manager Lethbridge Animal Shelter

ABSENT:

Barb Grodzicky	Lethbridge & District Humane Society
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Note: Members attended remotely pursuant to Section 199(1) of the Municipal Government Act, R.S.A. 2000, c. M-26.

The meeting was called to order at 6:55PM by consensus.

1. Acknowledgment Statement

2. Adoption of Agenda: August 21, 2025

MOVED: Charlotte

BE IT RESOLVED THAT the agenda of the Regular Meeting of the Animal Welfare Committee held on August 21, 2025 be adopted.

CARRIED

3. Approval of the Minutes: July 17, 2025

MOVED: Cenz

BE IT RESOLVED THAT the minutes of the Animal Welfare Committee of July 17, 2025 be approved.

CARRIED



4. Agenda Items:

4.1. Budget Update

No Motion Required

4.2. Grant Application-Lethbridge and District Humane Society

MOVED: Shelbi

BE IT RESOLVED THAT the Animal Welfare Committee request official approval from the Board of Directors of the Lethbridge and District Humane Society on the grant application from the Lethbridge and District Humane Society.

CARRIED

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4.3. Colony Update

No Motion Required

4.4. AWC Report to SPC

MOVED: Charlotte

BE IT RESOLVED THAT the Animal Welfare Committee request Shelbi to share the draft report with committee members who will then recommend any further amendments by Friday, September 5, 2025 to be compiled and finalized at the September 18, 2025 meeting.

CARRIED

5. Adjourn:

The next meeting is September 18, 2025.

Meeting was adjourned 7:26PM



Chair

City Clerk/Designate



Minutes of the **Animal Welfare Committee** held on **Thursday September 18, 2025** in the **Culver City Room and TEAMS** with the following attendance:

PRESENT:

Shelbi Gibson	Public Member
Tammie Belanger	Windy City Canine Rescue
Shannon Jarvie	Public Member
Charlotte Wolters	Public Member
Barb Grodzicky	Lethbridge & District Humane Society
Cenz Rossi	Public Member

OTHERS:

Dave Henley	Senior Bylaw Enforcement Officer
Stephanie Parsonage	Legislative Officer
Skylar Plourde	Manager Lethbridge Animal Shelter

ABSENT:

Note: Members attended remotely pursuant to Section 199(1) of the Municipal Government Act, R.S.A. 2000, c. M-26.

The meeting was called to order at 6:59PM by consensus.

1. Acknowledgment Statement

2. Adoption of Agenda: September 18, 2025

MOVED: Charlotte

BE IT RESOLVED THAT the agenda of the Regular Meeting of the Animal Welfare Committee held on September 18, 2025 be adopted as amended.

CARRIED

3. Approval of the Minutes: August 21, 2025

MOVED: Shelbi

BE IT RESOLVED THAT the minutes of the Animal Welfare Committee of August 21, 2025 be approved.

CARRIED



4. Agenda Items:

4.1. Budget Update

MOVED: Charlotte

BE IT RESOLVED THAT the Animal Welfare Committee approve the use of funds for the purchase of cat food in the amount of up to and including \$1,800.00, by the Senior Bylaw Officer.

CARRIED

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4.2. Grant Application Withdrawal-Lethbridge and District Humane Society

MOVED: Shannon

BE IT RESOLVED THAT the Animal Welfare Committee accept the withdrawal of the grant application from the Lethbridge and District Humane Society.

CARRIED

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4.3. Colony Update

No Motion Required

4.4. AWC Report to SPC

MOVED: CenZ

BE IT RESOLVED THAT the Animal Welfare Committee approve the AWC report to SPC as amended.

CARRIED

5. Adjourn:

The next meeting is October 30, 2025.

Meeting was adjourned 8:00PM



Chair

City Clerk/Designate

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Minutes of the **Animal Welfare Committee** held on **Thursday October 30, 2025** in the **Culver City Room and TEAMS** with the following attendance:

PRESENT:

Shelbi Gibson	Public Member
Tammie Belanger	Windy City Canine Rescue
Shannon Jarvie	Public Member
Charlotte Wolters	Public Member
Barb Grodzicky	Lethbridge & District Humane Society
Cenz Rossi	Public Member

OTHERS:

Dave Henley	Senior Bylaw Enforcement Officer
Stephanie Parsonage	Legislative Officer
Skylar Plourde	Manager Lethbridge Animal Shelter

ABSENT:

Note: Members attended remotely pursuant to Section 199(1) of the Municipal Government Act, R.S.A. 2000, c. M-26.

The meeting was called to order at 7:00PM by consensus.

1. Acknowledgment Statement

2. Adoption of Agenda: October 30, 2025

MOVED: Charlotte

BE IT RESOLVED THAT the agenda of the Regular Meeting of the Animal Welfare Committee held on October 30, 2025 be adopted.

