

ATTACHMENT 1

MINUTES of a meeting of the **HEART OF OUR CITY COMMITTEE**, held on Wednesday, January 11, 2022, at 3:30 p.m., **Hybrid Meeting – In-Person @ Tourism Lethbridge, Online @ MS Teams** with the following in attendance:

MEMBERS:

Lorien Johansen, Lethbridge Historical Society (Chair)
Daylyn Smolenski, Citizen-at-large
Sheri Kain, Downtown BRZ
Dominika Wojcik, Tourism Lethbridge
Mike Prociw, Economic Development Lethbridge
Tara Gillanders, Allied Arts Council
Kelti Baird, Citizen-at-large
Matthew Salmon, Citizen-at-large
Blaine Badiuk, Citizen-at-large
Hannah Furgeson, Citizen-at-large

OTHERS:

Andrew Malcolm, Urban Revitalization Manager
Sarah Amies, Downtown BRZ Community Director

REGRETS:

Vacant Position, Lethbridge Chamber of Commerce
Vacant Position, Citizen-at-large
Vacant Position, Southern Alberta Ethnic Association

CALL TO ORDER:

The meeting was called to order at 3:35 p.m.

1. ACKNOWLEDGE STATEMENT:

"The City of Lethbridge acknowledges that we are gathered on the lands of the Blackfoot people of the Canadian Plains and pays respect to the Blackfoot people, past, present and future while recognizing and respecting their cultural heritage, beliefs and relationship to the land. The City of Lethbridge is also home to the Metis Nation of Alberta, Region III."

2. CONSENT AGENDA:

- a) Approval of Minutes
 - November 9, 2022 (Attachment 1)
 - December 14, 2022 - *Cancelled*
- b) Adoption of Agenda
 - January 11, 2023

K. Baird moved, L. Johansen seconded that the consent agenda of the January 11th, 2023 Heart of Our City Committee meeting be approved as presented.

CARRIED

3. AGENDA ITEMS:

- a) Membership – Welcome/Introductions
 - Roundtable allowing all new and returning members to introduce themselves.
- b) Terms of Reference (Attachment 2)

- The terms of reference for the committee is presented for information, highlighting the mandate and roles & responsibilities for committee members. A more in-depth committee specific orientation will be part of the February HOCC meeting, building off of the City's Boards, Committees, and Commissions orientation taking place over the next two weeks.
- c) Committee Chair Election (Attachment 3)
- Information on the roles and responsibilities and process to selecting a Chair and Vice-Chair are included in attachment 3.
 - The process to select a Chair and Vice-Chair was followed and Lorien Johansen was selected as Chair, and Dominika Wojcik was selected as Vice-Chair for 2023, both by unanimous decision. No other names were brought forward from the floor.
- d) Action Item Review (Attachment 4a)
- Action items from late 2022 have been tracked to ensure they are not forgotten; however all current actions are fairly large in effort and timing and should be rolled in larger initiatives of the committee in 2023. To be discussed as part of the February HOCC meeting. Those items include:
 - Touch base with CSD about presenting on Community Wellbeing and Safety Strategy(CWSS) – *Advocacy Framework and Monitor/Support DCSS and CWSS*
 - LJ and MP to develop a Clean and Safe Report Template to report to committee on regular basis in 2023 – *Advocacy Framework, Baseline Metrics, and Monitor/Support DCSS and CWSS.*
 - Look into whether LPS can provide quarterly statistic reports to the Committee – *Baseline Metrics, and Monitor/Support DCSS and CWSS.*
 - Committee to discuss what HOCC Community Engagement looks like in relation to theTOR/Mandate – *Community Conversation/Communications Plan*
- e) Warehouse ARP Update (Attachment 4b)
- Engagement on the Warehouse ARP continues as a Policy Design Charrette was held on Wednesday December 7th. An online engagement opportunity on the vision and policies is currently open until Thursday December 15th at 5pm. All HOCC members are encouraged to visit the Get Involved Webpage and provide feedback: <https://getinvolvedlethbridge.ca/warehouse-district-area-redevelopment-plan>
- f) HOCC Participation at Community Conversation (Attachment 4c)
- City of Lethbridge will be hosting a “Community Conversation” public engagement event at the Enmax Centre on January 18, 2023 from 3pm-7pm. The event will allow City Administration and Committees the opportunity to inform, consult, and collaborate with the community on different projects and initiatives.
 - In alignment with the [HOCC Terms of Reference](#) the Committee should represent community priorities for the urban core by being the locus for community input, feedback, and collaboration with stakeholders, residents, businesses, and visitors.
 - Opportunity to inform the community on who the HOC is, what the committee has been working on, and what is in the year(s) ahead (strategic road map). While also allowing the opportunity to engage on community priorities as it relates to the Urban Core.
 - Ideally 2 committee members (1 new, 1 experienced) present for 1-2 hours shifts beginning from 230pm-7pm.
 - Committee members identified to Chair, what they could commit too and there will be 2-4 people at all times present.
- g) HOCC Strategic Road Map Draft (Attachment 5)
- The attached document is a quick summary snap shot of the strategic roadmapping exercise completed in 2022, the 1 year prioritization exercise completed by UCC, and a draft of the Urban

Revitalization Fund budget for discussion. The draft budget reflects change from 2022 in alignment with the strategic direction provided by the committee to-date.

- Discussion took place on the budget and there was agreement in the budget as presented. One noted change was not to limit the eligibility of the BRZ for the Re-Imagine Grant.

h) Lethbridge Police Service Update

- A written report from December by Sgt Williamson was shared on-screen highlighting updates for LPS. Main update for the Downtown Policing Unit is a change with a new Sergeant in Ryan Darroch. Ryan has a history with HOC and the Downtown and will be a great fit. Sgt. Williamson will be promoted to Staff Sergeant.

i) Member Reports

- M.Prociw provided highlights from the recently completed Brighter Together survey which included specific aspects on Downtown. The full results of the survey will be released in mid-January.

ACTION:	<p>A. MALCOLM:</p> <ul style="list-style-type: none">• Extend the February meeting time by 1 hour to run from 2:30-5:00pm to accommodate orientation.• Discuss the action review list as part of larger initiatives.• Set up a future discussion with Sgt. Ryan Darroch on how best to communicate and provide updates to the HOCC.• Confirm schedule for the January 18th Community Conversation and circulate to HOCC members in advance. <p>LETHBRIDGE POLICE SERVICE:</p> <ul style="list-style-type: none">• Look into whether LPS could provide quarterly statistic reports to the Committee – revisit in September 2022.
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4. IN CAMERA:

- a) N/A

5. NEXT MEETING:

- j) **Regular Meeting - Wednesday, February 8, 2023 at 2:30pm – Culver City Room, City Hall**

6. ADJOURNMENT:

Meeting adjourned at 5:23 p.m.

7. FUTURE MEETING ITEMS:

- HOCC Orientation - February