



CITY OF LETHBRIDGE FIRE INSPECTION REQUEST: MOBILE FOOD VENDORS



SECTION 1 – REGISTERED BUSINESS INFORMATION

Business Name:	
Address:	Postal Code:
Business Owner:	Phone:
Email:	

SECTION 2 – VENDOR UNIT INFORMATION

Vehicle Make:	VIN #:
Vehicle Model:	License Plate #:

SECTION 3 – FIRE SAFETY REQUIREMENTS (Please attach all applicable documents)	Yes	No	Not Applicable
Commercial Cooking Exhaust System			
Commercial cooking exhaust system is in conformance with NFPA 96 “Ventilation Control and Fire Protection of Commercial Cooking Operations” (NFC(AE) Div B, 2.6.1.9)			
Documents attached <i>(required to have a valid date for the entire 2026 season)</i>			
Commercial Cooking Fire Protection System			
The Fire Protection system is in conformance with NFPA 96 “Ventilation Control and Fire Protection of Commercial Cooking Operations” (NFC(AE) Div B, 2.6.1.9)			
Documents attached <i>(required to have a valid date for the entire 2026 season)</i>			
Portable Fire Extinguishers			
Fire Extinguishers comply with NFPA 10, “Portable Fire Extinguishers” (NFC(AE) 2023 Div B, 6.2.1.1) (Note: Class K also required when cooking with grease laden vapours and/or paired with a suppression system)			
Documents attached <i>(required to have a valid date for the entire 2026 season)</i>			
HVAC, Electrical, Plumbing & Gas			
All systems comply with the appropriate standards			
Do you have a carbon monoxide detector in your food truck/trailer?			
Do you leak test your propane hookups anytime the tank is changed?			
Do you keep a record of propane leak tests?			
If your generator has a “floating neutral”, is it bonded back to the trailer frame, grounded or neutral/ground plug installed?			
Is your generator protected from accidental public contact?			
Documents attached			
Other Licenses and Permits	Yes	No	Pending
City of Lethbridge Business License (CoL Bylaw 5658)			
City of Lethbridge Mobile Food Vending Permit (CoL Bylaw 6285) (if applicable)			
Health Inspection Certificate/AHS Food Handling Permit (Alberta Regulation 31/2006)			
Documents attached			

SECTION 4 – INSPECTION TYPE	NO FEE FOR INITIAL INSPECTION
<input type="checkbox"/> Annual Fire Inspection <input type="checkbox"/> Verification of Fire Inspection of another municipality	<input type="checkbox"/> Special Events Permit Inspection <input type="checkbox"/> Other (please describe) _____
SECTION 5 - INSPECTION RELEASE	
<p>I hereby request that Lethbridge Fire & Emergency Services conduct an inspection of the vehicle/unit listed above. As the owner, I hereby consent to the entry of staff of Lethbridge Fire & Emergency Services, at any reasonable time, in order to conduct this inspection. If this request is being made by someone other than the owner, a letter of permission from the owner must accompany this request. I will also provide the name and phone number of a contact person who will accompany the Fire Prevention Officer during the inspection.</p> <p>I understand and agree that this inspection is not a general inspection and will assess compliance with the National Fire Code : Alberta Edition. Among other things, this means that as a result of this inspection, orders may be issued requiring compliance with the National Fire Code : Alberta Edition. It also means that this inspection will not result in an opinion or report on the general condition, state of repair or value of the premises.</p> <p>I further understand and agree that Lethbridge Fire & Emergency Services is not liable for loss, damage, injury, or harm of any kind, arising from the inspection being requested. I agree not to make any claim against the City of Lethbridge or its employees, arising out of the inspection. I also agree to indemnify the City and its employees from any and all claims I, or anyone else may have, now or in the future for loss, damage, injury or harm of any kind arising from the inspection being requested; even if the loss, damage, injury or harm is a result of negligence by the City or its employees.</p>	
SECTION 6 – AUTHORIZATION	
<p>I certify that the information given on this form is true and complete to the best of my knowledge and acknowledge my authorization of the information to be used for the purposes identified below.</p> <div style="display: flex; justify-content: space-between;"> Signature: _____ Date: ____/____/____ (DD/MM/YYYY) </div>	
<p>The information requested on this form is being collected under the authority Section 33(c) of the Freedom of Information and Protection of Privacy (FOIP) Act. The information collected will be used to provide a record of fire inspection permits issued by the City of Lethbridge.</p>	

Please submit completed requests and documentation to FirePrevention@Lethbridge.ca or in person at Fire Headquarters (207 4 Avenue South, Lethbridge AB, T1J 0M8)

NOTE: All inspection and maintenance records must be current and hold validation for the duration of the season. This means that all life safety systems and safety equipment should be freshly serviced/inspected prior to your fire inspection for the current season.