



CITY OF  
*Lethbridge*

## BYLAW 5652

DATE OF CONSOLIDATION: June 25, 2020

### Amendment History:

6143	<i>Deletes and replaces Section 4.1; deletes Schedule "A"; deletes and replaces 6.1.</i>

**DISCLAIMER:**

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Bylaw Last Revised: October 15, 2018  
Effective Date: October 15, 2018  
Bylaw 6143

CONSOLIDATION OF A BYLAW OF THE CITY OF LETHBRIDGE  
TO ESTABLISH ASSESSMENT REVIEW BOARDS

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WHEREAS under the authority and subject to the provisions of the **Municipal Government Act, Revised Statutes of Alberta 2000, Chapter M-26** and amendments thereto, City Council may establish one or more Assessment Review Boards and may establish one or more positions to carry out the powers, duties or functions of a designated officer; and

WHEREAS City Council wishes to establish one or more Assessment Review Boards; and

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LETHBRIDGE, DULY ASSEMBLED, HEREBY ENACTS AS FOLLOWS:

1. The Bylaw may be cited as the "Assessment Review Board Bylaw."

**DEFINITIONS**

2. In this Bylaw:
  - (a) "City" means the Municipal Corporation of the City of Lethbridge;
  - (b) "Board" means the Local Board, the One Member Local Board and the One Member Composite Board;
  - (c) "Member" means a Member of an Assessment Review Board duly appointed by City Council or the Province in accordance with the Municipal Government Act;
  - (d) "Pool" means a group of Assessment Review Board members duly appointed by City Council to participate in either a Local Assessment Review Board (LARB) or a Composite Assessment Review Board (CARB);
  - (e) "Provincial Members" means the member of the Composite Board appointed by the Minister as provided for in the Municipal Government Act.

## ASSESSMENT REVIEW BOARDS

- 3.1 City Council hereby establishes the following Assessment Review Boards for the City of Lethbridge:
- (a) one or more Local Assessment Review Boards that shall consist of one (1) member;
  - (b) one or more Local Assessment Review Boards that shall consist of three (3) members;
  - (c) one or more Composite Assessment Review Boards that shall consist of one (1) Provincial member; and
  - (d) one or more Composite Assessment Review Boards that shall consist of three (3) members.
- 3.2 The Presiding Officer of the Composite Board shall decide which matters are to be heard by the One Member
- 3.3 The Assessment Review Board should carry out the duties and responsibilities as set out in the Municipal Government Act and the Matters Relating to Assessment Complaints Regulation.

## MEMBERSHIP

- 4.1 Each member of the Assessment Review Board shall hold office for the term of three (3) years.
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- 4.2 City Council shall, at its first organizational meeting in each year, appoint by resolution, members from the Pool to each of the Assessment Review Boards.
- 4.3 Where a member of the Assessment Review Board, for any reason is unable or unwilling to fulfill their duties, City Council, by resolution, shall forthwith fill the vacancy.
- 4.4 No member of the Assessment Review Board shall sit upon any hearing respecting any property in which they are directly or indirectly interested.
- 4.5 Two members of a Local Assessment Review Board (LARB) constitute a quorum.

- 4.6 The members of the Local Assessment Review Board (LARB) must choose a presiding officer from among the membership.

The Provincial member is the presiding officer of the Composite Assessment Review Board (CARB).

- 4.7 A decision of a majority of the members of an Assessment Review Board is the decision of the Assessment Review Board.

#### **CLERK OF COURT**

- 5.1 City Council hereby appoints the City Clerk, or her designate, to act as the Clerk of the Assessment Review Board.

- 5.2 Council delegates authority to the Clerk of the Assessment Review Board to assign duly appointed members from the Pool to the established Assessment Review Boards, as required.

#### **COMPLAINT FEES**

- 6.1 Complaint Fees will be the maximum amount permitted, as set out in the *Matters Relating to Assessment Complaints Regulation, 2018 (Alta. Reg. 201/2017)*, as amended or replaced from time to time.

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- 6.2 This fee will be refunded if the Assessment Review Board makes a decision in favour of the complainant.

#### **MEMBER REMUNERATION**

7. City Council shall by resolution set the level of remuneration and expenses, if any, to be paid to members of the LARB and CARB.

**REPEAL OF BYLAW**

8. Bylaw 5418 is hereby repealed.
9. This Bylaw shall come into force and effect on the date of final reading.

READ A 1<sup>ST</sup> TIME THIS 17<sup>TH</sup> DAY OF MAY, 2010.

READ A 2<sup>ND</sup> TIME THIS 7<sup>TH</sup> DAY OF JUNE, 2010.

READ A 3<sup>RD</sup> TIME THIS 7<sup>TH</sup> DAY OF JUNE, 2010.

R. TARLECK (Sgd.)  
Mayor

D. NEMETH (Sgd.)  
City Clerk

Schedule Amended: October 15, 2018  
Effective Date: October 15, 2018  
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**Schedule "A"**

**DELETED**