

These Conditions of Use & Policies apply to all rentals booked by the Recreation & Culture Booking Office within the Fritz Sick Gymnasium.

The user group utilizing the facilities assumes the full responsibility for the health & safety of all activity participants & spectators.

Proof of User Group Insurance must be provided to the Recreation & Culture department a minimum of 2 business days before the scheduled booking date and time.

Contract Management: Each user group is responsible for reviewing their contract for accuracy and communicating booking details to their members.

Contract changes will only be accepted from the individual(s) designated by the organization and recorded on file with the Recreation & Culture department.

Facility access is limited to the times identified on the contract, including setup & cleanup. All equipment must be taken down at the end of the booking. If you require additional time, contact Recreation and Culture.

The City of Lethbridge reserves the right to alter or change any or all provisions of the contract or to cancel it in its entirety at any time. Notice of such action shall be given to the user group concerned.

General inquiries, concerns & incident reports should be directed to 403-320-3011 or leisure@lethbridge.ca

Additions, Changes & Cancellations: All changes must be made through the Recreation & Culture Booking Office:

- 403-320-3011
- leisure@lethbridge.ca

Seasonal users must provide at least 1 business day's notice of cancellation to receive a full refund. No refund will be issued for cancellations that occur within 1 business day of the scheduled booking date(s).

Special event users must provide at least 2 weeks' notice of cancellation to receive a full refund. No refund will be issued for cancellations that occur within 2 weeks of the scheduled booking date(s).

All "no-shows" (users who do not show up at the facility they have booked) will be charged the regular rental fee.

*An administration fee may be levied for changes.

On-site Supervisor: The user group is responsible for naming & providing contact information for the on-site supervisor. It is the responsibility of the on-site supervisor to:

- provide adequate supervision of the participants & spectators
- ensure facility cleanliness
- ensure general order of the user group while using the facilities

In case of an accident resulting in injury to a person, or damage to a property, it must be reported within 24 hours to Recreation & Culture: 403-320-3011 or leisure@lethbridge.ca

Terms of Payment: Are outlined by the "Play Before You Play" Policy.

- One-time bookings are to be paid at the time of booking generation and/or invoicing
- Please see the full "Pay Before You Play" Policy for details on monthly and seasonal bookings terms of payment
 - [Pay Before You Play \(lethbridge.ca\)](https://www.lethbridge.ca/play-before-you-play)
- Payment methods include credit card, debit, cash, cheque & EFT

Footwear: Participants must wear gym shoes that do not mark or damage the gymnasium floors during sport activities.

Special Events: have priority for use of facilities. It is to be understood that seasonal user groups will be notified in advance and will not have use of the facility on those dates.

Dressing Rooms: User groups will have access to the dressing rooms. Dressing rooms are not secured; please ensure all valuables are removed. The City of Lethbridge is not responsible for lost or stolen property.

- Entry is limited to 15 minutes before the booking time
- Must be vacated 15 minutes following the booking end time

CELL PHONE USAGE IS STRICTLY PROHIBITED IN DRESSING ROOMS

Damage: User groups shall pay for any and all damages caused by inappropriate use or activity outside of normal wear. For your protection, do not leave valuables unattended. The City of Lethbridge is not responsible for lost, stolen, or damage of personal items, while such property is in, or on City property.

Floor Hockey Sticks & Equipment: Teams are required to provide regulation sticks and balls. The facility will provide nets. Only Superblade stick blades are allowed for floor hockey.

- Sticks used for ice hockey, ball hockey and street hockey are **not acceptable** on wooden gym floors.
- **No tape** is allowed on the bottom of blades. This includes goaltender sticks.

Reminder: floor hockey is no longer allowed in other school gymnasiums due to the damage it causes, please help protect YOUR space in the Fritz Sick gym.

Equipment & Facilities Requests: At the time of booking, all user groups must specify the facilities & equipment required to conduct their activity.

Smoking: Tobacco, vaping, and cannabis smoking in public buildings is prohibited (By-Law 3896)

Alcohol Consumption: Is regulated by By-Law 5651. Alcoholic beverages or liquors of any description shall not be permitted, anywhere in the building, unless a liquor permit is posted.

Food & Drink Consumption: is not permitted in the gymnasium (except for water), unless approved as part of a special event & is indicated on the booking permit. *Extra clean-up fees may apply.

Behaviour: For health reasons & the courtesy of others, please refrain from spitting on the gym floor.

Pets: are not permitted in the facility at any time. Service animals are permitted with the appropriate documentation.

Wax Products: are not permitted on the gymnasium floor.

Cleanliness: The user group is responsible for performing the following by the end of the booking:

- Return tables to original positions (if applicable)
- Wipe up any large spills or messes
- Gather any personal/team equipment or belongings

Lethbridge Senior Citizens Organization: operates the Fritz Sick Gymnasium weekdays until 5pm as well as meeting spaces & gymnasium 2 at all times. Call **403-320-2222** for more information on their programming & facility availability.

Recreation & Culture Booking Office: operates the Fritz Sick Gymnasium weekdays after 5pm & on weekends. Information & booking requests can be found online: [Fritz Sick Gymnasium - City of Lethbridge](#)

Inquires can also be sent via email to leisure@lethbridge.ca or by calling 403-320-3011