CARRIED

3. Approval of the Minutes: September 18, 2025

MOVED: Shannon

BE IT RESOLVED THAT the minutes of the Animal Welfare Committee of September 18, 2025 be approved.

CARRIED



4. Agenda Items:

4.1. Budget Update

No Motion Required

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4.2. Grant Application-Lethbridge and District Humane Society

MOVED: Charlotte

BE IT RESOLVED THAT the Animal Welfare Committee approve the grant application from the Lethbridge and District Humane Society for the amount of up to and including \$5,000.00.

CARRIED

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4.3. Feral Cat Colony Application-The Cat Sass

MOVED: Charlotte

BE IT RESOLVED THAT the Animal Welfare Committee decline the Feral Cat Colony application from the Cat Sass due to the location being outside of the City of Lethbridge boundaries; and

FURTHER BE IT RESOLVED THAT the Animal Welfare Committee request the Senior Bylaw Officer to contact the applicant with the decision.

CARRIED

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4.4. Colony Update

No Motion Required

4.5. AWC Report to SPC

MOVED: Shannon

BE IT RESOLVED THAT the Animal Welfare Committee approve the final AWC Report to be submitted to the Governance Standing Policy Committee for the November 27, 2025 meeting.



CARRIED

5. Adjourn:

The next meeting is November 20, 2025.

Meeting was adjourned 7:35PM

Chair

City Clerk/Designate



Minutes of the **Animal Welfare Committee** held on **Thursday November 20, 2025** in the **Culver City Room and TEAMS** with the following attendance:

PRESENT:

Shelbi Gibson	Public Member
Tammie Belanger	Windy City Canine Rescue
Charlotte Wolters	Public Member
Cenz Rossi	Public Member

OTHERS:

Dave Henley	Senior Bylaw Enforcement Officer
Stephanie Parsonage	Legislative Officer

ABSENT:

Shannon Jarvie	Public Member
Barb Grodzicky	Lethbridge & District Humane Society

Note: Members attended remotely pursuant to Section 199(1) of the Municipal Government Act, R.S.A. 2000, c. M-26.

The meeting was called to order at 7:02PM by consensus.

1. Acknowledgment Statement

2. Adoption of Agenda: November 20, 2025

MOVED: Cenz

BE IT RESOLVED THAT the agenda of the Regular Meeting of the Animal Welfare Committee held on November 20, 2025 be adopted as amended.

CARRIED

3. Approval of the Minutes: October 30, 2025

MOVED: Charlotte

BE IT RESOLVED THAT the minutes of the Animal Welfare Committee of October 30, 2025 be approved.

CARRIED

4. Agenda Items:



4.1. Budget Update

MOVED: Charlotte

BE IT RESOLVED THAT the Animal Welfare Committee approve the purchase of Feral Cat Capture and Identification Equipment, and Food Purchase for up to \$3,000.00.

CARRIED

4.2. Colony Update

No Motion Required

4.3. Committee Update

No Motion Required

4.4. Presentation from Committee

MOVED: Cenz

BE IT RESOLVED THAT the Animal Welfare Committee request Administration to include the presentation from the committee in the report submission to Council.

CARRIED

5. Adjourn:

The next meeting is December 18, 2025.

Meeting was adjourned 7:29PM

Chair

City Clerk/Designate



Minutes of the **Animal Welfare Committee** held on **Thursday December 18, 2025** in the **Culver City Room and TEAMS** with the following attendance:

PRESENT:

Shelbi Gibson	Public Member
Tammie Belanger	Windy City Canine Rescue
Charlotte Wolters	Public Member
Cenz Rossi	Public Member
Shannon Jarvie	Public Member

OTHERS:

Dave Henley	Senior Bylaw Enforcement Officer
Stephanie Parsonage	Legislative Officer
Skylar Plourde	Manager Lethbridge Animal Shelter

ABSENT:

Barb Grodzicky	Lethbridge & District Humane Society
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Note: Members attended remotely pursuant to Section 199(1) of the Municipal Government Act, R.S.A. 2000, c. M-26.

The meeting was called to order at 7:01PM by consensus.

1. Acknowledgment Statement

2. Adoption of Agenda: December 18, 2025

MOVED: Cenz

BE IT RESOLVED THAT the agenda of the Regular Meeting of the Animal Welfare Committee held on November 18, 2025 be adopted.

CARRIED

3. Approval of the Minutes: November 20, 2025

MOVED: Charlotte

BE IT RESOLVED THAT the minutes of the Animal Welfare Committee of November 20, 2025 be approved.

CARRIED



4. Agenda Items:

4.1. Budget Update

No Motion Required

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4.2. Grant Application

MOVED: Charlotte

BE IT RESOLVED THAT the Animal Welfare Committee request Administration to review the Grant Application from The Cat Sass in 2026.

CARRIED

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4.3. Colony Update

No Motion Required

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4.4. Report to Council

No Motion Required

5. Adjourn:

Meeting was adjourned 7:26PM

Chair

City Clerk/Designate