



Minutes of the **Animal Welfare Committee** held on **Thursday May 22, 2025** in the **Culver City Room and TEAMS** with the following attendance:

PRESENT:

Tammie Belanger	Windy City Canine Rescue
Shelbi Gibson	Public Member
Barb Grodzicky	Lethbridge & District Humane Society
Shannon Jarvie	Public Member
Cenz Rossi	Public Member
Charlotte Wolters	Public Member

OTHERS:

Dave Henley	Senior Bylaw Enforcement Officer
Stephanie Parsonage	Legislative Services Assistant

ABSENT:

Skylar Plourde	Manager Lethbridge Animal Shelter
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Note: Members attended remotely pursuant to Section 199(1) of the Municipal Government Act, R.S.A. 2000, c. M-26.

The meeting was called to order at 7:00PM by consensus.

1. Acknowledgment Statement

2. Adoption of Agenda: May 22, 2025

MOVED: Shannon

BE IT RESOLVED THAT the agenda of the Regular Meeting of the Animal Welfare Committee held on May 22, 2025 be adopted as amended.

CARRIED

3. Approval of the Minutes: April 17, 2025

MOVED: Charlotte

BE IT RESOLVED THAT the minutes of the Animal Welfare Committee of April 17, 2025 be approved.

CARRIED



4. Agenda Items:

4.1. Budget Update

No Motion Required

4.2. Colony Update

No Motion Required

4.3. Information Update re-Questions to Administration

MOVED: Charlotte

BE IT RESOLVED THAT the Animal Welfare Committee request the Chair, Tammie, to follow-up with Ryan Westerson regarding the questions submitted to Administration.

CARRIED

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4.4. 2025 Workplan

4.4.1. 2025 Year Planning and Goals

MOVED: Shannon

BE IT RESOLVED THAT the Animal Welfare Committee review and submit feedback and any suggestions for the Workplan, Quarterly template, and Annual Report template for the June 19, 2025 meeting.

CARRIED

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4.4.2. Succession Planning

MOVED: Charlotte

BE IT RESOLVED THAT the Animal Welfare Committee request Shannon:

- a. Finalize the Skills Matrix for 2025 recruitment cycle;
- b. Continue with the development of the Orientation Manual; and
- c. Provide an update at the July 17, 2025 meeting of the Animal Welfare Committee.

CARRIED



5. Adjourn:

The next meeting is June 19, 2025.

Meeting was adjourned 8:05PM

Chair

City Clerk/Designate